

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
SPECIAL FACILITIES COMMITTEE MEETING  
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Options  
TUESDAY, SEPTEMBER 26, 2023, AT 2:00 P.M.

CALL TO ORDER

The meeting was called to order by Angus McDonald, Committee Member, at 2:00 p.m.

ROLL CALL

Committee members present: Karl Kilduff and Angus McDonald

Absent: Joan Gay, Chair

Also in attendance: Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair and Charles Norz, ETD Board Member, Old Saybrook

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator and Maureen Lawrence, CT Transit & Transit District Agreements Transit Manager

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Graham Curtis reported:

Architecture & Engineering

Facilities Master Plan –

- Electrification of buses –
  - Plans for electrifying the existing buildings at 91 N. Main Street and 100 N. Main are being finalized.
  - Pilot program: DOT conducted bus maneuvering study. Lighting upgrades, minor upgrades to pavement and apron, and new fencing are needed.

Shoreline Facility –

- The state-owned property in Old Saybrook is in an aquifer protection zone which prohibits vehicle maintenance. Curtis will verify with CT Water that it is an active field. If it is active, the site will be removed from consideration. McDonald questioned if the regulations were put in place in response to the storage of old rail cars and urged Curtis to speak with the water company and with the Old Saybrook First Selectman regarding the environmental history.
- The feasibility study of the Westbrook property is being finalized. Due to proximity to wetlands, the septic size needs to be minimized.

EXECUTIVE DIRECTOR'S REPORT

Joe Comerford reported that the City of Middletown is pushing the District to consider the former Middletown Plate and Glass site for the terminal. CTDOT will fund a feasibility study to be conducted through RiverCog to evaluate the current site and the other location. Committee members expressed

their concerns with Strauss filing a formal protest to conducting a study and discussed how to move forward.

ADJOURNMENT

The meeting was adjourned at 2:43 p.m.

Next Meeting—The next meeting will be October 24, 2023, at 2:00 p.m.

Respectfully submitted,

Christina Denison  
Clerk