



# STAFF REPORT

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March 11, 2024  
Agenda Item No.: 12

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## **SUBJECT**

### **MEETING SCHEDULE – MONTHLY**

## **DEPARTMENT**

Community Services Department

## **RECOMMENDATION**

Request that the Public Art Commission receive and file.

Staff Recommendation: Receive and File (Community Services: Robert Rhoades)

Presenter: Robert Rhoades, Assistant Director of Community Services

## **FISCAL ANALYSIS**

No fiscal impact.

## **PREVIOUS ACTION**

None

## **BACKGROUND**

At the January 8, 2024 Public Art Commission meeting, Commissioner Rogers suggested increasing the frequency of the meeting schedule. According to the City of Escondido Boards and Commissions Bylaws, “each board and commission shall hold regular meetings and special meetings as it may require. All meetings shall be open to the public and meet Brown Act requirements.” This allows the Public Art Commission to appropriately determine its meeting schedule as desired by a majority vote of the Commission.

Currently, the Public Art Commission meets every other month for a total of six times per year. The Commission has also formed four subcommittees (Mural, Queen Calafia, Escondido Expressions, and Public Art Master Plan) to gather input and make recommendations. These subcommittees meet on a varying schedule from as needed to every other month. As a matter of protocol, City staff are present at all Public Art Commission or subcommittee meetings.

City staff ensure the proper procedures are followed and serve as operational support for the Public Art Commission and subcommittees. These duties are assigned in addition to their regularly scheduled



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responsibilities. Thus, these supplementary duties can create capacity and resource-limited issues for the staff should there be an increase in the meeting schedule cadence.

There are four Commissioners whose terms are expiring. Pending appointments and/or reappointments to the commission, changes to the meeting schedule might be best served by waiting until after the process has been completed should any new commissioners be appointed.

### **ATTACHMENTS**

- a. None