



# STAFF REPORT

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July 20, 2022

File Number 0600-10, A-3256

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## SUBJECT

**FOURTH AMENDMENT TO THE PUBLIC SERVICES AGREEMENT WITH STEVEN SMITH LANDSCAPE, INC. FOR LANDSCAPE MAINTENANCE SERVICES FOR THE CITY OF ESCONDIDO LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT.**

## DEPARTMENT

Engineering Services

## RECOMMENDATION

Request the City Council adopt Resolution Number 2022-72, authorizing the Mayor to execute a Fourth Amendment to the Public Services Agreement ("PSA"), exercising the option period three (3) for Landscape Maintenance Services for the City of Escondido Landscape Maintenance District ("LMD") ("Attachment 1"), extending the Agreement through June 30, 2023.

Staff Recommendation: Approval and File (Engineering Services, Julie Procopio)

## FISCAL ANALYSIS

The LMD reimburses all costs incurred by the City in all zones except Zones 12 and 13. The City of Escondido purchased property adjacent to the Reidy Creek environmental channel that lies within Zone 12 and therefore assumed the assessment assigned to this property. Zone 13 was formed to pay for the maintenance of the Centre City Parkway landscaped median, south of Felicita Avenue and north of Montview Drive. The City shares the cost of the maintenance in Zone 13 with the two shopping centers on either side of the Parkway.

## PREVIOUS ACTION

On June 20, 2018, the City Council adopted Resolution No. 2018-97, executing a PSA with Steven Smith Landscaping, Inc. for Landscape Maintenance Services for the City of Escondido LMD. The initial term of the PSA was for a two-year contract beginning July 1, 2018 and ending June 30, 2020, in the not to exceed amount of \$238,003.92 per year. With satisfactory performance and mutual agreement between the City and the Contractor, the City may extend the Agreement for an additional three (3) one-year contract option periods ending June 30, 2023.



# CITY *of* ESCONDIDO

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### BACKGROUND

The LMD was established as a means to fund the ongoing maintenance of certain landscape improvements associated with the development of specific properties within the City of Escondido. These landscape improvements have special benefit to those specific properties.

The Engineering Services Department published a Request for Proposal (“RFP”) on April 9, 2018, for annual Landscape Maintenance Services for the City LMD. Four landscape contractors submitted proposal by the closing date of April 30, 2018. After review and analysis of the proposals by representatives of the Public Works and Engineering Services Departments, the proposal submitted by Steven Smith Landscape, Inc. was selected as the one most advantageous to the City.

The LMD is divided into various zones. Property owners for parcels within each zone are assessed for the benefit received within their zone and the maintenance of the landscape improvements. All funds collected must be used within the zone.

### RESOLUTIONS

- a. Resolution No. 2022-72
- b. Resolution No. 2022-72 Exhibit “A” – Fourth Amendment to Public Services Agreement with Steven Smith Landscape, Inc.