

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
FACILITIES COMMITTEE MEETING  
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Option  
TUESDAY, June 10, 2025, AT 2:00 P.M.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:05 p.m.

ROLL CALL

A quorum was established with the following committee members present: Joan Gay, Jim Irish, and Christine Marques

Absent: John Hall

Also in attendance: Staff: Joe Comerford and Christina Denison

Board Members: Charles Norz, ETD Board Member, Old Saybrook

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Graham Curtis reported:

Architecture & Engineering

Facilities Master Plan –

- Maps of the property have been prepared and will be forwarded to the City for review. Once reviewed by the City, compensation can be determined.
- The consultant has been given a PO to study wetland soils. Approval is needed from the railroad and a permit is needed to access the property.
- The garage facility is moving forward to design.
- Discussions with FTA regarding the disposal of property with useful life is needed.

Electrification of buses – Both buses have been out on the road for about 2 months.

Shoreline Facility –

- It is anticipated that the Flat Rock Place property will be “tied up” for some time.
- A sitewalk of the Pequot Park property was held and a test fit conducted. Some wetland encroachment exists. Michael Baker will do a feasibility study and is working on the scope. The study will be completed in approximately 6 months. NEPA requirements could be impacted by new federal regulations coming out; the new requirements may be favorable to quickly moving the project forward.

Middletown Terminal Renovation –

- The City is considering turning Court Street into a one-way street. Concerns exist over the loss of parking spaces and a neighboring property owner has expressed concerns over egress. Further discussion is needed with the City Engineer. The consultant is working on a survey of the property, and the map will be updated.

EXECUTIVE DIRECTOR'S REPORT – None.

OLD BUSINESS –

Bus Shelter Pilot Program - The bus shelter zoning amendment which includes new guidelines for the process of approving bus shelter installations, including public notice and public meeting requirements and proof of public good, passed Middletown's Planning and Zoning Committee.

NEW BUSINESS – none.

ADJOURNMENT

The meeting was adjourned at 2:34 p.m.

The next regular meeting will be held on August 5, 2025, at 2:00 p.m.

Respectfully submitted,

Christina Denison  
Clerk