



STAFF REPORT

April 3, 2024
File Number 0120-15

SUBJECT

BOARD AND COMMISSION BY-LAW UPDATE

DEPARTMENT

City Clerk's Office

RECOMMENDATION

Request the City Council approve Resolution No. 2024-42, updating the Board and Commission By-laws.

Staff Recommendation: None (City Clerk's Office: Zack Beck)

Presenter: Zack Beck, City Clerk

ESSENTIAL SERVICE – Yes

COUNCIL PRIORITY – Eliminate Structural Deficit; Improve Public Safety; Increase Retention and Attraction of People and Businesses to Escondido; Encourage Housing Development

BACKGROUND

On March 2, 2022, the City Council adopted Ordinance No. 2021-14R which states, *“except for the Planning Commission and the Library Board of Trustees, all city created boards and commissions shall be governed by a uniform set of by-laws which shall be approved by the city council through adoption of a Resolution.”*

On March 6, 2024, the Boards and Commissions Subcommittee reviewed the updated Board and Commission By-laws (Resolution No. 2024-42) and recommended bringing them to the City Council for approval. The By-laws have been updated to mirror the City Council Policies and Rules of Procedure (Attachment “1”) with respect to meeting format, item addition and public communication.

RESOLUTION

- a. Resolution No. 2024-42

ATTACHMENTS

- b. Attachment “1” – City Council Policies and Rules of Procedure