

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
SPECIAL FACILITIES COMMITTEE MEETING  
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Option  
TUESDAY, JUNE 11, 2024, AT 2:00 P.M.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:02 p.m.

ROLL CALL

A quorum was established with the following committee members present: Joan Gay, John Hall (arrived 2:15 p.m.), Jim Irish, and Christine Marques

Also in attendance: Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair and Charles Norz, ETD Board Member, Old Saybrook

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Graham Curtis reported:

Architecture & Engineering

Facilities Master Plan –

- CTDOT has permission from the City of Middletown to access the easement area of the North Main Street property.
- A survey has been completed, but more property line work is needed.
- Some excavation work and further environmental investigation also need to be done.
- Electrification of buses –
  - Buses will be delivered in September/October. Buses will be predominantly branded with the electric bus logo but will be co-branded with RVT's logo.
  - Some sitework, including paving and fencing, needs to be completed before an AFE for the chargers can be issued.

Right of Way Acquisition

Middletown Maintenance Facility –

- Review of the equity analysis should be completed within thirty (30) days.

Shoreline Facility –

- The developer for the Westbrook property is meeting with DEEP later in the week and a public meeting is scheduled for next month. The developer has not responded to Curtis's calls.
- DOT is looking at possible overflow sites: Flat Rock Place and the Old Saybrook property. Additionally, DOT is planning on putting fast charging chargers at the Madison Train Station for full size buses and smaller vehicles.

- As part of a pilot program, CTDOT is receiving 12 electric vans which will be distributed throughout the State. The program will allow DOT to gather performance data which will be helpful in determining the district's needs.

#### Middletown Terminal Renovation –

- CTDOT has retained VHP to access the property with a team of safety and traffic consultants. A kickoff meeting will be held soon; stakeholders, including the City of Middletown Public Works Dept., fire and police, will be invited.
- C. Marques reported that the current City Hall site is off the table as a possible future location for the terminal.

#### Bus Shelter Program—

- The state has a four-year program to spend up to \$20 million for enhancing bus shelters throughout Connecticut. Middletown has been identified as a pilot program for 7 to 10 stops. Stakeholders will have an opportunity to comment on the style and location.

#### EXECUTIVE DIRECTOR'S REPORT

J. Comerford reported that the bus shelter pilot program will be looking at improving pedestrian access around the shelter. Several individuals from Graham Curtis's team at DOT came out and reviewed all the Middletown stops.

#### ADJOURNMENT

The meeting was adjourned at 2:33 p.m.

The next meeting will be held on Tuesday, August 6, 2024, at 2:00 p.m.

Respectfully submitted,

Christina Denison  
Clerk