

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
TRANSIT ADVISORY COMMITTEE MEETING  
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Options  
TUESDAY, JUNE 10, 2025, at 9:00 AM

I. CALL TO ORDER

The meeting was called to order by Timothy C. Griswold, Chair at 9:02 a.m.

II. ROLL CALL

A quorum was established with the following committee members present: Courtney DiMenna, Student Support Manager, Vista Life Innovations (via ZOOM); Heather Granja, ACES Early Head Start Program Coordinator (via ZOOM); Timothy C. Griswold; Committee Chair and Board Secretary (via ZOOM); Beverly Lawrence, ETD Board Member (via ZOOM); Laurie McElwee, South Central Connecticut Regional Mobility Manager (via ZOOM); and Holly Marrero, East Hampton Senior Center Director (partial meeting, III.3 to VI, via ZOOM)

Staff: Joe Comerford, Executive Director; Christina Denison, Executive Assistant; and Brendan Geraghty, Transportation Planner

Absent: Tim Kellogg, Head of Public Services, E.E. Scranton Memorial Library, Madison and ETD rider, and Artha Slade, Middletown Resident and ETD rider

III. OLD BUSINESS

Geraghty reported:

1. Comments on Xtra Mile Expansion Anniversary –

- Total expansion ridership of 26,810 with strong ridership in Middletown (11,785) and Madison/Guilford (13,066). East Hampton has been underperforming but is showing recent improvement.
- 1,300 unique riders have used the service
- Average rating of 4.9 out of 5 stars
  - 1-star ratings: 44
  - 5-star ratings: 13,193
- The State is currently developing a system to review all the microtransit programs statewide to determine which will be funded following the 2-year pilot program.

2. Bus Shelter Project Update –

- Bus shelter zoning amendment passed Middletown Planning and Zoning Committee
- New guidance for process of approving bus shelter installations
  - Public notice and meeting requirements
  - Proof of public good
- 4 locations remain: Stonycrest Towers, Newfield Towers, Fedex and High & William Street (Wesleyan)
- The June 25 Middletown Zoning meeting is being targeted for further progress with the aim of having shelters installed before winter.

3. Bus Stop Project Update –

- K-5 Corporation has been chosen to install the signs.
- Stop locations are being finalized with many factors being considered including sidewalk presence, lighting, ADA compliance and crosswalks/intersections.
- GPS fieldwork is being done to get the exact location and stop attributes. On on-line database will be created for future planning and maintenance.
- The transition from a flag system to a bus stop system will be gradual.

Geraghty was available to respond to any questions/comments.

IV. NEW BUSINESS

1. Acceptance of Meeting Minutes of February 11, 2025- Granja made a motion, seconded by Lawrence and unanimously approved to accept the meeting minutes of February 11, 2025.
2. Recent Service Changes- Geraghty reported that new schedules went into effect at the end of May emphasizing improvements for residents in Old Saybrook, Chester, Deep River and Essex. He also mentioned adjustments to some routes in Middletown and noted that some flex routes are now fixed routes with ADA paratransit. He noted that new Ride Guides are available for distribution.

V. Next Meeting— The next meeting will be October 9, 2025, at 9:00 a.m.

VI. ADJOURNMENT

McElwee made a motion; seconded by Lawrence and unanimously approved to adjourn the meeting at 10:01 a.m.

Respectfully submitted,

Christina Denison  
Clerk