



BUDGET ADJUSTMENT REQUEST

Department:	Information Systems	For Finance Use Only
Department Contact:	Robert Van De Hey	
City Council Meeting Date: <i>(attach staff report)</i>	May 22, 2024	
		BA # _____
		Fiscal Year _____

EXPLANATION OF REQUEST

Budget adjustment is to support technology refresh cycle for staff computers. This will enable City computers to support the latest Microsoft Windows 11 Operating System.

BUDGET ADJUSTMENT INFORMATION

Project/Account Description	Account Number	Amount of Increase	Amount of Decrease
Computer Replacement Purchase	5194-657-033	\$302,000	
Decrease available fund balance	3050-657		\$302,000

APPROVALS

DocuSigned by:  341464B18C2441C...	DocuSigned by:  99A33925FA6B449...
DEPARTMENT HEAD DATE	FINANCE DATE