



CITY OF ESCONDIDO
PUBLIC SERVICES AGREEMENT

This Public Services Agreement ("Agreement") is made and entered into as of the last signature date set forth below ("Effective Date"),

Between: CITY OF ESCONDIDO
a California municipal corporation
201 N. Broadway
Escondido, CA 92025
Attn: Jen Conway
760-839-4082
("CITY")

And: WEST COAST ARBORISTS, INC.
a California corporation
2200 E. Via Burton Street
Anaheim, CA 92806
Attn: Patrick Mahoney
714-991-1900
("CONTRACTOR").

(The CITY and CONTRACTOR each may be referred to herein as a "Party" and collectively as the "Parties.")

WHEREAS, the Parties desire to enter into this Agreement for the performance of the Services described herein.

NOW, THEREFORE, in consideration of the mutual covenants, promises, terms, and conditions set forth herein, and the mutual benefits derived therefrom, the Parties hereby agree as follows:

1. Description of Services. CONTRACTOR shall furnish all of the Services described in the Scope of Work, which is attached to this Agreement as Attachment "A" and incorporated herein by this reference ("Services").
2. Compensation. In exchange for CONTRACTOR's completion of the Services, the CITY shall pay, and CONTRACTOR shall accept in full, an amount not to exceed an annual sum of \$350,000, and a four-year total of **\$1,400,000**. CONTRACTOR shall be compensated only for performance of the Services described in this Agreement. No compensation shall be provided for any other work or services without the CITY's prior written consent.
3. Performance. CONTRACTOR shall faithfully perform the Services in a proficient manner, to the satisfaction of the CITY, and in accord with the terms of this Agreement. CONTRACTOR shall be responsible for the professional quality, technical accuracy, timely completion, and coordination of

all reports and other information furnished by CONTRACTOR pursuant to this Agreement, except that CONTRACTOR shall not be responsible for the accuracy of information supplied by the CITY.

4. Termination. The Parties may mutually terminate this Agreement through a writing signed by both Parties. The CITY may terminate this Agreement for any reason upon providing CONTRACTOR with 10 days' advance written notice. CONTRACTOR agrees to cease all work under this Agreement on or before the effective date of any notice of termination. If the CITY terminates this Agreement due to no fault or failure of performance by CONTRACTOR, then CONTRACTOR shall be compensated based on the work satisfactorily performed at the time of such termination. In no event shall CONTRACTOR be entitled to receive more than the amount that would be paid to CONTRACTOR for the full performance of the Services.
5. City Property. All original documents, drawings, electronic media, and other materials prepared by CONTRACTOR pursuant to this Agreement immediately become the exclusive property of the CITY, and shall not be used by CONTRACTOR for any other purpose without the CITY's prior written consent.
6. Insurance Requirements.
 - a. CONTRACTOR shall procure and maintain, at its own cost, during the entire term of this Agreement, insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the Services, and the results of such work, by CONTRACTOR, its agents, representatives, employees, or subcontractors. Insurance coverage shall be at least as broad as the following:
 - (1) *Commercial General Liability*. Insurance Services Office ("ISO") Form CG 00 01 covering Commercial General Liability on an "occurrence" basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury, with limits no less than \$2,000,000 per occurrence and \$4,000,000 general aggregate.
 - (2) *Automobile Liability*. ISO Form CA 00 01 covering any auto (Code 1), or if CONTRACTOR has no owned autos, hired (Code 8) and non-owned autos (Code 9), with limits no less than \$1,000,000 per accident for bodily injury and property damage, unless waived by the CITY and approved in writing by the CITY's Risk and Safety Division.
 - (3) *Workers' Compensation*. Worker's Compensation as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.
 - (4) If CONTRACTOR maintains broader coverage and/or higher limits than the minimums otherwise required by this Agreement, the CITY requires and shall be entitled to the broader coverage and/or the higher limits maintained by CONTRACTOR.
 - b. Each insurance policy required by this Agreement must be acceptable to the City Attorney and shall meet the following requirements:
 - (1) *Acceptability of Insurers*. Insurance coverage must be provided by an insurer authorized to conduct business in the state of California with a current A.M. Best's rating of no less than A-: FSC VII, or as approved by the CITY.
 - (2) *Additional Insured Status*. Both the Commercial General Liability and the Automobile Liability policies must name the CITY (including its officials, officers, agents, employees, and volunteers) specifically as an additional insured under the policy on a separate endorsement page. The Commercial General Liability additional insured endorsement shall be at least as broad as ISO Form CG 20 10 11 85, or if not available, through the addition of *both* CG 20 10, CG 20 26, CG 20 33, or CG 20 38, *and* CG 20 37 if a later edition is used. The Automobile Liability endorsement shall be at least as broad as ISO Form CA 20 01.

- (3) *Primary Coverage.* CONTRACTOR's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the CITY, its officials, officers, agents, employees, and volunteers. Any insurance or self-insurance maintained by the CITY, its officials, officers, agents, employees, or volunteers shall be in excess of CONTRACTOR's insurance and shall not contribute with it.
 - (4) *Notice of Cancellation.* Each insurance policy shall provide that coverage shall not be canceled, except with prior written notice to the CITY.
 - (5) *Subcontractors.* If applicable, CONTRACTOR shall require and verify that all subcontractors maintain insurance meeting all the requirements stated in this Agreement, and CONTRACTOR shall ensure that the CITY (including its officials, officers, agents, employees, and volunteers) is an additional insured on any insurance required from a subcontractor.
 - (6) *Waiver of Subrogation.* CONTRACTOR hereby grants to the CITY a waiver of any right to subrogation that any insurer of CONTRACTOR may acquire against the CITY by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this subsection shall apply regardless of whether or not the CITY has received a waiver of subrogation endorsement from the insurer. Any Workers' Compensation policy required by this Agreement shall be endorsed with a waiver of subrogation in favor of the CITY for all work performed by the CONTRACTOR, its agents, representatives, employees and subcontractors.
 - (7) *Self-Insurance.* CONTRACTOR may, with the CITY's prior written consent, fulfill some or all of the insurance requirements contained in this Agreement under a plan of self-insurance. CONTRACTOR shall only be permitted to utilize such self-insurance if, in the opinion of the CITY, CONTRACTOR's (i) net worth and (ii) reserves for payment of claims of liability against CONTRACTOR are sufficient to adequately compensate for the lack of other insurance coverage required by this Agreement. CONTRACTOR's utilization of self-insurance shall not in any way limit the liabilities assumed by CONTRACTOR pursuant to this Agreement.
 - (8) *Self-Insured Retentions.* Self-insured retentions must be declared to and approved by the CITY.
- c. *Verification of Coverage.* At the time CONTRACTOR executes this Agreement, CONTRACTOR shall provide the CITY with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting the insurance coverage required by this Agreement), which shall meet all requirements under this Agreement. The CITY reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by this Agreement, at any time.
 - d. *Special Risks or Circumstances.* The CITY reserves the right, at any point during the term of this Agreement, to modify the insurance requirements in this Agreement, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
 - e. *No Limitation of Obligations.* The insurance requirements in this Agreement, including the types and limits of insurance coverage CONTRACTOR must maintain, and any approval of such insurance by the CITY, are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONTRACTOR pursuant to this Agreement, including but not limited to any provisions in this Agreement concerning indemnification.
 - f. Failure to comply with any of the insurance requirements in this Agreement, including but not limited to a lapse in any required insurance coverage during the term of this Agreement, shall be a material breach of this Agreement. In the event that CONTRACTOR fails to comply with any such insurance requirements in this Agreement, in addition to any other remedies the CITY may have, the CITY may, at its sole option, (i) immediately terminate this Agreement; or (ii) order CONTRACTOR to stop work under this Agreement and/or withhold any payment that becomes

due to CONTRACTOR until CONTRACTOR demonstrates compliance with the insurance requirements in this Agreement.

7. Indemnification, Duty to Defend, and Hold Harmless.

- a. CONTRACTOR (including CONTRACTOR's agents, employees, and subcontractors, if any) shall indemnify, defend, and hold harmless the CITY, its officials, officers, agents, employees, and volunteers from and against any and all claims, demands, actions, causes of action, proceedings (including but not limited to legal and administrative proceedings of any kind), suits, fines, penalties, judgments, orders, levies, costs, expenses, liabilities, losses, damages, or injuries, in law or equity, including without limitation the payment of all consequential damages and attorney's fees and other related litigation costs and expenses (collectively, "Claims"), of every nature caused by, arising out of, or in connection with CONTRACTOR's performance of the Services or its failure to comply with any of its obligations contained in this Agreement, except where caused by the sole negligence or willful misconduct of the CITY.
- b. CONTRACTOR (including CONTRACTOR's agents, employees, and subcontractors, if any) shall defend, indemnify, and hold harmless the CITY, its officials, officers, agents, employees, and volunteers from and against any and all Claims caused by, arising under, or resulting from any violation, or claim of violation, of the San Diego Municipal Storm Water Permit (Order No. R9-2013-0001, as amended) of the California Regional Water Quality Control Board, Region 9, San Diego, that the CITY might suffer, incur, or become subject to by reason of, or occurring as a result of, or allegedly caused by, any work performed pursuant to this Agreement.
- c. All terms and provisions within this Section 7 shall survive the termination of this Agreement.

8. Anti-Assignment Clause. Because the CITY has relied on the particular skills of CONTRACTOR in entering into this Agreement, CONTRACTOR shall not assign, delegate, subcontract, or otherwise transfer any duty or right under this Agreement, including as to any portion of the Services, without the CITY's prior written consent. Any purported assignment, delegation, subcontract, or other transfer made without the CITY's consent shall be void and ineffective. Unless CONTRACTOR assigns this entire Agreement, including all rights and duties herein, to a third party with the CITY's prior written consent, CONTRACTOR shall be the sole payee under this Agreement. Any and all payments made pursuant to the terms of this Agreement are otherwise not assignable.
9. Attorney's Fees and Costs. In any action to enforce the terms and conditions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs.
10. Independent Contractor. CONTRACTOR is an independent contractor, and no agency or employment relationship is created by the execution of this Agreement.
11. Amendment. This Agreement shall not be amended except in a writing signed by the CITY and CONTRACTOR.
12. Merger Clause. This Agreement, together with its attachments or other documents described or incorporated herein, if any, constitutes the entire agreement and understanding of the CITY and CONTRACTOR concerning the subject of this Agreement and supersedes and replaces all prior negotiations, understandings, or proposed agreements, written or oral, except as otherwise provided herein. In the event of any conflict between the provisions of this Agreement and any of its attachments or related documents, if any, the provisions of this Agreement shall prevail.
13. Anti-Waiver Clause. None of the provisions of this Agreement shall be waived by the CITY because of previous failure to insist upon strict performance, nor shall any provision be waived because any other provision has been waived by the CITY, in whole or in part.

14. Severability. This Agreement shall be performed and shall be enforceable to the full extent allowed by applicable law, and the illegality, invalidity, waiver, or unenforceability of any provision of this Agreement shall not affect the legality, validity, applicability, or enforceability of the remaining provisions of this Agreement.
15. Governing Law. This Agreement and all rights and obligations arising out of it shall be construed in accordance with the laws of the State of California. Venue for any action arising from this Agreement shall be conducted only in the state or federal courts of San Diego County, California.
16. Counterparts. This Agreement may be executed on separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same instrument. Delivery of an executed signature page of this Agreement by electronic means, including an attachment to an email, shall be effective as delivery of an executed original. The Agreement on file with the City is the copy of the Agreement that shall take precedence if any differences exist between or among copies or counterparts of the Agreement.
17. Provisions Cumulative. The foregoing provisions are cumulative to, in addition to, and not in limitation of any other rights or remedies available to the CITY.
18. Notice. Any statements, communications, or notices to be provided pursuant to this Agreement shall be sent to the attention of the persons indicated herein, and the CITY and CONTRACTOR shall promptly provide the other Party with notice of any changes to such contact information.
19. Business License. CONTRACTOR shall obtain a City of Escondido Business License prior to execution of this Agreement and shall maintain such Business License throughout the term of this Agreement.
20. Compliance with Laws, Permits, and Licenses. CONTRACTOR shall keep itself informed of and comply with all applicable federal, state, and local laws, statutes, codes, ordinances, regulations, rules, and other legal requirements in effect during the term of this Agreement. CONTRACTOR shall obtain any and all permits, licenses, and other authorizations necessary to perform the Services. Neither the CITY, nor any elected or appointed boards, officers, officials, employees, or agents of the CITY, shall be liable, at law or in equity, as a result of any failure of CONTRACTOR to comply with this section.
21. Prevailing Wages. If applicable, pursuant to California Labor Code section 1770 et seq., CONTRACTOR agrees that a prevailing rate and scale of wages, in accordance with applicable laws, shall be paid in performing this Agreement. CONTRACTOR shall keep itself informed of and comply with all applicable federal, state, and local laws, statutes, codes, ordinances, regulations, rules, and other legal requirements pertaining to the payment of prevailing wages. The prevailing rate and scale to be paid shall be the same as the applicable "General Prevailing Wage Determination" approved by the Department of Industrial Relations as of the Effective Date of this Agreement, which are available online at <http://www.dir.ca.gov/oprl/dprevwagedetermination.htm> and incorporated into this Agreement by this reference. Neither the CITY, nor any elected or appointed boards, officers, officials, employees, or agents of the CITY, shall be liable, at law or in equity, as a result of any failure of CONTRACTOR to comply with this section.
22. Department of Industrial Relations Compliance. This public project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. CONTRACTOR shall post all job site notices required by regulation. CONTRACTOR, as well as any subcontractors, shall be registered pursuant to California Labor Code section 1725.5 to be qualified to bid on, be listed in a bid proposal (subject to the requirements of Public Contract Code section 4104), or engage in the performance of any public works contract subject to the requirements of Division 2, Part 7, Chapter 1 of the California Labor Code. Neither the CITY, nor any elected or appointed boards, officers, officials, employees, or agents of the CITY, shall be liable, at law or in equity, as a result of any failure of CONTRACTOR to comply with this section.

23. Immigration Reform and Control Act of 1986. CONTRACTOR shall keep itself informed of and shall comply with the Immigration Reform and Control Act of 1986 ("IRCA"). CONTRACTOR represents and warrants that all of its employees and the employees of any subcontractor retained by CONTRACTOR who perform any of the Services under this Agreement, are and will be authorized to perform the Services in full compliance with the IRCA. CONTRACTOR affirms that as a licensed contractor and employer in the State of California, all new employees must produce proof of eligibility to work in the United States within the first three days of employment and that only employees legally eligible to work in the United States will perform the Services. CONTRACTOR agrees to comply with the IRCA before commencing any Services, and continuously throughout the performance of the Services and the term of this Agreement.

24. Effective Date. Unless a different date is provided in this Agreement, the effective date of this Agreement shall be the latest date of execution set forth by the names of the signatories below.

IN WITNESS WHEREOF, this Agreement is executed by the Parties or their duly authorized representatives as of the Effective Date:

CITY OF ESCONDIDO

Date: _____

Dane White, Mayor

WEST COAST ARBORISTS, INC.

Date: _____

Signature

Name & Title (please print)

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY
MICHAEL R. MCGUINNESS, CITY ATTORNEY

BY: _____

DATE: _____

THE CITY OF ESCONDIDO DOES NOT DISCRIMINATE AGAINST QUALIFIED PERSONS WITH DISABILITIES.

ATTACHMENT "A"

Scope of Work

A. General

West Coast Arborists, Inc., a California corporation ("Contractor") will provide the City of Escondido, a California municipal corporation ("City") with tree trimming and maintenance services.

B. Location

Contractor will provide services at the City's Landscape Maintenance Districts.

C. Services

Services shall be as detailed in **Exhibit 1** to this Scope of Work, which is attached hereto and incorporated by this reference. In the event of a conflict between this Agreement (including this Scope of Work) and Exhibit 1, the terms of this Agreement shall prevail. Services shall include:

Contractor shall provide tree trimming and maintenance as follows:

1. 0"-18" Diameter Standard Height Full Pruning;
2. 19"-30" Diameter Standard Height Full Pruning;
3. 31"+ Diameter Standard Height Full Pruning;
4. 0"-36"+ Diameter Standard Height Crown Raise;
5. 0"-18" Diameter Standard Height Crown Cleaning;
6. 19"-30" Diameter Standard Height Crown Cleaning;
7. 31"+ Diameter Standard Height Crown Cleaning;
8. 0"-18" Diameter Standard Height Crown Reduction;
9. 19"-30" Diameter Standard Height Crown Reduction;
10. 31"-36" Diameter Standard Height Crown Reduction;
11. 36"+ Diameter Standard Height Crown Reduction;
12. 0"-12" Diameter Standard Height Tree and Stump Removal;
13. 13"-18" Diameter Standard Height Tree and Stump Removal;
14. 19"-24" Diameter Standard Height Tree and Stump Removal;
15. 25"-30" Diameter Standard Height Tree and Stump Removal;
16. 31"-36" Diameter Standard Height Tree and Stump Removal;
17. 36"+ Diameter Standard Height Tree and Stump Removal;
18. 0"-12" Diameter Standard Height Tree Removal;
19. 13"-18" Diameter Standard Height Tree Removal;
20. 19"-24" Diameter Standard Height Tree Removal;
21. 25"-30" Diameter Standard Height Tree Removal;
22. 31"-36" Diameter Standard Height Tree Removal;
23. 36"+ Diameter Standard Height Tree Removal;
24. Stump Removal ;
25. Tree Planting and Staking 15 Gallon;
26. Tree Planting and Staking 24" Box;
27. Tree Planting and Staking 36" Box;
28. Hourly Rate for 1 Ground-Person;
29. Hourly Rate for 1 Equipment Operator;
30. Hourly Rate for 1 Trimmer;
31. Day Rate Service Crew;
32. Specialty Equipment Day Rate;
33. Emergency Services During normal business hours;
34. Emergency Services After hours, weekends and/or holidays;

- 35. Arborist Reports; and
- 36. Level 1, 2, and 3 Risk Assessments.

D. Scheduling

Public Works or Landscape Maintenance District Representative will request services listed on the **Exhibit 2**, which is attached hereto and incorporated by this reference. Contractor to verify specific dates of work in advance by contacting either Jen Conway at 760-839-4082 or Jen.Conway@escondido.gov or Nick Gilliland at 760-839-4885 or Nick.Gilliland@escondido.gov. Work shall be performed in-between the hours of 7 a.m. and 4 p.m., Monday through Friday. Further instructions will be provided upon scheduling.

E. Contract Price and Payment Terms

The contract price shall not exceed **\$1,400,000**. The contract price includes all labor, materials, equipment, and transportation required to perform the work. Services will be billed as services are performed. Payment will be made after services have been performed and within 30 days of receipt of an invoice for those services.

The service rates as described in Exhibit 2 shall remain in effect throughout the term of this Agreement.

F. Term

The term of this Agreement shall be from the Effective Date of the Agreement through **June 30, 2028**.

G. Other

Competitive bidding for the services to be provided under this Agreement was performed by the City of Norco and approved by the City of Norco's Council at the June 21, 2023, meeting with the intention that any other public agency shall have the option to participate in any award as a result of the bid solicitation at the same price. A copy of the City of Norco's Staff Report and Contractor's Proposal dated April 26, 2023 are attached hereto as **Exhibit 3** and incorporated herein by this reference. In the event of a conflict between this Agreement (including this Scope of Work) and Exhibit 3, the terms of this Agreement shall prevail. Pursuant to this Agreement, the City desires for Contractor to provide the services at the rates set forth in Exhibit 3.

Contractor represents that it is experienced in providing the services under this Agreement to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the services in the State of California, and that it is familiar with the plans of the City.

EXHIBIT 1

General Service Requirements

Tree maintenance may consist of pruning, removals, stump grinding, planting, staking, pest control, fertilizing, watering, emergency response, arborist services, and inventory.

The Contractor shall provide all equipment, labor, and materials necessary for performing tree maintenance according to the specifications in this Agreement. The equipment shall be clean and well-maintained, of the latest and most efficient design. Maintenance personnel shall be uniformed professional and well trained.

Selective pruning shall be employed always based solely on the standards prescribed by the International Society of Arboriculture and according to the ANSI A300 pruning standards.

Contractor shall provide a level of tree maintenance to the areas such that each will present a safe, pleasing, and desirable appearance always within the limitations of the contracted service requirements. The Contractor agrees to maintain all the designated areas covered by this Agreement at such levels. The City Engineer, or their designated representative, shall be the sole judge as to the adequacy and quality of the tree maintenance.

The work shall be done in accordance with "The 'Green Book' Standard Specifications for Public Works Construction" 2018 edition including subsequent amendments, supplements and/or additions. Copies are available from the publisher, Building News, Incorporated, 1612 S. Clementine St., Anaheim, California, 92802.

Where the City Engineer is mentioned in these provisions, it shall be noted that their designated representative may act on his behalf regarding administration of this Agreement.

The term "tree" is used about both woody trees and palms in the language of this Agreement, unless otherwise specified.

Complete pruning includes: raising the canopy height for building and right of way clearance, eliminating deadwood, crossing branches, and other safety concerns; shaping and thinning for the health for the health of the tree and for aesthetics.

The number of trees indicated are estimates based on the City's tree inventory system. The exact number of trees to be pruned at any one time will be determined when specific addresses and locations are provided.

Contractor shall provide all labor and equipment necessary to perform pruning operations as described in this Agreement.

All tools used on a tree known to contain an infectious tree disease shall be properly disinfected immediately before and after completing work on such tree, following procedures of current industry standards, or as instructed by the City. All major pest problems shall be reported to the City within 24 hours from the initial identification via email.

Supervision and Staff

The Contractor shall assign a supervisor to be on site each working day, working regular working hours, for the duration of this Agreement. The Contractor and its staff shall have skills, expertise, and experience in arboriculture; including pest control, soils, fertilizers and plant identification. The

supervisor must be fluent in the English language. The supervisor shall be thoroughly knowledgeable of the provisions and requirements of this Agreement.

Crew Rental

A standard crew consists of three workers, one chipper truck, one chipper, and all necessary hand tools. The type of equipment and the size of the crew can be adjusted for special projects. "Special projects" will be defined as tree care services requiring special equipment (i.e., 95-foot aerial tower and/or crane), or if the work site is inaccessible by standard equipment. Equipment type, and crew labor hours are to be specified, and submitted to the City for approval prior to commencement of work.

Work Lists

1. Service requests for Landscape Maintenance Districts – Department Representative will identify pruning locations, and tree removals on an as needed basis, grouping items when possible. Work orders will be based on unit costs for individual tree pruning, and tree removals as specified in Exhibit 2. Crew rental rates, and lump sum quotes, will only apply to special circumstances beyond regular pruning and tree removals when special equipment is needed or if the work site is inaccessible by standard equipment. Equipment and crew man hours used will be listed on the proposal for City approval prior to commencement of work, and on the invoice.
2. Grid Pruning - The Public Services Department Representative will identify pruning locations by highlighting the corresponding streets on the map, which will be provided to the Contractor, along with a specific pruning assignment such as full trim, clean, raise, or palm trimming. The Contractor shall document all work onto a City Contractor Work List; and record the location, species, size, work type, quantity, unit costs and lump sum amounts for each tree trimmed. The price paid for grid pruning shall be as specified in Exhibit 2.
3. Removals and Plantings - The Public Services Department Representative will provide a work list consisting of location, tree species, size, work type, quantity, and unit costs.
4. Inspection - The Contractor shall notify the Public Services Department Representative upon completion of each work list and shall not process any work list for invoicing until all sites on the list have been inspected by the Public Services Department Representative. Also, daily, or as required, the Contractor or its supervisor may walk the project with the Public Services Department Representative for determining compliance with the specifications or to discuss required work. Any tree(s), which in the opinion of the Public Services Department Representative have not been pruned, removed or planted according to the conditions of the specifications set forth herein shall be brought to the attention of the Contractor and, if not corrected, payment to the Contractor will not be made until the condition is corrected.
5. Service Requests and Location Lists - The Contractor could be given additional service requests and location lists each day, in addition to the weekly or grid schedule list. This work will be considered as normal work and not subject to emergency work cost or crew rental

Tree Inventory and Work Sheets

All trees that are in the tract, in which the Contractor is working, shall be recorded onto a City Tree Inventory List. The Tree Inventory along with the list of trees pruned/removed shall be given to the

Public Services Department Representative monthly. Each field on the inventory sheet should be filled in as follows:

1. Right of Way- This is the public right of way (and/or tree maintenance easement) as recorded in the development plans. The measurement will be the width of the parkway, or in areas in which there is no parkway, the designated footage beginning from the curb face.
2. Address - Consists of the house number and complete street name. If the tree is on the side of a corner house, the name of the intersecting street shall be included.
3. Species - Including hybrids, varieties and cultivars.
4. Diameter at Breast Height (DBH) - The measurement of the trunk diameter at feet from the base, as described in section 7.12(f) of the RFP. Multi-trunk trees shall be recorded by using the DBH of the largest trunk followed by the letter M and the total amount of the trunks.

Emergency Response Work Schedule

Emergency response work may be required to mitigate safety hazards outside of normal working hours.

1. Emergency response work will not be performed without prior approval by the Public Services Department Representative unless a condition exists wherein it appears there is a danger of injury to persons or property.
2. Payment of emergency response work shall be in accordance with the hourly rates and unit prices in the Emergency Response Work Schedule.
3. The City reserves the right to cause any emergency response work deemed necessary by the Public Services Department Representative to be performed by the City crews, other Contractors, or day labor, at no cost to the Contractor.
4. Emergency response work is work performed after normal working hours or anytime during a 24-hour period that the Public Services Department Representative deems an emergency. Emergency response work does not include service requests and location lists assigned during normal working hours (7 a.m. to 4 p.m. Monday through Friday, not including Holidays)
5. Emergency Response and Crew Rental rates begin when the crew arrives on site and begins work, and end at the completion of the work requested by the City. Portal to Portal pay is not allowed.

Safety Measures

1. The Contractor shall obey and adhere to Cal OSHA requirements for worker safety, and ANSI 2133.1 Safety Requirements.
2. Any person working in proximity to electrical conductors shall be properly trained in electrical hazard recognition and avoidance, and possess the appropriate qualifications required by the State of California.
3. Any dead tree, tree with excessive decay, or tree with a substantial defect such as a split, crack, or unstable root system, shall be reported immediately to the Public Services Department Representative.

4. The Contractor shall postpone any tree maintenance activity wherein a vehicle is in proximity and such activity has the likelihood of causing damage to vehicle. In such instances, it is the responsibility of the Contractor to immediately notify the vehicle owner and request to have the vehicle moved to a safe location. Any abandoned vehicle shall be reported to the Escondido Police Dept.

Preservation of Property

The Contractor shall carefully protect from damage all trees, shrubs, groundcovers, turf irrigation, water service, fences, sidewalk, buildings, automobiles, street lights, street signs, or any other facilities located on or adjacent to the job site.

Should any direct or indirect damage or injury result to any public or private property by or because of any act, omission, neglect or misconduct in the execution of work, on the part of the Contractor or the Contractor's employees, such property shall be restored by the Contractor, to a condition equivalent to that existing before damage occurred.

The Contractor shall be responsible for the complete removal and replacement of trees lost due to the Contractor's faulty maintenance or negligence, as determined by the Public Services Department Representative. Replacement shall be made by the Contractor in the kind and size of trees as determined by the Public Services Department Representative. Where there is a difference in value between the trees lost and the replacement of trees, this difference will be deducted from the contract payment. In all cases, the value of the trees lost will be determined by the Public Services Department Representative, using the latest Council of Tree and Landscape Appraisers - Guide for Plant Appraisal.

Preservation of Wildlife

Reasonable efforts shall be taken to protect and preserve the nests, or nesting cavities, of beneficial birds and other beneficial animals, unless in-so doing would create a hazardous condition.

Quality of Work

The Contractor shall be committed to retaining the value of all trees in its care, and at no time under this Agreement shall the Contractor decrease the value of any tree without written authorization from the Public Services Department Representative.

The Contractor shall be skilled in arboriculture and have the expertise necessary to perform all duties to the highest standard, as required in this Agreement.

The Public Services Department Representative shall be the sole judge as to the adequacy and quality of maintenance.

Disease Control

Any monocot or dicot species that is known to transmit an infectious disease prevalent in the landscape shall be pruned with handsaws, pole saws or reciprocating saws only. Prior to pruning, all saw blades must be sterilized by a ten-minute immersion in a bucket of water containing 25% chlorine bleach. A fresh solution shall be mixed daily. Each tree shall be pruned utilizing a blade that has been sterilized in this fashion, thereby preventing tree-to-tree disease transmission via the saw blade. After a tree has been pruned, the saw blade shall not be utilized again until it has been sterilized by the 10-minute immersion method described above.

Pruning – General Requirements

1. Pruning shall be in strict accordance with all standards and methods as prescribed by the International Society of Arboriculture.
2. The Contractor shall prune to retain the natural structure of each tree species, unless otherwise directed by the Public Services Department Representative, and have the knowledge and ability to determine each tree species response to pruning. Pruning patterns shall be consistent so that visual continuity is maintained, and the value of all City trees pruned is increased.
3. The use of chain saws shall be restricted to those cuts that cannot be made with hydraulic, pneumatic, or manually operated lopping shears. All blades, chains and other cutting devices shall be kept sharpened, to make a clean final cut, with the bark intact and free from stripping or shredding. Wound dressings are not permitted.
4. Pruning cuts shall be made carefully and at the proper location; this will be back to the parent branch or trunk, just to the outside of the branch collar and branch bark ridge.
5. Branch cuts shall be kept as small as possible to prevent excessive decay. No live branch greater than eight inches in diameter (measured at the base of the branch) shall be removed without authorization from the Public Services Department Representative, unless said branch is weakly attached or has other significant defect.
6. Limbs, measuring two inches or greater in diameter, shall be removed using the three-cut method.
7. When pruning mature trees, no more than 25% of the leaf-bearing canopy should be removed. Live Oaks are limited to ten 10%.
8. When reducing the length of a limb back to a lateral branch, the lateral should be at least one-third the diameter of the portion removed.
9. Young trees shall be pruned primarily to improve structure.
10. Private trees encroaching upon a City sidewalk or street, and are not providing proper height clearance requirements, shall be raised on the street-side only to mitigate nuisance or hazard. The cost shall be adjusted to one half that for complete raise.
11. The use of climbing spurs, gaffs, or any other climbing device that causes puncture wounds is prohibited, except for aerial rescue efforts, or during removals.
12. The Contractor shall not prune any tree(s), which have been pruned by a resident or homeowner and have been trained, cut, or sheared in such a way to form a hedge, espalier, or picturesque shape, and have not been trained in the normal landscape shade tree standard of pruning. Such trees shall not be recorded on the work list. These trees are to be noted, and the Contractor shall inform the Public Services Department Representative of them by address.
13. Any inappropriate piece of metal, wire, rubber, wood, or other material that is damaging the growing tissue of a tree or predisposes the tree to irreparable damage in the future, shall be removed. If it is determined that the material cannot be removed without further damage to the growing tissue of the tree, it shall not be removed, but necessary actions shall be taken to reduce the impact of this material to the tree by cutting out as much of the exposed surface of it as possible.

14. Vines that are entwined on the trunk or throughout the limb structure shall be removed with caution, avoiding injury to tree.

Pruning – Work Type Descriptions

- a) **Landscape Maintenance Districts Pruning** - Service requests for tree pruning within the Landscape Maintenance Districts shall be paid by referencing the unit pricing listed for items 3-10 Exhibit 2. If pruning work is deemed to have special circumstances, which would require the addition of Exhibit 2 items 21, and/or 22, then the number of hours for crew rental, and equipment type will be itemized on the proposal and invoice.
- b) **Grid Pruning** - Grid pruning means routine tree pruning per pre-designated districts/grids on a scheduled cycle or any grouping of seven (7) or more trees near one another, within an approximate 200-yard radius, and shall be paid as grid pruning even when off the regularly scheduled district/grid plan. The price paid for grid pruning shall be as specified in Exhibit 2.
- c) **Full Pruning** - The objective is to improve tree structure, reduce wind sail effect, allow for improved light penetration, provide proper clearances, and to remove dead or other undesirable limbs.
- d) **Crown Raise** - In areas where raises are specified, no other type of pruning shall be done. A crown raise is removal of lower branches only, to provide proper height clearance. Fourteen and one-half (14.5) feet clearance is required over streets, where applicable. Nine (9) feet clearance is required over parkways and sidewalks. Eleven (11) feet clearance is required over equestrian trails. To avoid destroying the natural structure of small trees, they shall not be raised to the aforementioned specifications. Instead, such trees shall be pruned to reduce the length of the obstructing limbs.
- e) **Crown Cleaning** - In areas where cleaning is specified, no other type of pruning shall be done. Crown cleaning is the removal of dead, dying, diseased, broken and weakly attached branches. Crown cleaning shall also include crown raise, when needed to provide proper clearance.
- f) **Crown Reduction** - In areas where height issues are specified, no other type of pruning shall be done. Crown reduction is used to reduce the height and/or spread of a tree. Thinning cuts are most effective in maintaining the structural integrity and natural form of a tree and in delaying the time when it will need to be pruned again. The lateral to which a branch or trunk is cut should be at least one-half the diameter of the cut to be made.
- g) **Palm Pruning** - Palm fronds are to be removed so that a 90-degree angle is achieved. The angle shall be measured from the horizontal axis of the growing point base. All dead fronds, flower stalks and fruit stalks shall be removed and cut as close to their base as possible without damaging adjacent fronds or trunk tissue. Loose petioles from previous pruning operations shall be removed carefully.
When pruning palms in the Phoenix genus it is imperative to sterilize all pruning equipment (as described in section 7.25 to avoid possible tree-to-tree transmission of the disease *Fusarium oxysporum*.

Selective Pruning

Selective pruning shall be implemented; any or all pruning techniques shall be applied depending on the requirements of each tree. These include, structural pruning, crown cleaning, crown thinning, crown reduction, crown raise and crown restoration. When performing any of the four pruning work types, it is imperative to employ selective pruning to prevent over pruning. If any tree in an assigned

area requires a lesser amount of pruning than what has been assigned, only that which is necessary will be performed.

Tree Removals

- a) All tree removal operations shall be in strict accordance with the methods prescribed by the International Society of Arboriculture.
- b) Landscape Maintenance District Tree Removals – Service requests for tree removals within the Landscape Maintenance Districts shall be paid by referencing the unit pricing listed for items 11,12 Exhibit 2. If tree removal work is deemed to have special circumstances which would require the addition of Exhibit 2 items 21, and/or 22, then the number of hours for crew rental, and equipment type will be itemized on the proposal and invoice.
- c) Trees designated for removal by the Landscape Maintenance Districts and Public Services Department Representative will be marked with a DOT, using white paint, on the trunk, just above the root collar of the tree. If for any reason there is doubt regarding the trees(s) to be removed, the Public Services Department Representative will be contacted before work commences.
- d) Felling is permitted providing it can be safely achieved without endangering surrounding property and will not interfere with vehicular traffic. A tag line(s) shall be used to direct fall always. All bystanders shall be kept at a safe distance from the work site.
- e) Trees too large to fell shall be removed in sections. Each section shall be cut into a size that can be handled easily and safely by one tree worker. If section is too heavy for one worker, it shall be rigged and lowered to the ground. The means of lowering shall be acceptable to the Public Services Department Representative.
- f) Stump grinding shall be incorporated with the removal of the tree and performed on the same day. The underground service alert regional notification center (Dig Alert) must be called prior to the start of the removal list, to allow enough time for each site to be marked before work begins.
- g) The depth of stump grind shall be no less than eighteen (18) inches below lowest surface grade. The grind shall comprise the entire stump below soil surface and any uplifted portion of the soil caused by the root flare. Exposed roots, whether in the public right of way or private property, shall be traced and ground or chopped out to a depth of no less than eight (8) inches below the lowest surface grade. If irrigation is damaged it shall be repaired immediately. The site shall be backfilled with a mix of 60% soil and 40% of the remaining wood chips; then firmly tamped down to allow for as little settling as possible. All excess wood chips and soil shall be hauled away. When complete, the work site shall be level and at the original soil grade of the surrounding area.

Tree Planting and Staking

- a) Trees purchased by the Contractor shall comply with the specifications set forth in the Standards for Purchasing Container-Grown Landscape Trees.
- b) All trees shall be planted according to the Standards prescribed by the International Society of Arboriculture. The standard plan for tree planting, as per Standard Plans for Public Works Construction (SPPWC), Std. Plan No 518-3, Sheet 2, shall be followed.
- c) The Contractor shall follow the requirements in section 7.11, UNDERGROUND ALERT of this Agreement before the excavation of any tree-planting site.

- d) Prior to planting, the natural root flare must be identified. Any soil that may be covering the root flare must be removed. The planting hole shall be dug to a size of two times the width of the root ball, leaving the bottom firm, to prevent the tree from settling. The container shall be removed carefully to prevent root or stem damage; the tree shall not be pulled by the stem. If the container does not come off easily, it shall be cut on one or more sides, from top to bottom, to allow its removal. Circling roots shall be separated and spread outward. Densely matted roots that cannot be teased apart shall be cut cleanly in two places.
- e) The tree shall be lifted by the root ball only and carefully placed in the planting hole. The root ball shall be oriented so that the tree stands vertical, with the top of the root ball approximately one to two inches higher than the soil grade. Backfill shall be native soil only with no rocks greater than three inches diameter. Soil shall not be placed on top of the root ball. Displace air pockets in the backfill by moderately tamping with shovel handle and watering in. Check for settling and add backfill if necessary. To avoid compaction of the soil, do not tamp the backfill with excessive pressure or use broad, heavy objects.
- f) Any tree that can stand upright without support and would be able to withstand prevailing winds along with yearly Santa Ana wind occurrences shall not be staked.
- g) If upon determining a tree cannot support itself, two stakes of good quality treated lodge pole pine not exceeding eight feet in length and no more than two and one-half inches in diameter, shall be used. The stakes shall be placed in a northwest/ southeast configuration to give maximum support during heavy wind conditions and placed outside the root ball, avoiding any damage to roots. Stakes shall be pounded down until sufficiently stable. The top of the stakes interfering with branch structure shall be cut off below the lowest branch where the tree's growth habit permits.
- h) Trees shall be tied to stakes using rubber cinch ties, thirty-two inches in length, attached by a method of a figure eight loop between the tree trunk and each stake. Ties shall be attached to stakes with galvanized nails driven into the stakes. A minimum of two ties shall be used, placed high enough on the trunk to support the crown. Additional ties shall be placed lower on the trunk if needed to straighten. Ties shall be taught enough to prevent the trunk from rubbing against the stakes, but with a modest amount of slack to allow movement of the tree. Ties shall not be placed in branch crotches.
- i) A plastic guard shall be placed loosely around the base of the trunk.
- j) A watering basin shall be placed around the outer edge of the root ball in areas where run-off will occur. The basin shall be in the form of a tightly compacted soil berm, three inches in height. A watering basin is not required on turf or dense ground cover.

Staking Only

The Contractor shall stake any tree that is unable to stand upright on its own, whether the existing stakes have become loosened, damaged, incorrectly installed, or where the stakes are absent. This work shall be performed in any area where the Contractor is pruning or where otherwise directed by the Public Services Department Representative. All the standards shall be followed.

Stake Removal

The Contractor shall remove stakes from trees that have achieved enough stability and grown to at least three inches in diameter at breast height (DBH). The stakes should be pulled completely out of

the ground when possible; otherwise, the stakes shall be cut down below grade and backfilled with soil.

All undamaged tree stakes that are suitable for re-use shall be returned to the City. The Contractor shall dispose of all damaged tree stakes.

Stake removal shall be performed in any area where the Contractor is pruning, and there shall be no extra charge incurred.

Removal of Brush and Debris

The Contractor shall be responsible for the removal and disposal of all debris, i.e. wood, branches, brush, chippings, and any other material resulting from tree maintenance operations.

- a) Contractor must comply with all state, county, and local laws and ordinances applicable to and governing such disposal.
- b) Disposal of all Eucalyptus wood infested with the larvae of the Eucalyptus Long Horned Borer shall follow the State of California Public Resources Code, Article 5, Section 4714.5.

1.1. Tree Watering

Watering is to be performed by a one-man crew with a water truck. Contractor shall include the pricing to water newly planted trees for the first year after initial planting, unless noted otherwise. Watering will occur along various routes including landscape medians, parkways, parks, and City facilities. At the discretion of the Public Services Department Representative, older trees will be included on a watering schedule.

Arborist Services

On occasion, the City requires tree evaluations including written reports. The Contractor shall provide an hourly rate for an Arborist who can respond to the City's request(s) for the preparation of detailed arborist reports, tree risk assessment reports, tree evaluations, and site inspections. Reporting can be generated on as little as one tree to an entire urban forest population and is handled on a case-by-case basis.

Milling

On occasion, the City may request for some of the removed Urban Forest material be milled down for special projects. The Contractor shall provide a per-foot milling cost of this material. Milling can be performed on or off-site.

EXHIBIT 2

Fee Schedule

Item No.	Service Description	Unit Measure	FY 24-25	FY 25-26	FY 26-27
1	Grid Tree Pruning	Each	\$75.00	\$80.00	\$85.00
2	Clearance Tree Pruning	Each	\$65.00	\$67.00	\$69.00
3	Service Request Tree Pruning 0-12" DBH	Each	\$75.00	\$80.00	\$85.00
4	Service Request Tree Pruning 13-24" DBH	Each	\$125.00	\$132.00	\$140.00
5	Service Request Tree Pruning 25-36" DBH	Each	\$225.00	\$235.00	\$245.00
6	Service Request Tree Pruning 37" & Over DBH	Each	\$275.00	\$285.00	\$295.00
7	Coco/King Palm Pruning	Each	\$70.00	\$72.00	\$74.00
8	Washingtonia Robusta Pruning	Each	\$80.00	\$80.00	\$85.00
9	Date Palm Pruning	Each	\$275.00	\$283.00	\$290.00
10	Palm Tree Skinning	Linear Foot	\$34.00	\$35.00	\$36.00
11	Tree & Stump Removal (regardless of size)	Diameter Inch	\$48.00	\$49.00	\$50.00
12	Tree Only Removal (regardless of size)	Diameter Inch	\$30.00	\$30.50	\$31.00
13	Stump Only Removal (regardless of size)	Diameter Inch	\$18.00	\$18.50	\$19.00
14	Root Prune Trees (typical 10-foot length)	Linear Foot	\$24.00	\$25.00	\$26.00
15	Plant 15-Gallon Tree	Each	\$200.00	\$206.00	\$212.00
16	Plant 15-gallon Tree with Root Barrier	Each	\$225.00	\$232.00	\$239.00
17	Plant 24" Box Tree	Each	\$400.00	\$412.00	\$424.00
18	Plant 24" Box Tree with Root Barrier	Each	\$425.00	\$438.00	\$450.00
19	Plant 36" Box Tree	Each	\$1,295.00	\$1,333.00	\$1,350.00
20	Tree Watering	Day	\$855.00	\$880.65	\$900.00
21	Crew Rental	Man Hour	\$95.00	\$97.85	\$100.00
22	Specialty Equipment (i.e., crane, 95-ft aerial tower)	Hour	\$150.00	\$155.00	\$160.00
23	Emergency Response (regular business hours, Mon-Fri)	Man Hour	\$110.00	\$113.00	\$116.00
24	Emergency Response (evening, weekend, holidays)	Man Hour	\$125.00	\$128.00	\$131.00
25	Certified Arborist Services	Hour	\$170.00	\$175.00	\$180.00
26	GPS Tree Inventory	Tree Site	\$4.00	\$4.50	\$5.00
27	Plant Health Care				
a.	Tree Canopy Spraying from Ground Level	Per Diameter Inch	\$7.00	\$7.25	\$7.50
b.	Tree Canopy Spraying From Aerial Tower	Per Diameter Inch	\$7.00	\$7.25	\$7.50
c.	Insecticide or Fungicide Trunk Banding	Per Diameter Inch	\$8.00	\$8.25	\$8.50

d.	PGR Trunk Banding	Per Diameter Inch	\$7.00	\$7.25	\$7.50
e.	Insecticide or PGR Soil Application (Cambistal)	Per Diameter Inch	\$7.00	\$7.25	\$7.50
f.	Insecticide or Fungicide Soil Application	Per Diameter Inch	\$7.00	\$7.25	\$7.50
g.	Soil Injection Fertilization	Per Diameter Inch	\$8.00	\$8.25	\$8.50
h.	Soil Drenching Fertilization	Per Diameter Inch	\$8.00	\$8.25	\$8.50
i.	Trunk Injection (Insecticide/Miticide)	Per Diameter Inch	\$9.00	\$9.25	\$9.50
j.	Trunk Injection (Fungicide)	Per Diameter Inch	\$9.00	\$9.25	\$9.50
k.	Trunk Injection (Insecticide & Fungicide Combo)	Per Diameter Inch	\$10.00	\$10.25	\$10.50
l.	Avermectin Class Insecticide Injection	Per Diameter Inch	\$11.00	\$11.25	\$11.50

EXHIBIT 3



**CITY OF
NORCO**
HORSETOWN USA

City Council STAFF REPORT

Date: June 21, 2023

Agenda Item:
2.N.

To: Honorable Mayor and City Council Members

Prepared By: Chad Blais, Public Works Director

Department: Public Works

SUBJECT:

Approval of 5-Year Tree Trimming, Removal, and Planting Contract with West Coast Arborists, Inc.

RECOMMENDATION:

Accept the proposal from West Coast Arborist, Inc. and award a five-year Tree Trimming, Removal, and Planting Contract in an amount not to exceed amount of \$250,000 annually.

SUMMARY:

Staff solicited proposals for annual tree maintenance service to maintain the community tree canopy. The City received three proposals and based on the review of the proposals, staff selected West Coast Arborists (WCA) as the most qualified firm to maintain the City's urban forest. Staff is recommending approval of a five-year agreement with WCA.

BACKGROUND:

The City utilizes contract tree trimming and tree maintenance services to perform scheduled and emergency trimming and removal of the City's estimated 8,700 trees and to provide other on-call services. Maintaining a community tree canopy is a key component in preserving safety, aesthetics, addressing liability and in promoting a beautiful community with tree line trails and parkways adding to the quality of life for residents and visitors to Horsetown USA. The majority of the over 8,700 trees in inventory are situated along residential and equestrian trails, parks and parkways.

WCA has been the contract maintenance service provider for the City for the last 17 years. During the current contract the City successfully implemented a five-year tree-grid trimming maintenance program which divides the City boundaries into five tree maintenance zones; typically, one zone per year is trimmed. During the year, minor additional maintenance in the other zones may/may not occur based on need and budget allocations. Using the zone method allows for all trees to be inspected and judiciously

pruned once every five years. However, the current maintenance agreement is set to expire June 30, 2023.

A request for proposals (RFP) was developed in effort to see the level of services and rates being offered in the marketplace. On April 3, 2023, the City posted an official RFP on the PlanetBids website for Tree Trimming, Removal and Planting Contract Services. On April 26, 2023, the City received three proposals: West Coast Arborists, Mariposa Tree Management Inc., and Golden West Arbor Services.

Staff reviewed the proposals by evaluating each company's experience, credentials, completeness, accuracy, firm history, location, services offered, years in business and familiarity with the City and total aggregate costs. As part of the process in evaluating the proposals, staff looked at two primary factors: (1) the overall pricing proposed by the firm for individual services and (2) the quality and response capability of the firm. Please note Golden West Arbor Services only provided hourly rates and therefore the proposal is not being considered. After a thorough review of the remaining two proposals, it was determined WCA offered more competitive pricing and services. WCA's proposal (see attached Proposal) outlines the rates provided in year one (1) and two (2) will remain the same before an increase begins in year three (3). In addition, WCA's current awareness of the City's needs, familiarity with the community (working around horses), and overall positive performance during the current contract will allow the City to continue our high level of service to the community. Staff prepared a summary sheet of the services that are comparable between the two proposals to allow for comparison (see Fee Schedules). The agreement does allow for two one (1)-year extensions approved by mutual agreement.

FISCAL IMPACT:

The funding for contract tree maintenance services in the amount of \$250,000 is traditionally funded from Gas Tax Fund and the General Fund. However, for fiscal year 2023-24 the Gas Tax Fund is anticipated to have insufficient funds to cover all the various services funded annually, therefore, during budgeted workshop staff proposed Council approve the use of Measure R funds for the upcoming fiscal year. The Council ultimately elected to not use Measure R funds and instead directed staff to use General Fund balance. General Funds will be allocated in the amount of \$40,000 to Parks Contractual Service (121-733-34100) and \$210,000 to Parkway Contractual Services (133-850-34100) to cover the full budget of \$250,000 for tree trimming services for FY 2023-24.

RELATIONSHIP TO STRATEGIC PLAN:

Approval of the multi-year tree maintenance contract is consistent with Strategic Direction No. 5 - Infrastructure & Asset Management: Ensure timely preservation, replacement, improvement and acquisition of infrastructure and capital assets.

REVIEWED AND APPROVED BY:

Certified as to Availability of Funds: Lisette Free, Finance Director
Approved by: Lori Sassoon, City Manager
Approved as to Form: Harper and Burns, LLC, City Attorney

ATTACHMENT(S):

[Proposal](#)

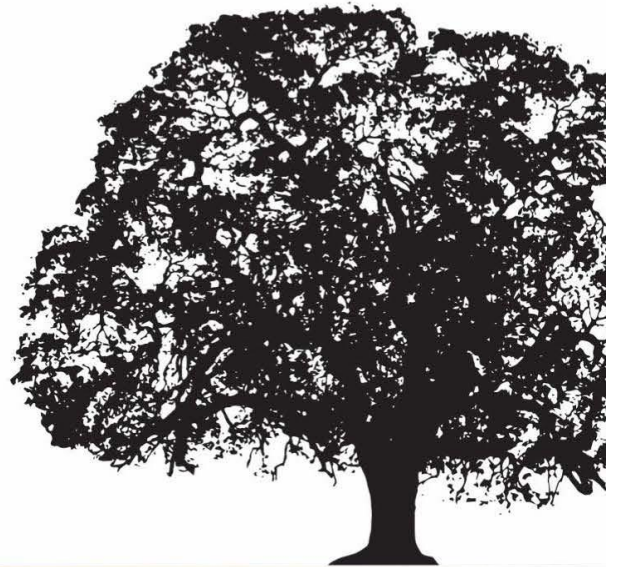
[Fee Schedule](#)

[Contract](#)



Setting the Gold Standard
by partnering with over 300 communities

City of Norco
**RFP/Q – Tree Trimming,
Removal and Planting
Contract Services**



GROWING:
Greenspace
Communities
Environment

ROOTED IN:
Safety
Experience
Technology



West Coast Arborists, Inc.
WCAINC.COM • (800) 521-3714
LIC #366764 • DIR #1000000956



Client Name / RFP Name

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Tree Care Professionals Serving Communities Who Care About Trees

www.WCAINC.com

April 26, 2023

City of Norco

Attn: Department of Public Works

2870 Clark Avenue

Norco, CA 92860

RE: RFP/Q Tree Trimming, Removal and Planting Contract Services

Due: Wednesday, April 26, 2023 at 3pm

To whom it may concern;

Thank you for allowing West Coast Arborists, Inc. (WCA) the opportunity to submit a proposal for tree maintenance services for the City of Norco. WCA is a family-owned and operated company employing over 1,100 full-time employees providing various tasks to achieve one goal: serving communities who care about trees. We have reviewed, understand, and agree to the terms and conditions described in this RFP. We also hereby acknowledge that we meet the minimum requirements and responded to each of these requirements to the best of our ability. Our proposal is valid for a period of 90 calendar days.

WCA's corporate values include listening to customers and employees to help improve services offered. By establishing clear goals and expectations for the organization, supporting its diverse teams, and exchanging frequent feedback from customers and employees, we are able to provide 'gold standard' tree care services. WCA's top management team has created a culture where employees become accountable for actions and results. Our Tree Care Industry Association (TCIA) company-wide accreditation is evidence of the commitment WCA has to our safety and training programs, customer satisfaction and our capacity to maintain industry standards.

WCA has a 50-year track record of working for more than 330 California and Arizona municipalities as well as other various agencies. Our company has been in business since 1972 and is licensed by the California State Contractors License Board under license #366764. We have held this license in good standing since 1978. The license specializes in Class C61 (Tree Service), Class C27 (Landscaping) and Class C31 (Traffic Control). We currently employ over 90 Certified Arborists and over 150 Certified Tree workers, as recognized by the International Society of Arboriculture. WCA is also registered with the Department of Industrial Relations (DIR) for Public Works projects, our registration number is 1000000956. All work will be performed in-house; no subcontractors will be used.

Our employees will operate from our Riverside Office located at 21718 Walnut Avenue, Grand Terrace, CA 92313. For questions related to this proposal and who has the authority to negotiate/present please contact Victor Gonzalez, V.P. Business Development, at (714) 991-1900 or at vgonzalez@wcainc.com. Martin Cortez, Area Manager, will be assigned to this project should WCA be awarded a contract. He can be reached at (714) 713-0717 or mcortez@wcainc.com.

Sincerely,

Patrick Mahoney, President

West Coast Arborists, Inc.

2200 E. Via Burton Street • Anaheim, CA 92806 • 714.991.1900 • 800.521.3714 • Fax 714.956.3745



Client Name / RFP Name

COMPANY QUALIFICATIONS

Company Introduction

WEST COAST ARBORISTS, INC. (WCA)

is a family-owned and operated union company employing over 1,100 full-time employees providing tree maintenance and management services. We are proudly serving over 3300 municipalities and public agencies. We provide superior and safe tree care operations seven days a week, 24 hours a day throughout California and Arizona.

OUR VISION

As a corporate citizen, WCA's responsibility and accountability are to the communities where we do business. We hold ourselves to the highest standards of ethical conduct and environmental responsibility, communicating openly with our customers and the communities in which we work. It is our goal and vision to lead the industry in state-of-the-art urban tree care and management services.

100% CUSTOMER SATISFACTION

Customer satisfaction is our top priority. We guarantee your complete satisfaction with every facet of our services. Our dedication to customer service has earned WCA a reputation unrivaled in the industry for dependability, integrity, quality and courtesy. We authorize our employees to do whatever is necessary to achieve the highest quality results. We know that high quality work saves our customer's valuable time and is far more cost effective if we do our work properly the first time. We are committed to courteous and prompt customer service to fully resolve any issue.

COMPANY INFORMATION

President: Patrick Mahoney

Organization Type: Corporation

Established: 1972

Federal Tax ID: 95-3250682

DIR Registration: 1000000956

Members of Laborers' Union:
LiUNA!

SAM Entity ID: CFJMV MJ9NSD1

CORPORATE OFFICE

2200 E. Via Burton St.

Anaheim, CA 92806

REGIONAL OFFICES

Escondido, CA

Fresno, CA

Indio, CA

Phoenix, AZ

Riverside, CA

Sacramento, CA

San Diego, CA

San Jose, CA

San Francisco, CA

Santa Clarita, CA

Stockton, CA

Ventura, CA

CONTRACT ADMINISTRATION

Victor Gonzalez, Vice President

Corporate Office

Phone (714) 991-1900

Fax (714) 956-3745

Email: vgonzalez@wcainc.com

FIELD MANAGEMENT

Martin Cortez, Area Manager

Riverside Office

21718 Walnut Ave.

Grand Terrace, CA 92313

Phone (909) 783-6544

Fax (909) 783-6515

Email: mcortez@wcainc.com

EMERGENCY RESPONSE 24/7

1-800-333-5000



95+ ISA
Certified Arborists



50 Years Experience
(Similar Size & Scope)



1,100+ Qualified
Employees



Accredited by TCIA



Local Office
(Grand Terrace)



1600+ Pieces of
Equipment (Owned)



Client Name/RFP Name

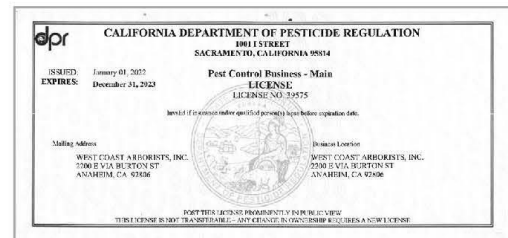
Corporate Capabilities

West Coast Arborists, Inc., is committed to successfully completing each project in accordance with the specifications, budget, schedule and with the highest quality of service. Our customers' satisfaction is a direct result of our means to carry out each project. Listed below are some of our corporate capabilities, which not only provide a sense of comfort and confidence to our customers, but also assure them of our continuous ability to carry out the duties of managing their urban forest, disqualified, removed, or otherwise prevented from bidding on, or completing any contract for tree maintenance services.

- In business continuously and actively since 1972
- Contractor's License C61/D49, C27, C31, C21, A & B
- Over \$8,500,000 line of credit available
- Annual financial audits available upon request
- Bonded by ARCH, an A+ rated company
- 1,100+ employees
- 330+ contracts with public agencies
- 95+ Certified Arborists
- 155+ Certified Tree Workers
- Drug-free workplace
- 14,000 sq. ft. company-owned Headquarters (Anaheim)
- Department of Agriculture Nursery license
- Avg. 712,000 trees **pruned** annually over past 3 years
- Avg. 46,000 trees **removed** annually over past 3 years
- Avg. 20,000 trees **planted** annually over past 3 years
- Avg. 250,000 trees **inventoried** annually over past 3 years
- Fully insured with insurance up to \$25 million
- Federal Tax ID #95-3250682, current on all taxes and filings with state and federal government
- Sales volume over \$140 million annually
- Fleet of approximately 1,600 pieces of equipment

Active Memberships:

Tree Care Industry Association (TCIA)
International Society of Arboriculture (ISA)
League of California Cities (LCC)
California Parks & Recreation Society (CPRS)
Association of California Cities |
–Orange County (ACCOC)
Maintenance Superintendents Association (MSA)
California Landscape Contractors Association (CLCA)
Street Tree Seminar (STS)
California Urban Forest Council (CaUFC)
American Public Works Association (APWA)



State of California Department of Industrial Relations		
Contractor Information		Registration History
	Effective Date	Expiration Date
Legal Entity Name	05/29/18	06/30/19
WEST COAST ARBORISTS, INC.		
Legal Entity Type	08/07/17	06/30/18
Corporation		
Status	08/09/16	06/30/17
Active		
Registration Number	06/26/15	06/30/16
120020016		
Registration effective date	08/19/14	06/30/15
10/01/17		
Registration expiration date	07/01/19	06/30/22
06/30/24		
07/01/22		06/30/24
Mailing Address 2200 E. VIA BURTON ANAHEIM 92805 CA United States of America Physical Address 2200 E. VIA BURTON ANAHEIM 92805 CA United States of America Email Address wcap@wcap.com Trade Name/TRA License Number(s) 120020016 CSLB 355704		

5

Setting the Gold Standard



Client Name / RFP Name

SCOPE OF SERVICES

Grid Tree Pruning

Grid tree pruning is based on pruning in pre-designed districts, or grids on a set cycle and in its entirety. This includes pruning all trees (small, medium and large-sized.) Pruning will include structural pruning, crown raising, and slight crown cleaning in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and shall have no more than 15% of the live foliage removed at a given time.

Special Request Tree Pruning

Special Request Tree Pruning includes tree maintenance services on designated tree(s) as ordered by the City's Arborist or designee. This category of pruning may include structural pruning, crown raising, crown cleaning and/or pruning to restore the crown. Whichever work type is ordered by the City, pruning will be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards and the Best Management Practice, Tree Pruning Guidelines. Trees that are identified for a Special Request Tree Prune shall have approximately 25% of the live foliage removed at a given time.

Pruning to reduce the tree's crown (or Crown Reduction Pruning) may be performed when conditions within the crown of a hardwood tree are such that the overall canopy mass and excessive wood weight needs to be reduced. This type of prune is performed when the City's primary objective is to maintain or improve tree health and structure and will be charged at the Crew Rental rate as agreed upon by the City and WCA.

Line Clearance

Trees that interfere or have the possibility of interfering with utility lines will be trimmed in a manner to achieve the required clearances as specified and in accordance with the California Public Utilities Commission. It is our goal to protect the current health and condition of the tree and to maintain its symmetry and direct growth away from the utility lines.

Young Tree Maintenance (Optional)

Proper pruning and care during the early stages of the tree's life will save money in the future, and create a safer, more beautiful, healthy, easy-to-maintain tree. We believe that tree care that is performed early will affect its shape, strength and life span. Our specialized small tree care team consists of certified personnel trained to perform the following under the hourly rate:

- Selective structural pruning
- Removal of dead, interfering, split and/or broken limbs
- Pre-conditioning the water retention basin built around the tree
- Staking or re-staking
- Adjusting tree ties
- Adjusting trunk protectors
- Weed abatement

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Setting the Gold Standard





Client Name / RFP Name

Root Pruning

We strongly recommend against any root pruning, however, should the City elect to proceed, we recommend that it be done no closer than 3 times the diameter of the trunk. Roots will be pruned to a depth of approximately 12 inches by cleanly slicing through the roots, so as not to tear or vibrate the root causing damage to the tree. The excavated area will be backfilled with native soil and debris will be hauled away. This is performed under the hourly rate.

Tree and Stump Removal Operations

With a minimum of 48 hours advanced notice, WCA will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. The removal process consists of lowering limbs delicately onto the ground to prevent any hardscape damage. Immediately following the removal, the stump will be ground down, if ordered to do so and with proper USA notification. Our standard stump grinder is the Vermeer SC802. This stump grinder is ideal for any size job and can be used to grade large stumps. We also use the Dosko SC69 stump grinders. These are intended to remove tree stumps and exposed root systems close to ground level. Tree removal and stump removal are to be charged separately in accordance with the contract.



Tree Planting

We can replace trees that have been removed and plant new trees in accordance with the City's specifications. We are prepared financially and logistically to acquire and purchase selected tree species for tree planting. At a minimum of 48 hours in advance we will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. A well-trained planting team will perform the soil preparation and installation of the tree.

Tree Watering

Tree watering will be performed by a full-time, WCA team member on various routes, when requested by the Agency. This team will also be responsible for reporting special care needs to the small tree care team. This could include reporting weeds, soil that has settled, and/or staking and tying needs. WCA currently provides tree watering in the cities of Culver City, Santa Clarita and Santa Monica as part of their regular tree maintenance services.

Emergency Response

We are prepared for emergency calls 24 hours a day, 7 days a week, including holidays. The toll free number is 866-LIMB-DOWN (866-546-2369). This number will be provided to the Agency, Police Department and/or Fire Department. Our emergency response team will do what is necessary to render the hazardous tree or tree-related condition safe until the following workday.

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Setting the Gold Standard





Client Name / RFP Name

Crew Rental

Due to our vast amount of resources, including our specialty equipment and qualified personnel we are able to extend our commitment to our customers by providing various miscellaneous services outside of the most common tree maintenance services:

- Misc. use of aerial towers and cranes (including equipment rental)
- Crown reduction
- Crown restoration

Arborist Reports

We have full-time Certified Arborists on staff that can prepare detailed arborist reports, tree evaluations and site inspections based on your specific needs. Reporting can be generated for one tree or an entire selection and is handled on a case-by-case basis.



*WCA provides the technology,
management, and civic experience
that makes it the preferred tree
management partner across the West.*

Plant Health Care

Tim Crothers, Plant Health Care Manager

ISA Board Certified Master Arborist WE-7655 BUM

DPR Qualified Pest Control Applicator #145321, QAL Category B & D

Our PHC program managed by Tim goes beyond standard chemical applications. We have developed an efficient Integrated Pest Management Program (IPM) that requires diagnosis before treatment. WCA is staffed with licensed applicators and advisors that are environmentally conscious as well as compliant with the California Department of Pesticide Regulation. This service allows us to provide you with:

- Proper diagnosis based on on-site inspection with laboratory testing when necessary
- Proactive and preventative recommendations that reduce the amount of potential pest and disease issues
- Follow-up evaluations to ensure that the recommended treatments result in a healthy and balanced urban forest





Client Name / RFP Name

TEAM QUALIFICATIONS

Introduction

West Coast Arborist's (WCA) is a company comprised of a management team and a safety committee. Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.



Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.

Work Force

WCA actively maintains ongoing processes to assure that only qualified and competent staff provides safe and quality tree maintenance services. These skilled employees can only be achieved through both training and work experience. We believe that essential experience should always be obtained through qualified supervision; this includes both basic and extended skills. WCA makes every attempt to ensure that this is undertaken before performing work, leading a crew, or career advancement. The work performed on this contract is routine, recurring and usual. The work includes watering, trimming, pruning, planting, removal and replacement of trees and plants, and servicing of irrigation. **The rates included in the Cost Proposal are based on the current prevailing wage determination for "Tree Maintenance (Laborer)."**

Certification

WCA encourages its employees to get certified through the International Society of Arboriculture, in an effort to raise the standard of professional tree care companies. This standard exemplifies our company's commitment to providing customers with competent, knowledgeable certified workers. WCA employs a large number of ISA Certified Arborists and ISA Certified Tree Workers.

Crew Evaluation

WCA employees are evaluated through an internal mechanism supervised by our Management Team. Each employee performs their duties according to a criteria-based job description that reflects safety, quality workmanship, productivity, appropriateness of care, problem solving and customer service. A performance appraisal is conducted for each employee upon completion of the probationary period and at least annually thereafter. Each worker is also required to complete a competency assessment and orientation upon hire and annually thereafter in selected areas to assure that ongoing requirements are met and opportunities for improvement are identified.

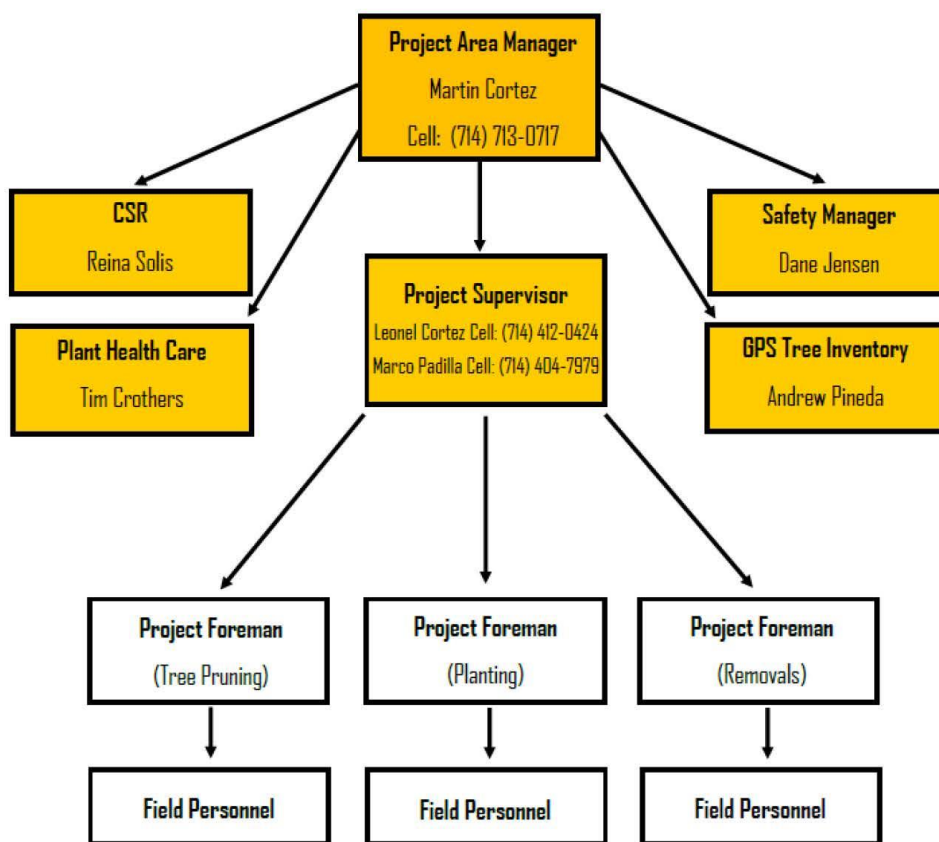




Client Name / RFP Name



ORGANIZATIONAL CHART PROJECT TEAM



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Setting the Gold Standard





Client Name / RFP Name

WCA's ISA Certified Arborists

ADAN BALTAZAR REYNAGA ANDREW JOSEPH PINEDA ANDREW R. TROTTER ANDREW JOSEPH ONDREJECH BENJAMIN EUGENE BORDSON BRIAN C. KIRKGAARD BRIAN M. KOCH CALVIN F. HALIPT DANE JENSEN DANIEL CHAVARRIA DANIEL MAHONEY DANIEL RIVAS DANIEL WILLIAM VILLA, II DAVID GUYN EVANS DEBORAH DEPASQUALE EDIBERTO SERNA SALAZAR EDUARDO VARGAS ERNESTO J.F. MACIAS FELIX HERNANDEZ FRANCIS LEO MALABUYOC GENARO VICENTE CORONEL GERARDO MARTINEZ GARCIA GERARDO PEREZ GONZALO REGALADO HECTOR MONTES	WE-7786AT WE-12738A WE-0642AU WE-13817A WE-10777A WE-10476AT WE-0341A WE-7634A WE-12014A WE-10292AT WE-10434A WE-10830AT WE-13609AT WE-1588A WE-3812A WE-11051AT WE-11058AT WE-7120AUJM WE-2037AT WE-12279AT WE-12740A WE-11353A WE-9131AT WE-9952AT WE-8079AUT	HERMINIO PADILLA HUGO ANGEL RINCON IGNACIO LOPEZ ISAAC GARZA, JR. ISAAC ONTIVEROS ISAAS BARAJAS MACIAS ISIDRO ESTRADA BARBOZA J. ALONSO GARCIA-LOPEZ JAIME ROGELIO HERNANDEZ JAMES PAUL SPECK II JASON ROSS DAVLIN JASON PINEGAR JEREMY PAUL PIERCE JERRY A. ROWLAND JOEL LOPEZ JOHN LEE PINEDA JOHN MAGANA JOSE LUIS ABALOS JOSE M. CORTEZ TORRES JOSE MANUEL JIMENEZ URQUIZO JOSE INEZ MANCILLA JOSE M. CHAVARRIA MANZO JOSE A. ALVAREZ JOSE ALFREDO GONZALEZ JOSE LUIS DELREAL	WE-7552AUTM WE-8710AT WE-7329AU WE-8689A WE-8567A WE-10979AT WE-11885A WE-8499A WE-5297AT WE-10858AT WE-7628A WE-2039AU WE-12566A WE-6353A WE-10871AT WE-10367AUT WE-3460A WE-8734A WE-8539AUT WE-11111AT WE-10833AT WE-11210AT WE-10906AT WE-6475AT WE-11231AT	JOSE MANUEL PEREZ JOSEPH NICK ALAGO JOSEPH BARTOLO JUAN ORTIZ JUAN P. LAJIA, JR. JULIO C. GARCIA VAZQUEZ JUSTIN LEE MENZEL KANAMI MARIE OTANI KELLY ANN PARKINS KRIS BURBIDGE LEONARDO RAMOS LEONEL CORTEZ LORENZO PEREZ MANUEL BRIANO MARCO A. PADILLA JIMENEZ MARIO A. GONZALEZ MATEO ARVIZU MICHAEL ALAN DA SILVA II MICHAEL LOUIS YOUNG MICHAEL ANTHONY NUNES MITCHELL ANDREW OWENS NESTOR M. CABRERA MORA NESTOR VALENCA OSCAR GUTIERREZ PATRICK O. MAHONEY	WE-0818AT WE-4396AU WE-2034AU WE-8514AT WE-13425A WE-11175AT WE-11756A WE-13275A WE-13868A WE-9566AUJM WE-11264AT WE-8625AT WE-7443AT WE-8791AT WE-10151AT WE-13119A WE-12483A WE-11687AT WE-12943A WE-12619AT WE-13613AT WE-11359A WE-12783AT WE-1172A	REBECCA A. MEJIA RENE ROSALES RICHARD R. MAHONEY ROBERT EDWARD KNIGHT ROBERT D. THOMPSON ROBERT A. WRIGHTSON ROSE M. EPPERSON RYAN R. COLBERT SAMUEL JIMENEZ SEAN PATRICK SULLIVAN SHAWN A. GUZIK STEFAN B. KALLENBERG STEPHEN GLENN DAVIS, JR. STEVE B. HUNT TIMOTHY R. PATTERSON TYLER KEASBEY LEHMANN VICTOR M. GONZALEZ WALLACE BURCH WILLIAM STEVE PONCE	WE-2355A WE-7941AT WE-1171A WE-11564AT WE-0915AU WE-10411A WE-1045A WE-13154A WE-11109AT WE-10050AT WE-3182AU WE-10730AT WE-10894AUTM WE-1044AT WE-12037A WE-13460A WE-7175AM WE-0713AT WE-6461A
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WCA's ISA Certified Tree Worker/Climbers

AN BALTAZAR REYNAGA ADAM RODRIGUEZ ADOLFO S. RUIZ ADRIAN MUNOZ ALFREDO ANGEL LOPEZ ANDRES ROMAN ANDREW JOSEPH ONDREJECH ANTHONY DOUGLAS FONG II ANTONIO CASTELLANOS ANTONIO GARCIA CONTRERAS ARIEL ALONSO ARMANDO O. LOPEZ ARMANDO SOTO AURELIO PAZ-GUZMAN BENJAMIN EUGENE BORDSON BRIAN C. KIRKGAARD BRIAN NORTON CANDELARIO PRIEGO CARLOS RITA CARLOS LEIVA BARAJAS CARLOS RAMOS CELEDONIO R. MANZANO OLEA CELESTINO PEREZ CESAR GUADALUPE VALENZUELA REYES CESAR WENCESLAO CUAUHTEMOC AMEZCUA QUEZADA DANIEL CHAVARRIA DANIEL ELZARRARAS DANIEL RIVAS DANIEL WILLIAM VILLA, II DELFINO AGUILAR-MORALES DEMETRIO LIRA DEMETRIO OSEGUERA EDIBERTO SERNA SALAZAR EDUARDO AVILA EDUARDO HERNANDEZ EDUARDO VARGAS EDWIN ANTONIO FUENTES	WE-7786AT WE-11281T WE-11294T WE-13987T WE-11334T WE-11285T WE-13817AT WE-12051T WE-11203T WE-11173T WE-10906T WE-10953T WE-11131T WE-11084T WE-10777AT WE-10476AT WE-12678T WE-12781T WE-11106T WE-12620T WE-11263T WE-10984T WE-11243T WE-11076T WE-10968T WE-14058T WE-10292AT WE-13611T WE-10850T WE-13609T WE-10900T WE-11323T WE-11043T WE-11051T WE-10812T WE-12917T WE-11058AT WE-12777T	GABRIEL GAMINO GABRIEL MERCADO RUIZ GAMALIEL MANZANO CORONA GEORGE HERNANDEZ PEREZ GERARDO MARTINEZ GARCIA GERARDO PEREZ GERARDO PEREZ BADILLO GERARDO A. ORDINO GONZALO REGALADO HARLEY THOMAS DAVIS HECTOR MONTES HERIBERTO CORONEL WENCESLAO HERMINIO PADILLA HUGO ANGEL RINCON HUMBERTO CHAVARRIA ISAAS BARAJAS MACIAS ISRAEL A. RAMIREZ J. SOCORRO GARCIA JAIME ROGELIO HERNANDEZ JAMES PAUL SPECK II JESUS M. SARABIA PENA JESUS A. MONTESI JESUS E. GARCIA ARCE JOEL LOPEZ JOEL MARTINEZ JOEL ORTIZ JOEL M. RIVERA JOHN LEE PINEDA JONATHAN GARCIA HERNANDEZ JORGE ARREOLA-HERNANDEZ JORGE DUENAS JORGE JIMENEZ JOSAFAT MONTOYA JOSE AGUAYO JOSE ABEL CANCINO JOSE AGUSTIN CARRILLO JOSE M. CORTEZ TORRES JOSE R. GRANADOS	WE-11167T WE-11568T WE-12280T WE-12269T WE-10997T WE-9131AT WE-13986T WE-11036T WE-9952AT WE-8079AUT WE-11218T WE-13430T WE-8079AUT WE-7552AUTM WE-8710AT WE-11207T WE-10979AT WE-11567T WE-11172T WE-5297AT WE-10858AT WE-11450T WE-11014T WE-13723T WE-10871AT WE-10992T WE-11039T WE-11273T WE-10367AUT WE-13989T WE-11321T WE-11144T WE-11110T WE-11015T WE-10899T WE-11192T WE-11200T WE-8539AUT WE-1186T	JOSE M. MUNIZ GARCIA JOSE MANUEL PEREZ JUAN AMADOR ARCE JUAN BECERRA JUAN C. LOPEZ GARCIA JUAN MARQUEZ JUAN ORTIZ JUAN C. PENA-ARIAS JUAN TELLEZ TAPIA JUAN C. TORRES-COVARRUBIAS JULIO C. GARCIA VAZQUEZ LEUSA MUAU, JR. LORENZO ARREOLA-MURILLO LORENZO PEREZ LUIS P. PEREZ LUIS A. MUNOZ RAMIREZ MANUEL BARRAGAN MANUEL BRIANO MARCO A. CASTILLO REYES MARCO A. PADILLA JIMENEZ MARCOS RICHARD-MARTINEZ MATEO ARVIZU MELCHOR LEMUS MICHAEL ALAN DA SILVA II MICHAEL LOUIS YOUNG MIGUEL AYALA MIGUEL MACIAS MIGUEL A. VALERIO AJAL MITCHELL ANDREW OWENS NELSON R. AGUIRRE NESTOR M. CABRERA MORA NICOLAS GODINA OSCAR GUTIERREZ PEDRO CUEVAS PEDRO GARCIA PEDRO ADALBERTO HERNANDEZ ALTAMIRANO PEDRO SANDOVAL RAMON ZUNIGA GOMEZ RANULFO PERALTA CASTANEDA RAUL JIMENEZ DURAN RAUL MANZO HERNANDEZ RAUL TELLEZ TAPIA RENE ROSALES ROBERT EDWARD KNIGHT ROMUALDO GAETA LUNA SALOMON SILVA	WE-11686T WE-0818AT WE-11480T WE-10932T WE-12918T WE-10978T WE-8514AT WE-11327T WE-11137T WE-12343T WE-11175T WE-11264T WE-8625AT WE-11021T WE-13612T WE-7443AT WE-11245T WE-11023T WE-10925T WE-8791AT WE-13429T WE-8621AT WE-10989T WE-10151AT WE-11237T WE-12207T WE-11687AT WE-10924T WE-10978T WE-13848T WE-12619T WE-10901T WE-13613T WE-11907T WE-12783T WE-11765T WE-11168T WE-11095T WE-11301T WE-10977T WE-11202T WE-13865T WE-10985T WE-11138T WE-7941AT WE-11564T WE-11165T WE-11063T	SALUSTIO SANCHEZ ARROYO SAMUEL JIMENEZ SANTOS MACIAS LEMUS SEAN PATRICK SULLIVAN SERGIO LOPEZ-RIVERA SERGIO MACIAS-PEREZ STEFAN B. KALLENBERG STEPHEN GLENN DAVIS, JR. STEVE B. HUNT TRISTON JAMES POWERS TYLER KEASBEY LEHMANN VENTURA GOMEZ WALLACE BURCH	WE-11462T WE-11109AT WE-10980T WE-10050AT WE-10957T WE-10920T WE-10730AT WE-10894AUTM WE-1044AT WE-12211T WE-13460AT WE-11180T WE-0713AT
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Client Name / RFP Name

PROJECT APPROACH AND MANAGEMENT

Implementation Plan

To ensure the quality of work and the level of service expected, WCA abides by a well-defined quality control plan that incorporates the following:

- Certified personnel
- Safety
- Pruning specifications and guidelines
- Sound equipment
- Public relations
- Proper traffic control
- State-of-the-art communication systems

Special shifts including weekends and evenings can be arranged in accordance with the Agency's specifications.

Area Manager: Martin Cortez

ISA Certification #: WE-8689A

TCIA CTSP #3312

ISA Tree Risk Assessment Qualified

The project Area Manager will be the central point of contact and will work cooperatively with Agency staff, local residents and business owners, etc. The Area Manager will provide overall field supervision and crew management.

Daily Management

Daily management will consist of, but not be limited to:

- Email notification complete with location, crew, equipment type, and work description
- Supervise crew personnel to insure proper pruning standards are followed in a safe manner
- Traffic control setup and maintenance of work zone
- Ensure work area is left free of debris at the end of shift
- Maintain record of work completed each day
- Maintain good public relations at all times
- Provide immediate notification to Agency Inspector upon damage of personal property including a plan for corrective measures to take place within 48 hours

Weekly Management

Weekly management will consist of, but is not limited to:

- Weekly inspection of work completed
- Meet with the Agency to review work schedule and progress
- Insure standards of pruning are performed in accordance with Agency specifications
- Maintain open communication

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Client Name / RFP Name

Scheduling of Work

The Area Manager is responsible for scheduling work which shall conform to the Agency's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. Notifications will be provided to residents prior to the start of pruning operations in said area. All work will be performed in a cooperative manner as to cause the least amount of interference or inconvenience.



Public Notification

Upon Agency staff approval, WCA will post a door hanger notice prior to commencement of grid pruning (within 24-48 hours). After tree plantings, door hangers will be provided to residents instructing them on the proper care for their newly planted tree. For more comprehensive outreach we can also submit a press release for special projects or routine maintenance. The Agency may modify the procedures and materials to which we notify residents.

Communication Systems

Our use of modern and reliable communication systems affect our daily job performance by increasing our efficiency. Management and Field Personnel utilize smart phones as both navigational and communication devices in the field. Smart phones have proven to be a convenient method to input data as related to tree inventories, daily work records, timesheets, photos, and billing information; eliminating the need to handwrite data and improving customer service by minimizing response time.

Permits and Licensing

WCA will procure a City Business License as necessary, and any "no-fee" permits prior to commencement of work. Permits (i.e., encroachment, traffic control, etc.) requiring fees will be charged back to the Agency.

Right-of-Way

All work will be performed in the public right-of-way. Employees will not utilize private property for eating, breaks or any other reason or use water or electricity from such property without prior written permission of owner.

Cooperation and Collateral Work

WCA will give right to operate within the project to the Agency workers and/or other contractors, utility companies, street sweepers, and others as needed in a cooperative effort to minimize interference in daily operations.

Project Site Maintenance

Work site will be left free of debris at the end of each workday. We will not discharge smoke, dust, or any other air containments in quantities that violate the regulations of any legally constituted authority.

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Client Name / RFP Name:

Workflow Timelines

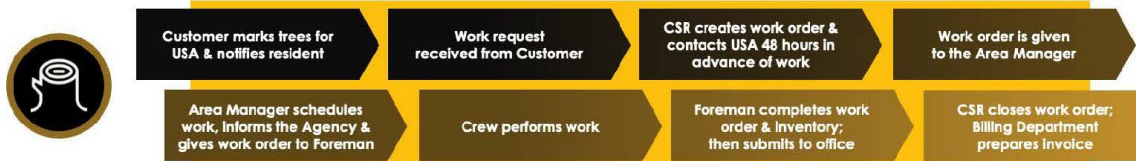
GRID PRUNING FLOWCHART

(Within 30-day Completion)



REMOVAL FLOWCHART

(Within 15-day Completion)



PLANTING FLOWCHART

(Within 15-day Completion)



EMERGENCY FLOWCHART

(Within 1-3 hour Response / 24-hour Completion)



PLANT HEALTH CARE FLOWCHART



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Client Name / PFP Name

CLIENT REFERENCES

West Coast Arborists understands the challenge that many cities face to reduce the cost of tree maintenance services, while increasing the level of performance. Utilizing our services as a valuable, cost-effective resource, cities are able to provide better services to their community. These contracts cover a range of services from providing emergency response to maintaining the Agency's entire urban forest.

CITY OF ONTARIO

SINCE 1998



The City of Ontario and WCA have been working together on the City's urban forest since 1998. Requested work under this contract includes grid pruning, palm pruning, tree and stump removal, tree planting, a GPS tree inventory and other arborist services including report writing and plant health care for pests and more.

Contact: Phillip Marino, Parks & Maintenance Supervisor

303 E. B Street, Ontario, CA 91764 ~ (909) 229-6557 ~ pmarino@ontarioca.gov

ANNUAL BUDGET: \$2,600,000

CITY OF CORONA

SINCE 2006



The City of Corona and WCA have been working together on the City's urban forest since 2006. City crews maintain the landscape maintenance districts. The City has initiated a removal project where dead, diseased, and dying trees are being phased out. In turn, the City has been planting over 100 trees annually.

Contact: Moses Cortez, Parks & Landscape Supervisor

755 Public Safety Way, Corona, CA 92880 ~ (951) 817-5728 ~ Moses.cortez@ci.corona.ca.us

ANNUAL BUDGET: \$3,000,000

CITY OF FONTANA

SINCE 1994



WCA has serviced the City of Fontana for over 25 years. In addition to maintaining the City's street & park trees, we provided a GPS tree inventory using ArborAccess. The inventory allows them to budget and properly plan the maintenance of their urban forest. With a tree population of over 60,000 trees, the City utilizes a grid pruning cycle.

Contact: Chuck Hays, Public Services Director

16489 Orange Way, Fontana, CA 92335 ~ (909) 350-6530 ~ chays@fontana.org

ANNUAL BUDGET: \$1,300,000

CITY OF REDLANDS

SINCE 2004



WCA provides complete urban forestry management for more than 38,000 trees, including tree pruning, removals, planting and emergency services. We also provide inventory updates to the City's own inventory database.

Contact: Erick Reeves, Parks Division Coordinator

1270 W. Park Ave. #J, Redlands, CA 92373 ~ (909) 798-7853 ~ ereeves2@cityofredlands.org

ANNUAL BUDGET: \$200,000

CITY OF LAKE ELSINORE

SINCE 2004



WCA provides the City of Lake Elsinore with citywide tree maintenance services. This work includes maintaining the City's grid pruning cycle, service request pruning, tree and stump removals, tree planting, GPS tree inventory updates and emergency response.

Contact: Chris Erickson, Public Works Supervisor

521 N. Langstaff St., Lake Elsinore, CA 92530 ~ (951) 674-5170 ~ cerickson@lake-elsinore.org

ANNUAL BUDGET: \$212,000



Client Name / RFP Name

TEAM MEMBER RESUMES

Meet the Team: Project Team



NICK ALAGO

Regional Manager/V.P.

Mr. Alago has been with WCA since 1999. He has nearly 35 years' experience in the arboriculture field. He started with WCA as a Foreman and was continuously promoted reaching the status of Area Manager. For over 10 years, he excelled as an Area Manager for the Inland Empire and was promoted in 2020 to Regional Manager. As a Regional Manager for the Los Angeles and Inland Empire areas, he oversees the operations and provides support to the Area Managers. His extensive knowledge of the urban forest is a culmination of experience and continued education as well as certification that is offered in the industry.

- ISA Certified Arborist #WE-4396 AU
- TCIA Certified Treecare Safety Professional (CTSP) #250
- ISA Tree Risk Assessment Qualified
- TLC Wildlife Aware Certified



MARTIN CORTEZ

Area Manager

Mr. Cortez has been with WCA since 2006. Martin has worked as a groundman and trimmer. In time, his efforts were recognized as he is experienced a number of promotions: from Crew Leader to Foreman to Supervisor to now being the Area Manager of Riverside County and beyond. Today, Martin is responsible for field operations and management of crews. He is also involved in scheduling, evaluation, and production of street tree maintenance. He currently manages contracts for all of Riverside County customers.

- ISA Certified Arborist #WE-8539 AUT
- ISA Tree Risk Assessment Qualified
- TCIA Certified Treecare Safety Professional (CTSP) #2958



MARCO PADILLA

Project Supervisor

As Site Supervisor, Marco is a full-time employee and speaks fluent English. Marco started his career with WCA in 2003, working his way up from groundman to Foreman and Supervisor. He is responsible for reviewing the day's activities, assisting the Area Manager in scheduling, and ensuring proper safety procedures are being followed. As Supervisor, he will communicate with City officials and other interested parties on a daily basis. Report and resolve malfunctions, damage, or industrial injury. He also assists in employee training programs, maintaining records, and filing daily reports and receipts.

- ISA Certified Arborist/Tree Worker Climber #WE-0818AT
- TCIA Certified Treecare Safety Professional (CTSP) #575
- ATSSA Traffic Control Technician #459650

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Client Name / RFP Name



LEONEL CORTEZ

Project Supervisor

As Site Supervisor, Leo is a full-time employee and speaks fluent English. Leo started his career with WCA in 2002 as a groundsman and has an extensive knowledge of arboriculture and tree maintenance for municipalities. He is responsible for reviewing the day's activities, assisting the Area Manager in scheduling, and ensuring proper safety procedures are being followed. As Supervisor, he will communicate with City officials and other interested parties on a daily basis. Report and resolve malfunctions, damage, or industrial injury. He also assists in employee training programs, maintaining records, and filing daily reports and receipts.

- ISA Certified Arborist/Tree Worker Climber #WE-8625AT
- TCIA Certified Treecare Safety Professional (CTSP) #3891 & TCIA EHAP Certified
- TLC Wildlife Aware

Meet the Team: Support Staff



REINA GODOY

Customer Service Rep. (CSR)

Reina joined WCA in 2017 and has since been providing customer service to the Riverside region and is the office manager for our office in Grand Terrace. As the CSR (Customer Service Representative), Reina is responsible for providing support to the Area Manager, Site Supervisors and crew. She is to act as a liaison between the company and it's clients as well as the general public. Reina is responsible for responding to customer service inquires and facilitating contracting functions, such as: mapping, underground service alert, data entry, field book preparation, list preparation, etc.



ANDREW PINEDA

GIS Manager

Andrew Pineda has been with WCA since 2018. As WCA's GIS Analyst, he works on a wide range of projects including tree inventories scope and collection, iTree analysis, tree canopy assessments, tree planting prioritization, ArborAccess training, grant funded tree planting projects, and much more. He has worked with tree inventories of all sizes from small campus inventories with less than 5,000 trees to large California cities with over 140,000 trees. He has in-depth knowledge and understanding of tree inventories, urban forestry best practices, and spatial data. He has also participated in the conversion of tree inventories and the newest version of ESRI ArcGIS.

- ISA Certified Arborist #WE-12738A
- M.S. Geographic Information Science (GIS), CSU Long Beach
- B.A. Environmental Science, Boston University



APPENDICES

PRE-JOB BRIEFING

The image displays two side-by-side smartphone screens showing the 'Daily Crew Tasks' application interface. Both screens show the time as 3:43 and signal strength as Sprint with 56% battery.

Left Screen: Daily Crew Tasks Checklist

- Work Type:** Trimming, Removing, Stump Grinding, Root Pruning, Palm Skinning, Planting, Other.
- Wildlife:** Birds Flying In/Out of Canopy, Cawlers and Nests, White Wash/Droppings, Bird/Bees/Other Animal Sounds, Other.
- Property:** Mailboxes, Fences, Roofs, Landscape, Hardscape, Vehicles, Overhead Utility, Underground Utility, Street Light, Fire Hydrant, Other.
- Injury:** Cuts, Struck By, Sprain or Strain, Electrocution, Foreign Object, Fall, Heat and Cold Illness, Amputation, Crushing, Poisoning, Other.
- Other Precautions:** (Empty text field)
- Equipment:** PPE, Chainsaws, Chippers, Boom Trucks, Loaders, Stump Grinders, Hand Tools, Other.
- Work Procedures:** (Empty text field)
- Assignments:** NICK, Other.

Right Screen: Daily Crew Tasks Summary

- Job Number:** 10082
- Work Order:** 0
- Location:** 2200 E Via Burton, Anaheim, CA 92806, USA
- Weather:** Temperature is currently 87 degrees, clear sky. Today's high will be near 96 with a low near 78. Winds are out of the south-southwest around 7 mph. Be sure to use the OSHA heat app throughout the day for the latest conditions.
- Table:**

Job	Work Order	Customer
20982	138383	WCA CORPORATE

Pre-Job Briefing

Created by ADAM RODRIGUEZ (E0409)

Job and Location	Customer: COUNTY OF ORANGE - FACILITIES Date: 8/29/2019 at 7:50 AM Job Number: 51083 Work Order: 0 Location: 900 N Malden Ave, Fullerton, CA 92832, USA Map
Scope <ul style="list-style-type: none">Trimming	Today we will be trimming.
Surroundings <ul style="list-style-type: none">SlopesBirds Flying In/Out of CanopyCavities and NestsWhite Wash/DroppingsBird/Bees/Other Animal Sounds	Temperature is currently 69 degrees, mist. Today's high will be near 73 with a low near 65. Winds are out of the south-southwest around 4 mph. Be sure to use the OSHA heat app throughout the day for the latest conditions. We will be working on or near slopes. Signals of wildlife in the area include birds flying in/out of canopy, cavities and nests, white wash/droppings, and bird/bee/other animal sounds.
Property Hazards <ul style="list-style-type: none">LandscapeHardscapeUnderground Utility	Property hazards include landscape, hardscape, and underground utility. These hazards are caused by falling branches from removal or trimming, vehicular traffic, foot traffic, Stump Grinding, and Planting. They can be prevented by rigging, caution and awareness while walking or driving, caution and awareness while driving or operating, knowing USA markings, and caution using stump grinder.
Injuries <ul style="list-style-type: none">CutsStruck BySprain or StrainElectrocutionForeign ObjectFallHeat and Cold IllnessAmputationCrushingPoisoning	Injury hazards include cuts, struck by, sprain or strain, electrocution, foreign object, fall, heat and cold illness, amputation, crushing, and poisoning. These injuries are caused by chainsaws, pole pruners, pole saws, hand saws, falling limbs, vehicular traffic, pedestrians, uneven surfaces, improper lifting techniques, electrical lines, saw dust, accidentally cutting rope, obstacles, being aware of extreme temperatures, rotating parts on machinery, falling tree, heavy logs, poison ivy, bees, and snakes. They can be prevented by two handed chainsaws, hanging tools appropriately, staying away from work area, being aware of traffic at all times, being extra cautious, lifting with legs and not back, maintaining a minimum separation distance, being aware of electrical lines, wearing appropriate PPE, staying focussed while trimming or walking, drink enough water, knowing the symptoms, keeping protective guards and covers in place, following safety procedures, staying focussed while trimming or removing, staying clear of landing zone, being aware of your surroundings, and PPE caution.
Drop Zone	Proper Drop Zone Identified.
Equipment <ul style="list-style-type: none">PPEChainsawsChippersBoom TrucksHand Tools	We will be using PPE, chainsaws, chippers, boom trucks, and hand tools. Review your equipment for hard hats, safety glasses, hearing protection, chaps, work boots, sharpened, no broken, missing, or worn parts, safety features in good repair, greased, all fluids at proper levels, always chip from the side only, no leaks, no holes on bucket, boom arm cleaned, no missing bolts, no broken cables, no broken handles, and everything is in good repair.
Assignments	<ul style="list-style-type: none">ADAM RODRIGUEZ: Clean Up.CANDELARIO PRIEGO: Trimming.SALVADOR ESCOBEDO: Clean Up.

Employee

Signature

E1319 - CANDELARIO PRIEGO

x 

E0409 - ADAM RODRIGUEZ



CREW EVALUATION

3:45 55%

← John Doe

CREW EVALUATION

Was a job briefing done today ☐

Are employees wearing proper safety gear ☐

Is the jobsite well organized & safe ☐

Is the eqpt in good condition & being operated safely ☐

Are employees following WCA safety guidelines ☐

Are door hangers being used ☐

Is quality customer service being performed ☐

Does the City have any concerns ☐

Is Foreman/Crewleader present ☐

Is the crew balance okay ☐

Is the crew following ANSI, ISA BMP & City standards ☐

Is the crew completing work on a block by block basis ☐

REVIEW CREW EVALUATION

3:45 55%

← John Doe

Is the dollar per man goal being met ☐

Is the crew using the proper recycling facility ☐

Is any employee attending classes ☐

Is any employee interested in becoming certified ☐

Is any employee being trained in another position ☐

Are there any employees with challenges ☐

Did the Foreman check in with their CSR or City Inspector ☐

Is the paperwork current, complete & legible ☐

Comments/Concerns ☐

All Good ☐

Is the crew following heat illness prevention requirements ☐

Has the crew scheduled their meal period before the fifth (5th) hour ☐

REVIEW CREW EVALUATION

WCA QUALITY & SAFETY EVALUATION CHECKLIST

INSPECTOR: HUGO ANGEL RINCON			DATE: 8/30/2019	
FOREMAN: JOSE M. MUNIZ GARCIA			AM: JUSTIN LEE MENZEL	
LOCATION/CITY: 111 E 5TH ST, TEMPE, AZ 85281, USA / CORE CONSTRUCTION				
CREW EVALUATION	YES	NO	COMMENTS	F/U
1 Was a job briefing done today	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
2 Are employees wearing proper safety gear	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
3 Is the jobsite well organized & safe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	sidewalk closed with plenty delineation and caution tape	
4 Is the eqpt in good condition & being operated safely	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
5 Are employees following WCA safety guidelines	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
6 Are door hangers being used	<input type="checkbox"/>	<input checked="" type="checkbox"/>	not necessary for this project	
7 Is quality customer service being performed	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
8 Does the City have any concerns	<input checked="" type="checkbox"/>	<input type="checkbox"/>	try to finish this job on schedule.	
9 Is Foreman/Crewleader present	<input checked="" type="checkbox"/>	<input type="checkbox"/>	removing the trees.	
10 Is the crew balance okay	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
11 Is the crew following ANSI, ISA BMP & City standards	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
12 Is the crew completing work on a block by block basis	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
13 Is the dollar per man goal being met	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
14 Is the crew using the proper recycling facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
15 Is any employee attending classes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	not at this time	
16 Is any employee interested in becoming certified	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jose I think he's ready for his certified Arborist	
17 Is any employee being trained in another position	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jose is working with Pedro.	
18 Are there any employees with challenges	<input type="checkbox"/>	<input checked="" type="checkbox"/>	no	
19 Did the Foreman check in with their CSR or City Inspector	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
20 Is the paperwork current, complete & legible	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
21 Comments/Concerns	<input checked="" type="checkbox"/>	<input type="checkbox"/>	See Below	
22 All Good	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
23 Is the crew following heat illness prevention requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	the cre has plenty cool clean water	
24 Has the crew scheduled their meal period before the fifth (5th) hour	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
COMMENTS/CONCERNS: the crew if working at City Hall removing some trees Jose is doing a good job				



Foreman/Crewleader Signature



Inspector Signature

APPENDIX A: EQUIPMENT & CERTIFICATIONS

Equipment

Our modern fleet undergoes daily inspection prior to use to ensure efficiency and safety. All equipment is routinely serviced, painted, and detailed. All equipment used during the duration of this project will meet state and federal safety requirements and have all up-to-date certifications, as required.

CHP Biennial Inspection of Terminal Certification

We have successfully been awarded the CHP Biennial Inspection Award of Recognition. This inspection has assisted our company in instituting several safety programs, as well as our Preventative Maintenance Program utilized by our in-house fleet department. The inspection reviews our vehicle maintenance and repair records, our procedural methods and policies for vehicle maintenance and operations. This certification ensures that our vehicles operate safely.

Telematics (GPS)

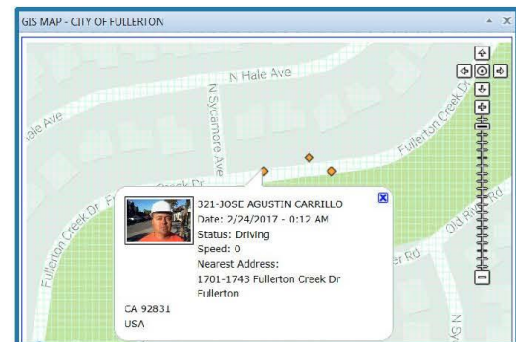
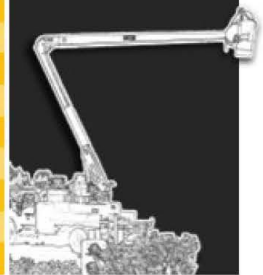
WCA has partnered with Geo-Tab to provide GPS units on all vehicles and equipment. This investment has given us and our customers the following benefits:

- Provide faster response times and more efficient routing allowing us to service more customers
- Lower operational costs by optimizing our fleet size, reducing labor, overtime, and insurance, and minimizing costly vehicle repairs
- Decrease fuel use by monitoring fleet fuel economy and saving on unnecessary fuel expenditures
- Reduce emissions by helping drivers improve their habits such as speed and idle time, and reducing total miles driven which will significantly reduce harmful greenhouse gas emissions
- Improve dispatching with landmarks and driving directions, GPS units helps us to better dispatch so that we can service more customers, faster
- Recover stolen vehicles reducing liability costs which can be passed on to customers

Equipment List Summary

Pick Up Trucks	389
Aerial Lift Devices	358
95ft Aerial Devices	18
Dump Trucks	224
Flat Beds	45
Field Service Trucks	32
Arrowboards	98
ATVs	24
Stump Grinders	67
Loaders	96
Rubber Track Loader	1
Root Pruners	2
Roll off Trucks	54
Saw Mill	3
Log Skidder	4
Back Hoes	1
Brush Chippers	159
Cranes	6
Toyota Prius	8
Toyota Yaris	9
Ford CMAX	4

Modern fleet
consisting of
1600+
pieces of
equipment.



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Type	Make/Model	Description	VIN
Aerial Tower	2012 FORD	F650 TECO W/65'	3FRNF6HP4CV246833
Aerial Tower	2019 FORD	F750 / TEREX - XT PRO 60	1FDNF7AY7KDF03761
Aerial Tower	2019 FORD	F550 / TEREX LT 40	1FDUF5GY4KDA04858
Aerial Tower	2002 GMC	C7500/COMBO HI-RANGER XT5	1GDL7H1E52J507471
Aerial Tower	2018 FORD W/HI-RANGER 5FB-52	F750 w/ HIRANGER	1FDPF7AY4GDA02388
Aerial Tower	2017 FORD	F750W/TEREX XTPRO 60-70	1FDPF7AY0HDB07057
Aerial Tower	2008 FORD	F550 W/HI-RANGER TL38P	1FDAF57R18ED97801
Aerial Tower	2019 FORD	F750 /TEREX XT PRO 56 COMBO	1FDNF7AY3KDF02753
Aerial Tower (90')	2017 FORD	F750 W/1090i BOOM	1FDPF7AY3HDB05996
Aerial Tower (90')	2019 FORD	F750 W/1090i BOOM	1FDPF7AY4KDF08781
Arrowboard	2013 WANCO	SOLAR ARROW BOARD	
Arrowboard	2018 WANCO	ARROW BOARD	5F11S1011J1004467
Arrowboard	2015 WANCO	WTSP55-LSAC ARROW BOARD	5F11S1015F1004804
Chipper	2018 VERMEER	BC1500 BRUSH CHIPPER (GAS)	1VR2181V3K1009416
Chipper	2013 VERMEER	BC1000-49	1VRY11199D1020041
Chipper	2013 VERMEER	BC1000-49	1VRY11195D1020036
Chipper	2011 VERMEER	BC1000-49 BRUSH CHIPPER	1VRY11193B1016399
Chipper	2013 VERMEER	BC1000-49	1VRY11198D1018961
Chipper	2011 VERMEER	BC1000-49 BRUSH CHIPPER	1VRY11194C1017420
Chipper	2011 VERMEER	BC1500 BRUSH CHIPPER	1VR2161V6C1002868
Chipper	2012 VERMEER	BC1000-49 BRUSH CHIPPER	1VRY11192C1017593
Chipper	2011 VERMEER	BC1000-49 BRUSH CHIPPER	1VRY11196C1017192
Chipper	2018 VERMEER	BC1200 BRUSH CHIPPER (GAS)	1VR7141Y0H1003087
Chipper	2018 VERMEER	BC1500 BRUSH CHIPPER	1VR2181V3J1009009
Chipper	2016 VERMEER	BC1500 BRUSH CHIPPER	1VR2181V7H1008410
Dump Truck	2018 FORD	F450 STUMP TRUCK	1FDUF4GY6JED03724
Dump Truck	2019 FORD	F750 CHIPPER TRUCK	1FDNF7AY9KDF02725
Dump Truck	2019 FORD	F650 CHIPPER TRUCK	1FDNF6AY1KDF11817
Dump Truck	2013 FORD	F650 DUMP TRUCK	3FRNF6HP2CV246832
Dump Truck	2018 FORD	F750	1FDNF7AY4KDF01787
Dump Truck	2018 FORD	F750	1FDNF7AY6KDF01788
Dump Truck	2018 FORD	F350 STUMP TRUCK	1FDRF3G68JED01228
Dump Truck	2015 FORD	F550 SUPER DUTY	1FDUF5GY5GEA85032
Dump Truck	2015 FORD	F650 CHIPPER TRUCK	1FDNF6AY5GDA03034
Dump Truck	2017 FORD	F650 CHIPPER TRUCK	1FDNF6AY9HDB05180
Dump Truck	2017 FORD	F550 CHIPPER TRUCK	1FDUF5HY3HED72045
Loader	2021 CATERPILLAR	908M WHEEL LOADER	CAT0908MVH8804944
Loader	2021 CATERPILLAR	908M WHEEL LOADER	CAT0908MAH8805187
Loader	2012 CATERPILLAR	908H2	CAT0908HCJRD00584
Loader	2018 CATERPILLAR	908M WHEEL LOADER	CAT0908MHH8803426
Mechanic Truck	2015 CHEVROLET	2500 MECHANIC TRUCK	1GB0CUEG9FZ520128

Pickup	2020 DODGE	RAM 2500 PICKUP	3C6MR4AJ3LG181253
Pickup	2018 DODGE	RAM 1500 SLT PICKUP	3C6JR6ET9JG171138
Pickup	2018 DODGE	RAM 2500	3C6LR4AT5JG176971
Pickup	2018 DODGE	RAM 1500SLT	3C6JR6ET6JG143345
Pickup	2019 DODGE	RAM 1500 PICKUP	3C6JR6ET7KG572169
Pickup	2014 FREIGHTLINER	108-SD	3ALHG5CYXFDGA5076
Pickup	2013 VERMEER	BC1000-74	1VRY11197D1019759
Pickup	2014 DODGE	RAM 1500	3C6JR6DT9EG280884
Pickup	2015 DODGE	RAM 1500 PICKUP	3C6JR6DT2FG626307
Pickup	2018 DODGE	RAM 1500 SLT PICKUP	3C6JR6ETXJG304635
Pickup	2019 DODGE	RAM 1500 PICKUP	3C6JR6DT8KG522656
Pickup	2019 DODGE	RAM 1500 PICKUP	3C6JR6DT3KG522659
Pickup	2020 DODGE	RAM 1500	3C6JR6ET0LG210797
Pickup	2016 DODGE	RAM 1500 PICKUP	3C6JR6DT8GG245515
Pickup	2021 DODGE	RAM 1500	3C6JR6ET3LG210793
Pickup	2015 DODGE	RAM 1500 PICKUP	3C6JR6DTXFG651715
Pickup	2016 TOYOTA	TACOMA SR5	3TMBZ5DN8GM004631
Pickup	2016 DODGE	RAM 1500 PICKUP	3C6JR6DT9GG326233
Pickup	2017 DODGE	RAM 1500	3C6JR6DTXHG738291
Pickup	2016 DODGE	RAM 1500 PICKUP	3C6JR6DT7GG326246
Pickup	2017 DODGE	RAM 1500 PICKUP	3C6JR6ET3JG140015
Pickup	2019 DODGE	RAM 1500 PICKUP	3C6JR6ET4KG581847
Roll-Off Truck	2019 FREIGHTLINER	108SD ROLL OFF/PUSHER VALEW	1FVMG5D2XKHK8662
Roll-Off Truck	2015 FREIGHTLINER	108 SD ROLL OFF	1FVHG5CY5GHHD7903
Roll-Off Truck	2019 FREIGHTLINER	108SD ROLL OFF/PUSHER VALEW	1FVMG5D26KHK8660
Roll-Off Truck	2018 FREIGHTLINER	108SD ROLL OFF/PUSHER	1FVMG5FE5JHKA6396
Stump Grinder	1997 VERMEER	SC252 STUMP GRINDER	1VRN071FXT1001057
Stump Grinder	2018 VERMEER	SC802 STUMP CUTTER	1VR2151J1J1003107
Stump Grinder	2018 VERMEER	SC802 STUMP CUTTER	1VR2151J4K1003121
Stump Grinder	2005 VERMEER	SC802 STUMP GRINDER	1VR2151J661000145
Stump Grinder	2015 VERMEER	SC802 STUMP CUTTER	1VR2151J0G1002054
Trailer	1996 VERMEER	TRAILER CARRIER FOR G46	1VRN091J2T1000517
Trailer	1990 LEE TRAILER	AH76416 2 AXLE TRAILER	4LCAT07S2L1001476

IN-HOUSE FLEET MAINTENANCE

We currently have more than 1,500 pieces of fairly new equipment that enables us to replace equipment immediately should there be any unforeseen mechanical problems. We employ over

3

Setting the Gold Standard



50 full-time mechanics that perform an in-house fleet maintenance program. This allows our equipment to be in good operating condition necessary for accomplishing the City's needs. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time. Equipment is assigned to different crews and if the crew is shared with another contract the equipment will be as well.

PREVENTATIVE MAINTENANCE PROGRAM

All WCA equipment goes through our Preventative Maintenance program. From our solar powered arrow boards, to our Freightliner Roll Off trucks. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time.


SUSTAINABILITY

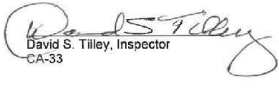
Over the last few years, we have invested heavily in new equipment to keep our fleet modern, comply with state requirements, meet demand and reduce our effects on the environment. We understand with a fleet as large as ours that we are responsible for the amount of emissions our vehicles produce and actively make an effort to monitor and reduce our carbon footprint.



*Through our ability to
dedicate specific
pieces of equipment for
this project, we believe
it will lead to a
successful program.*

OSHA Certification of Aerial Equipment

Tilley Crane Inspection Service Co., Inc.	
STATE OF CALIFORNIA ACCREDITATION NO. CA-33	CRANES DERRICKS AERIAL DEVICES HOISTS
DIELECTRIC TEST REPORT	
TO: West Coast Arborists 2200 E. Via Burton Street Anaheim, CA 92806-1221	
BE IT HEREBY KNOWN THAT:	
On October 11, 2021, Tilley Crane Inspection Service Co., Inc. completed a Dielectric Test of 46 KVDC on the following unit:	
Hi Ranger Aerial Device Model No.: LT40 Serial No.: 2171061116 Owner's Identification: A-340	
This unit passed at .001 microamperes.	
 David S. Tilley, Inspector CA-33	
P.O. Box 1129, Yorba Linda, CA 92885-1129 E mail: tilleycrane@yahoo.com	

Tilley Crane Inspection Service Co., Inc.	
STATE OF CALIFORNIA ACCREDITATION NO. CA-33	CRANES DERRICKS AERIAL DEVICES HOISTS
DIELECTRIC TEST REPORT	
TO: West Coast Arborists 2200 E. Via Burton Street Anaheim, CA 92806-1221	
BE IT HEREBY KNOWN THAT:	
On October 11, 2021, Tilley Crane Inspection Service Co., Inc. completed a Dielectric Test of 69 KVDC on the following unit:	
Hi Ranger Aerial Device Model No.: XT PRO 60 Serial No.: 2180865486 Owner's Identification: A-308	
This unit passed at .001 microamperes.	
 David S. Tilley, Inspector CA-33	
P.O. Box 1129, Yorba Linda, CA 92885-1129 (714) 970-1367 Fax (714) 970-1312 E mail: tilleycrane@yahoo.com	

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Setting the Gold Standard

Tilley Crane Inspection Service Co., Inc.

STATE OF CALIFORNIA ACCREDITATION NO. CA-33	CRANES DERRICKS AERIAL DEVICES HOISTS
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DIELECTRIC TEST REPORT


TO: West Coast Arborists
2200 E. Via Burton Street
Anaheim, CA 92806-1221

BE IT HEREBY KNOWN THAT:

On March 24, 2022, Tilley Crane Inspection Service Co., Inc. completed a Dielectric Test of 69 KVDC on the following unit:

Terex Aerial Device
Model No.: 10-90I
Serial No.: 4735848
Owner's Identification: A-435

This unit passed at .001 microamperes.


David S. Tilley, Inspector
CA-33

P.O. Box 1129, Yorba Linda, CA 92885-1129 (714) 970-1367
E mail: tilleycrane@yahoo.com

Tilley Crane Inspection Service Co., Inc.

STATE OF CALIFORNIA ACCREDITATION NO. CA-33	CRANES DERRICKS AERIAL DEVICES HOISTS
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DIELECTRIC TEST REPORT


TO: West Coast Arborists
2200 E. Via Burton Street
Anaheim, CA 92806-1221

BE IT HEREBY KNOWN THAT:

On January 11, 2022, Tilley Crane Inspection Service Co., Inc. completed a Dielectric Test of 69 KVDC on the following unit:

Terex Aerial Device
Model No.: XT PRO 60/70
Serial No.: 2201172585
Owner's Identification: A-430

This unit passed at .001 microamperes.


David S. Tilley, Inspector
CA-33

P.O. Box 1129, Yorba Linda, CA 92885-1129 (714) 970-1367 Fax (714) 970-1312
E mail: tilleycrane@yahoo.com

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CHP Commercial Vehicle Inspection Report

Our company has been assigned CHP Carrier Number CA68562 in the California Highway Patrol's Management Information System of Terminal Evaluation Records (MISTER), which is an automated file pertaining to the motor carriers operating in the State of California. MISTER gives the CHP immediate access to emergency information about our company and enhances the CHP's capability to monitor the overall safety operations of our company. Certificate below is valid for 4 years: 10/11/22 – 10/11/26.

STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL										Page 1 of 27 pages	
SAFETY COMPLIANCE REPORT/ TERMINAL RECORD UPDATE CHP 343 (Rev. 12-17) OPI 082				NEW TERMINAL INFORMATION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		CA NUMBER 68562	FILE CODE NUMBER 67449	COUNTY CODE 30	BED		
TERMINAL TYPE <input checked="" type="checkbox"/> Truck <input type="checkbox"/> Bus <input type="checkbox"/> Mod Limo				CODE 1	OTHER PROGRAM(S)	LOCATION CODE 675	SUBAREA B8				
CARRIER LEGAL NAME West Coast Arborists, Inc				TERMINAL NAME (IF DIFFERENT)			TELEPHONE NUMBER (W/ AREA CODE) (714) 991-1900				
TERMINAL STREET ADDRESS (NUMBER, STREET, CITY, ZIP CODE) 2200 E Via Burton St Anaheim, CA 92806											
MAILING ADDRESS (NUMBER, STREET, CITY, ZIP CODE) (IF DIFFERENT FROM ABOVE)				INSPECTION LOCATION (NUMBER, STREET, CITY OR COUNTY) 2200 E Via Burton St Anaheim, CA 92806							
LICENSE, FLEET AND TERMINAL INFORMATION											
HM LIC. NO.	HMV REG. NO.	IMS LIC. NO.	TRUCKS AND TYPES 386-X,D	TRAILERS AND TYPES 3-F	PASS VEH BY TYPE I II	Mod Limo	DRIVERS 920	BIT FLEET SIZE Powered 386			
EXP. DATE	EXP. DATE	EXP. DATE	REG. CT.	HM VEH.	HM CONT.	FFB/CSAT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Towed 3				
TERMINALS IDENTIFIED IN SECTION 34515(b) CVC <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			FILE CODE NUMBERS OF TERMINALS INCLUDED IN INSPECTION AS A RESULT OF SECTION 34515(b) CVC								
EMERGENCY CONTACTS (In Calling Order of Preference)											
EMERGENCY CONTACT (NAME) Ernesto Macias				DAY TELEPHONE NO. (W/ AREA CODE) (714) 713-0269			NIGHT TELEPHONE NO. (W/ AREA CODE)				
EMERGENCY CONTACT (NAME) Jimmy Russo				DAY TELEPHONE NO. (W/ AREA CODE) (714) 412-7013			NIGHT TELEPHONE NO. (W/ AREA CODE)				
ESTIMATED CALIFORNIA MILEAGE FOR THIS TERMINAL FOR LAST YEAR [2021]											
A <input type="checkbox"/> UNDER 15,000	B <input type="checkbox"/> 15,001 — 50,000	C <input type="checkbox"/> 50,001 — 100,000	D <input type="checkbox"/> 100,001 — 500,000	E <input type="checkbox"/> 500,001 — 1,000,000	F <input checked="" type="checkbox"/> 1,000,001 — 2,000,000	G <input type="checkbox"/> 2,000,001 — 5,000,000	H <input type="checkbox"/> 5,000,001 — 10,000,000	I <input type="checkbox"/> MORE THAN 10,000,000			
OPERATING AUTHORITIES OR PERMITS											
PUC <input type="checkbox"/> T	USDOT USDOT NUMBER 1829379		TOP <input type="checkbox"/> PSC MC MK		MOTOR CARRIER OF PROPERTY PERMIT ACTIVE <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		IMS FITNESS EVALUATION <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
INSPECTION FINDINGS				REASON FOR INSPECTION CPSS Inspection							
INSPECTION RATINGS: S = Satisfactory U = Unsatisfactory C = Conditional UR = Unrated N/A = Not Applicable											
REQUIREMENTS	VIOL	MAINTENANCE PROGRAM		DRIVER RECORDS		REG. EQUIPMENT		HAZARDOUS MATERIALS		TERMINAL	
MAINTENANCE PROGRAM		1 S 2 S 3 S 4 S	1 S 2 S 3 S 4 S	1 S 2 S 3 S 4 S	1 S 2 S 3 S 4 S	1 N/A 2 N/A 3 N/A 4 N/A	1 S 2 S 3 S 4 S				
DRIVER RECORDS		No. 20 Time 3.0	No. 138 Time 17.0	No. 20 Time 15.0	TIME		TOTAL TIME		35.0		
HAZARDOUS MATERIALS		<input checked="" type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted		CONTAINERS/TANKS		VEHICLES PLACED OUT-OF-SERVICE		Units			
BRAKES	2	REMARKS									
LAMPS & SIGNALS	6										
CONNECTING DEVICES											
STEERING & SUSPENSION											
TIRES & WHEELS	2										
EQUIPMENT REQUIREMENTS	9										
CONTAINERS & TANKS											
HAZARDOUS MATERIALS											
INSPECTION TYPE <input checked="" type="checkbox"/> I <input type="checkbox"/> R <input type="checkbox"/>	NON-ET <input type="checkbox"/>	CPSS <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CHP 343 <input type="checkbox"/>	CHP 1000 COL. <input type="checkbox"/>	INSPECTION DATE(S) 9/27,28/2022, 10/11/2022		TIME IN 06:00	TIME OUT 14:00			
INSPECTED BY (NAME/SH) M.Serrano / L. Darden				ID NUMBER(S) A16744 / A16050		SUSPENSE DATE <input checked="" type="checkbox"/> Auto <input type="checkbox"/> None					
MOTOR CARRIER CERTIFICATION											
I hereby certify that all violations described hereon and recorded on the attached pages (2 through 27), will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Motor Carrier Safety Unit Supervisor at (858) 944-6345 within 5 business days of the rating.											
CURRENT TERMINAL RATING SATISFACTORY				CARRIER REPRESENTATIVE'S SIGNATURE			DATE 10/11/2022				
CARRIER REPRESENTATIVE'S PRINTED NAME Ernesto Macias				TITLE Vice President of Risk Management			DRIVER LICENSE NUMBER		STATE CA		
Destroy Previous Editions											



Quality Control

Feedback

WCA regularly receives and tracks feedback from customers and residents as a means to acknowledge good performance and provide prompt resolution for any negative comments. Every month, a summary of the feedback is then reviewed by the management team.

Customer Service Department

As we work with, or near, the public, we are mindful that we will most likely be the first person the public contacts. We have a full-time Customer Service Department with each Customer Service Representative (CSR) trained in addressing concerned residents and bystanders.

Complaints & Damage Resolution

Should there be any property damage, we adhere to specific procedures to resolve the problem. The Foreman on the job site will notify the resident and the Inspector immediately.

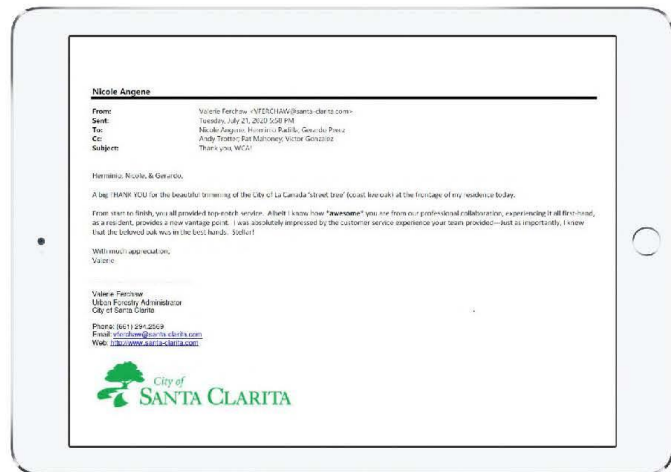
If the resident is not at home, then we will leave a WCA card with instructions to call our Claims Coordinator in our corporate office. The ultimate goal at each work site is to leave the property in the same condition as before we entered it. We will notify the Agency Representative immediately upon damage of private property including plans for corrective measures to take place within 48 hours.

Any activities found by the Agency to be unacceptable will be rectified immediately. All other complaints will be abated or resolved within twenty-four (24) hours of the occurrence. We have teams specifically assigned for handling damage to properties, both private and public. Through our communication system, we have the ability to dispatch either of these teams and have them respond immediately to the site for proper repair.

We pride ourselves on professional workmanship to avoid these types of incidents, however, should one occur, we take all appropriate measures to resolve the matter in a timely and efficient manner.

Protection of Public and Private Property

WCA will provide all safety measures necessary to protect the public and worker within the work area. We will maintain good public relations at all times. The work will be conducted in a manner which will cause the least disturbance.



Setting the Gold Standard



Safety & Training

Safety Program

Safety standards are top priority at West Coast Arborists, Inc. Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees. Our crews are instructed to follow the safety standards of ANSI Z133.1 as well as Cal-OSHA requirements. We have one of the most extensive safety training programs in the industry. We provide our employees with state-of-the-art training tools and instructional sessions company wide. Our insurance carriers and Cal-OSHA have recognized us repeatedly for outstanding safety training efforts.

We have a full time Safety & Training Manager, Dane Jensen, that is professionally trained in the field of horticulture. As WCA's Training Manager, Dane is responsible for staying up-to-date on all tree-related industry standards as related to safety and the wellness of our employees and the public in which we serve. Training materials are regularly reviewed and updated to ensure WCA employees receive the proper education, instruction and hands on experience needed to perform their day to day activities safely and efficiently. Training topics include a full-circle from proper pruning techniques, arboriculture, to customer service and everything in between.

- ISA Certified Utility & Municipal Arborist #WE-12014A
- ISA Skills Test Evaluator—TW Climber
- TCIA Certified Treecare Safety Professional #3303
- ISA Tree Risk Assessment Qualification #E4068
- American Heart Association BLS and First Aid Instructor



Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees.

Public Convenience and Safety

WCA will comply with any and all local sound control and noise level rules, regulations, and ordinances which apply to any work performed in the contracted area. All work will cease by 5:00 pm or as directed by the Agency (excluding emergency services).

Setting the Gold Standard





Employee Training Program

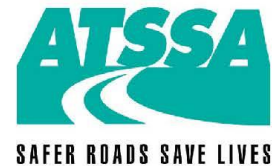
West Coast Arborists, Inc. provides an extensive in-house training curriculum for all employees to broaden their knowledge of the arboriculture field of study. Included in this training are the ISA standards, both Treeworker and Arborist study programs, and a variety of Tree Care Industry Association home study programs. We also offer training courses to our staff in areas of customer service satisfaction, maintaining professional conduct, and Qualified Line Clearance Trimmer Training.

Our Training and Safety team members are tasked with completing field evaluations of crews and members are on-site to coach and train employees on safe practices. Employees receive performance evaluations at 90 days, 6 months, then annually (or as-needed) after their first year. All employees are provided copies of WCA's Injury & Illness Prevention Program.



Traffic Control

Traffic control procedures will be set-up in accordance with the Work Area Traffic Control Handbook (WATCH) and State of California Manual of Traffic Controls as well as the Agency Traffic and Safety Operating Rules. WCA will make adequate provisions to insure the normal flow of traffic over the public streets and park roads. Every effort will be made to keep commercial driveways and passageways open to the public during business hours. High visibility arrowboard(s) will be used when needed. Prior to use, the Agency will approve traffic safety equipment and devices. Pedestrian and vehicular traffic shall be allowed to pass through the work areas only under conditions of safety and with as little inconvenience and delay as possible. Unless the work area is totally barricaded or otherwise kept safe, at least one worker will serve to coordinate safe operations on the ground at all times when work operations are in progress.



*WCA is dedicated to
health and safety for
trees, employees, and
the community.*

Setting the Gold Standard



City of Norco

Proposed Rates for Tree Maintenance Services

Item	Description	Unit Measure	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28
			Proposed Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates
1	Grid Tree Pruning <i>At the direction of CITY, pruning will be done per pre-designed districts along street segments, grids, or prune routes on a set cycle to include trees of various sizes. Pruning consists of tree canopy raising over roadways, sidewalks, and in park locations; work to include selective tree thinning, crown cleaning and structurally pruning the tree canopy; and for immature trees, re-staking and/or retying, as needed. In addition pruning includes removing dead, broken, damaged, loose, diseased or insect infested limbs, branches, and stubs. Small limbs, including suckers and waterspouts shall be cut close to the trunk or branch from which they arise. At a minimum, tree shall be pruned to provide a minimum clearance of fourteen (14) feet over the roadway and seven (7) feet over walkways. Trees shall be pruned to remove any obstruction around traffic control devices, traffic signs, and streetlights. Pruning shall be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and the ANSI A300 Standards.</i>	Each	\$ 75.00	\$ 75.00	\$ 80.00	\$ 85.00	\$ 90.00
2	Clearance Tree Pruning <i>At the direction of CITY, pruning will be done per pre-designed districts along street segments, grids, or prune routes on a set cycle to include trees of various sizes. Pruning consists of tree canopy raising over roadways, sidewalks, and in park locations. At a minimum, tree shall be pruned to provide a minimum clearance of fourteen (14) feet over the roadway and seven (7) feet over walkways. Trees can be pruned to remove any obstruction around traffic control devices, traffic signs, and streetlights. Pruning shall be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and the ANSI A300 Standards.</i>	Each	\$ 65.00	\$ 65.00	\$ 67.00	\$ 69.00	\$ 71.00
3	Service Request Tree Pruning 0-12" DBH	Each	\$ 75.00	\$ 75.00	\$ 80.00	\$ 85.00	\$ 90.00
4	Service Request Tree Pruning 13-24" DBH	Each	\$ 125.00	\$ 125.00	\$ 132.00	\$ 140.00	\$ 150.00
5	Service Request Tree Pruning 25-36" DBH	Each	\$ 225.00	\$ 225.00	\$ 235.00	\$ 245.00	\$ 255.00
6	Service Request Tree Pruning 37" & over DBH <i>At the request of the City, trees will be assigned for pruning outside of their set cycle for various reasons. Pruning may consist of tree canopy raising over roadways, sidewalks, and in park locations; thinning, reducing, restoring and structurally pruning the tree canopy in width and height reduction; and for immature trees, re-staking and/or retying, as needed. In addition pruning includes removing all dead, broken, damaged, loose, diseased or insect infested limbs, branches, and stubs shall be removed. Small limbs, including suckers and waterspouts shall be cut close to the trunk or branch from which they arise. At a minimum, tree shall be pruned to provide a minimum clearance of fourteen (14) feet over the roadway and seven (7) feet over walkways. Trees shall be pruned to remove any obstruction around traffic control devices, traffic signs, and streetlights. Pruning shall be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and the ANSI A300 Standards.</i>	Each	\$ 275.00	\$ 275.00	\$ 285.00	\$ 295.00	\$ 300.00
8	Coco/King Palm Pruning	Each	\$ 70.00	\$ 70.00	\$ 72.00	\$ 74.00	\$ 76.00
9	Washingtonia Robusta Pruning	Each	\$ 80.00	\$ 80.00	\$ 80.00	\$ 85.00	\$ 90.00
10	Date Palm Pruning <i>Pruning shall be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and the ANSI A300 Standards. The trimming shall provide a symmetrical shape and aesthetically pleasing appearance typical of the species. Standard palm tree pruning will fall under this category and will include the removal of dead and declining fronds & seed pods. Excludes skinning.</i>	Each	\$ 275.00	\$ 275.00	\$ 283.00	\$ 290.00	\$ 298.00
11	Palm Tree Skinning	Linear Foot	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 37.00

Item	Description	Unit Measure	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28
			Proposed Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates
12	Tree and Stump Removal (regardless of size)	Dia. Inch	\$ 48.00	\$ 48.00	\$ 49.00	\$ 50.00	\$ 51.00
13	Tree Only Removal (regardless of size)	Dia. Inch	\$ 30.00	\$ 30.00	\$ 30.50	\$ 31.00	\$ 31.50
14	Stump Only Removal (regardless of size)	Dia. Inch	\$ 18.00	\$ 18.00	\$ 18.50	\$ 19.00	\$ 19.50
	After CITY determines that a tree requires removal, CITY will prepare a list of trees to be removed, notifies homeowners, and submits lists to Contractor. CITY is responsible for marking trees so that they are easily identifiable by Underground Service Alert and the Contractor. Contractor calls Underground Service Alert (USA) and prepares internal work order. Crew removes tree and hauls all debris. Crew grinds stumps to a depth of approximately eighteen (18") inches. All holes will be backfilled with a combination of native soil and minimal stump grindings and compacted to avoid settlement.						
15	Root Prune trees (typical 10 foot length)	Linear Foot	\$ 24.00	\$ 24.00	\$ 25.00	\$ 26.00	\$ 27.00
	At the direction of City staff, roots shall be pruned adjacent to the edge of the sidewalk, curb and gutter or other improvements. Root pruning cuts shall be performed using root pruning equipment specifically designed for this purpose with cutting teeth sharpened adequately to sever roots in a clean manner. Root pruning cuts adjacent to the sidewalk and curb shall be four (4) inches wide and twelve (12) inches deep and a minimum of five (5) feet in each direction from the centerline of the tree.						
16	Plant 15-gallon tree	Each	\$ 200.00	\$ 200.00	\$ 206.00	\$ 212.00	\$ 218.00
17	Plant 15-gallon tree with Root Barrier	Each	\$ 225.00	\$ 225.00	\$ 232.00	\$ 239.00	\$ 246.00
18	Plant 24" box tree	Each	\$ 400.00	\$ 400.00	\$ 412.00	\$ 424.00	\$ 436.00
19	Plant 24" box tree with Root Barrier	Each	\$ 425.00	\$ 425.00	\$ 438.00	\$ 450.00	\$ 462.00
20	Plant 36" box tree	Each	\$ 1,295.00	\$ 1,295.00	\$ 1,333.00	\$ 1,350.00	\$ 1,375.00
	Tree planting includes the tree, stakes, ties, labor and initial watering at time of installation as directed by City staff. Planting lists should be compiled by the Inspector and submitted monthly or as needed.						
21	Tree Watering	Day	\$ 855.00	\$ 855.00	\$ 880.65	\$ 900.00	\$ 918.00
	At the direction of the City, watering is performed by a one-man crew with a water truck who will water various tree routes including newly planted trees, landscape median and young trees that are three (3) years old and younger. Watering may also be performed on an as-needed basis.						
22	Crew Rental	Man Hour	\$ 95.00	\$ 95.00	\$ 97.85	\$ 100.00	\$ 102.00
	The crew and equipment can be modified to complete any type of miscellaneous tasks including special projects that may consist of extraordinary work as directed by City staff. The use of crew rental may be warranted due to inaccessibility by equipment, in park locations, slope settings, or non-linear tree pruning.						
23	Specialty Equipment (i.e., Crane, 95-ft Aerial Tower)	Hour	\$ 150.00	\$ 150.00	\$ 155.00	\$ 160.00	\$ 165.00
	On occasion the use of a crane or 95-foot aerial tower is necessary to safely operate the assigned tree operation. These prices of equipment include the operator.						
24	Emergency Response (Reg. Business Hours, Mon-Fri)	Man Hour	\$ 110.00	\$ 110.00	\$ 113.00	\$ 116.00	\$ 119.00
25	Emergency Response (Evening, weekend, Holidays)	Man Hour	\$ 125.00	\$ 125.00	\$ 128.00	\$ 131.00	\$ 135.00
	The Contractor shall be required to provide emergency on call response for damaged trees due to storms or other reasons. Emergency calls may occur at any given time. The Contractor will be provided with locations and the work to be done at each location via telephone from a City authorized representative. Emergency work shall begin within 90 minutes of the initial telephone call.						
26	Certified Arborist Services	Hour	\$ 170.00	\$ 170.00	\$ 175.00	\$ 180.00	\$ 185.00
	On occasion, the City requires tree evaluations including written reports. The Contractor shall provide an hourly rate for a Certified Arborist that can respond to the City's request(s) for the preparation of detailed arborist reports, tree risk assessment reports tree evaluations and site inspections. Reporting can be generated on as little as one tree to an entire urban forest population and is handled on a case-by-case basis. The rate will be applied should the City request a Certified Arborist on-site.						

Item	Description	Unit Measure	FY23-24	FY24-25	FY25-26			FY26-27			FY27-28		
			Proposed Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates	Unit Rates
27	GPS Tree Inventory <i>At the City's direction, contractor will provide the City with a Global Positioning System (GPS) tree inventory collected by an ISA Certified Arborist including coordinates for all trees in public spaces. This includes, but is not limited to, all publicly owned trees on street rights-of-way, parks, City facilities and open spaces such as medians, green spaces, etc. The address information contained in inventory should be linked directly to a Geographical Information System (GIS) program, such as ArcView. The inventory collector will identify the trees by their global coordinates of longitude and latitude.</i>	Tree Site	\$ 4.00	\$ 4.00			\$ 4.50	\$ 5.00	\$ 5.50				
28	Plant Health Care <i>At the direction of the City, the Contractor will provide plant health care services including but not limited to the following: spraying, injecting, soil drenching as necessary to reduce a potentially harmful pest. This is done to maintain or improve the selected tree's appearance, vitality, and safety, using the most cost-effective and environmentally sensitive practices and treatments available. Plant Health Care involves routine monitoring and preventive treatments. All pesticide recommendations are to be made by an in-house Pest Control Advisor in accordance with the Department of Pesticide Regulations.</i>	See below											
a.	Tree Canopy Spraying from ground level	per diameter inch	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75
b.	Tree Canopy Spraying from aerial tower <i>Description: Foliar hydraulic spraying of recommended material.</i>	per diameter inch	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75
c.	Insecticide or Fungicide Trunk Banding <i>Description: Trunk spray of recommended material.</i>	per diameter inch	\$ 8.00	\$ 8.00	\$ 8.25	\$ 8.50	\$ 8.75	\$ 8.25	\$ 8.50	\$ 8.75	\$ 8.25	\$ 8.50	\$ 8.75
d.	PGR Trunk Banding <i>Description: Trunk spray of recommended material to regulate plant growth.</i>	per diameter inch	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75
e.	Insecticide or PGR Soil Application (Cambistat) <i>Description: Recommended insecticide soil injection or drench material to regulate plant growth.</i>	per diameter inch	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75
f.	Insecticide or Fungicide Soil Application <i>Description: Soil applied drench of recommended material.</i>	per diameter inch	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75	\$ 7.25	\$ 7.50	\$ 7.75
g.	Soil Injection Fertilization <i>Description: Soil applied injection of recommended material.</i>	per diameter inch	\$ 8.00	\$ 8.00	\$ 8.25	\$ 8.50	\$ 8.75	\$ 8.25	\$ 8.50	\$ 8.75	\$ 8.25	\$ 8.50	\$ 8.75
h.	Soil Drenching Fertilization <i>Description: Soil application of recommended material.</i>	per diameter inch	\$ 8.00	\$ 8.00	\$ 8.25	\$ 8.50	\$ 8.75	\$ 8.25	\$ 8.50	\$ 8.75	\$ 8.25	\$ 8.50	\$ 8.75
i.	Trunk Injection (Insecticide/Miticide) <i>Description: Trunk injected recommended material.</i>	per diameter inch	\$ 9.00	\$ 9.00	\$ 9.25	\$ 9.50	\$ 9.75	\$ 9.25	\$ 9.50	\$ 9.75	\$ 9.25	\$ 9.50	\$ 9.75
j.	Trunk Injection (Fungicide) <i>Description: Trunk injected recommended material.</i>	per diameter inch	\$ 9.00	\$ 9.00	\$ 9.25	\$ 9.50	\$ 9.75	\$ 9.25	\$ 9.50	\$ 9.75	\$ 9.25	\$ 9.50	\$ 9.75
k.	Trunk Injection (Insecticide & Fungicide Combo) <i>Description: Combination of one-time trunk injection of two recommended materials.</i>	per diameter inch	\$ 10.00	\$ 10.00	\$ 10.25	\$ 10.50	\$ 10.75	\$ 10.25	\$ 10.50	\$ 10.75	\$ 10.25	\$ 10.50	\$ 10.75
l.	Avermectin Class Insecticide Injection <i>Description: Recommended trunk injection of Emamectin benzoate active ingredient.</i>	per diameter inch	\$ 11.00	\$ 11.00	\$ 11.25	\$ 11.50	\$ 11.75	\$ 11.25	\$ 11.50	\$ 11.75	\$ 11.25	\$ 11.50	\$ 11.75

COOPERATIVE PURCHASE

It is intended that any other public agency (e.g., city, county district, public authority, public agency, municipality, and other political subdivision or public corporation) shall have the option to participate in any award made as a result of this solicitation at the same prices. The City shall incur no financial responsibility in connection with any purchase by another public agency. The public agency shall accept sole responsibility for placing orders and making payments to the vendor.