

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
FACILITIES COMMITTEE MEETING
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Options
TUESDAY, OCTOBER 24, 2023, AT 2:00 P.M.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:06 p.m.

ROLL CALL

Committee members present: Joan Gay, Karl Kilduff, and Angus McDonald

Also in attendance: Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair and Charles Norz, ETD Board Member, Old Saybrook

CT DOT: Maureen Lawrence, CT Transit & Transit District Agreements Transit Manager

Guest: Dennis Law, RVT intern

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Joe Comerford reported:

Architecture & Engineering

Facilities Master Plan –

- The search for approximately 5,000 cubic yards of compensatory fill to raise 110 N. Main Street above the 100-year flood plain continues.
- Electrification of buses – no update on the electrification study. Work continues on fire protection. Lawrence will provide an update on the Statewide electrification study at the next meeting.
- The space design for 110 N. Main Street was reviewed. Comerford and McDonald met with representatives from DOT and Michael Baker International, consultants, to discuss the program in detail and made some suggestions regarding layout. The property provides adequate space for the District's needs.
- The Title VI and NEPA are still being reviewed.

Right of Way Acquisition

Middletown Maintenance Facility –

- The space design for 91 N. Main Street was reviewed. Generator capacity to do some level of charging of the fleet is being looked at in all 3 facilities.

Shoreline Facility –

- The space design for the Westbrook location was reviewed. McDonald reported that there is more than adequate room to meet the District's current needs but also offers room to expand

as the District grows and electrifies. He urged designing and building the facility with the future in mind.

- Soil tests will be conducted.

Middletown Terminal Renovation –

- Comerford and a select group of Board members are scheduled to meet with the Mayor later in the week to discuss the terminal location.

EXECUTIVE DIRECTOR'S REPORT

None.

ADJOURNMENT

The meeting was adjourned at 2:43 p.m.

Next Meeting—The next meeting will be November 28, 2023, at 2:00 p.m.

Respectfully submitted,

Christina Denison
Clerk