



# BUDGET ADJUSTMENT REQUEST

Department:	Police Department	<b><u>For Finance Use Only</u></b>  BA # _____  Fiscal Year _____
Department Contact:	Lisa Rodelo	
City Council Meeting Date: <i>(attach staff report)</i>	October 11, 2023	

**EXPLANATION OF REQUEST**

A budget adjustment is needed to receive grant funds and establish a spending account for educational activities and traffic safety supplies related to the FY 2023-24 Office of Traffic Safety (OTS) Pedestrian and Bicycle Safety Program Grant.

**BUDGET ADJUSTMENT INFORMATION**

Project/Account Description	Account Number	Amount of Increase	Amount of Decrease
Revenue	4128-451-new project number	\$25,000	
Police Grants	451-new project number	\$25,000	

**APPROVALS**

DocuSigned by:  DC4B0C7FA65B4BD...	DocuSigned by:  99A33925FA6B449...
10/4/2023	10/4/2023
<b>DEPARTMENT HEAD</b>	<b>DATE</b>
<b>FINANCE</b>	<b>DATE</b>