



# STAFF REPORT

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May 22, 2024

File Number 0600-10; A-3507

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## SUBJECT

**AWARD OF RFP NO. 24-07 FOR RISK MANAGEMENT INFORMATION SYSTEM AND IMPLEMENTATION SERVICES TO ORIGAMI RISK, LLC AND AUTHORIZATION OF MASTER SERVICES AGREEMENT IN THE AMOUNT OF \$518,050 FOR A FIVE-YEAR TERM**

## DEPARTMENT

Information Systems

## RECOMMENDATION

Request the City Council adopt Resolution No. 2024-35, authorizing the Mayor to execute, on behalf of the City of Escondido, a Master Services Agreement with Origami Risk, including all related documents necessary for implementation of the risk management information system and implementation services.

Staff Recommendation: Approval (Information Systems: Rob Van De Hey, Chief Information Officer)

Presenter: Jessica Perpetua, Director of Human Resources; Rob Van De Hey, Chief Information Officer

**ESSENTIAL SERVICE** – Yes, internal requirement in support of all City Departments including: Police Services, Fire/EMS Services, Water, Sewer, Public Works, Engineering, and Development services.

## COUNCIL PRIORITY –

## FISCAL ANALYSIS

The risk management information system is a missing component of the Workday Implementation Project. The funding for implementation of these risk management information system services is included in the Workday Project budget, approved by City Council on May 10, 2023. The ongoing funding for the risk management information system subscription will be allocated from the operating budget based on number of employees per department.

## PREVIOUS ACTION

None

## BACKGROUND

Since implementation of PeopleSoft in 1997, the human resources management system included the risk management component. Because Workday does not currently support risk management, an alternate



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stand-alone system was necessary to continue providing support for the risk and safety needs of the City of Escondido (“City”).

RFP No. 24-07 solicitation was released on August 31, 2023. Staff received a total of four responses to evaluate. After evaluating the responses and demonstrations, the reviewing City team and senior leadership determined that Origami Risk, LLC best meets the City’s goals of bringing broad-based functionality and modern tools that will enable greater efficiency and transparency.

During the May 10, 2023 City Council meeting, Council approved a Main Subscription Agreement with Workday, Inc. To supplement the Workday Project, City staff now recommends approval of a Master Services Agreement with Origami Risk, LLC, to provide a risk management information system and corresponding implementation services for a period of five years amounting to a contract price of \$518,050.

If approved, implementation of the risk management information system is estimated to take approximately six to eight months. Implementation will include system configuration, data mapping, conversion of data, development of interfaces, and training.

### **RESOLUTIONS**

- a. Resolutions No. 2024-35
- b. Resolutions No. 2024-35 Exhibit “A” Software Subscription Agreement