

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
SPECIAL FACILITIES COMMITTEE MEETING
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Option
TUESDAY, APRIL 16, 2024, AT 2:00 P.M.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:04 p.m.

ROLL CALL

Committee members present: Joan Gay, John Hall (arrived 2:13 p.m.), Jim Irish, and Christine Marques (arrived 2:10 p.m.)

Also in attendance: Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair and Charles Norz

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Graham Curtis reported:

Architecture & Engineering

Facilities Master Plan –

- The Facilities Master Plan has been completed.
- A parcel of land for compensatory fill has been located and a survey of the property will be conducted. CTDOT is working on a MOA with the City of Middletown.
- Electrification of buses – Curtis continues to meet with Eversource every few weeks. Plans for the pilot program are being solidified; buses will be delivered in September/October and 2 portable chargers will be installed at 110 N. Main Street. The location of a temporary charging station has yet to be determined.

Right of Way Acquisition

Middletown Maintenance Facility –

- The State will not seek federal grant funding for the facility through the Low-or -No Emission and bus facility programs as previously reported. Federal and State funds will be used instead.
- An equity analysis has been completed in draft form and is being reviewed before submitting to the FTA. Funding will be 80% federal and 20% state.

Shoreline Facility –

- Curtis is closely following the potential redevelopment of the mall property and its impact on the purchase of the shoreline property.
- CTDOT is relooking at the Old Saybrook property and other sites for “overflow” if it is determined the Westbrook parcel is not large enough to meet future needs due to anticipated increased fleet size resulting from electrification.

- An in-house Needs Assessment will be conducted to determine the total acreage needed for the new facility; electrification of buses will be considered. Curtis anticipates the process to take 60 days and will report at the next meeting.

Middletown Terminal Renovation –

- Curtis and Comerford met with the City of Middletown mayor to discuss the location of the terminal.
- CTDOT has engaged an engineer to scope a safety study for the current location. A “swat” team of engineers and consultants will access the property in the coming weeks. Curtis will report at the next meeting.

EXECUTIVE DIRECTOR’S REPORT

None.

ADJOURNMENT

The meeting was adjourned at 2:44 p.m.

The next meeting will be held on Tuesday, June 11, 2024, at 2:00 p.m.

Respectfully submitted,

Christina Denison
Clerk