



# STAFF REPORT

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April 19, 2023

File Number 0600-10; A-3451

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## SUBJECT

**AWARD CONSULTING AGREEMENT TO HOCH CONSULTING FOR PROJECT MANAGEMENT AND ENGINEERING SERVICES FOR CAPITAL IMPROVEMENT PROGRAM PROJECTS**

## DEPARTMENT

Development Services, Engineering Division

## RECOMMENDATION

Request that the City Council adopt Resolution No. 2023-46, authorizing the Mayor, on behalf of the City, to execute a consulting services agreement with Hoch Consulting for project management and engineering services in the amount of \$300,000 to be billed hourly over the course of one year.

Staff Recommendation: Approval (Andrew Firestine, Development Services Director and Julie Procopio, City Engineer)

Presenter: Development Services, Jonathan Schauble

## FISCAL ANALYSIS

The cost associated with this consulting agreement will be fully paid from the Capital Improvement Program project accounts and will have no impact on the General Fund. The consulting services agreement with Hoch Consulting for project management and engineering services will be in the amount of \$300,000, which will be billed hourly over the course of one year, to multiple capital improvement projects.

## PREVIOUS ACTION

On September 29, 2021, the City Council adopted Resolution No. 2021-146 accepting American Rescue Plan Act recovery funds and authorizing the funding of a number of programs and projects.

On June 8, 2022, the City Council adopted Resolution 2022-78 which adopted the Capital Improvement Program and Budget Document which included approximately \$106 million to fund infrastructure projects over the next five years.



# CITY *of* ESCONDIDO

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### BACKGROUND

Over the past five years, over \$22-million in Active Transportation, Highway Safety Improvement, Smart Growth Incentive, and State and Federal grant funding has been secured to enable completion of eight additional major capital improvement projects. At the same time, Engineering Services is experiencing a 23% vacancy rate largely fueled by private sector and utility district competition. The combination of additional capital projects and recruitment and retention difficulties has resulted in a volume of capital projects that exceeds the capacity of staff to deliver them. The result is that some project schedules have been delayed making meeting grant-funding requirements more challenging and project delivery less efficient. This contract proposes to expand the capacity to deliver capital projects through hiring of an engineering consultant project manager.

A request for qualifications for project management and construction management services was posted and nine statements of qualifications were received on February 10, 2023. Staff from Development Services evaluated the consultants based on a pre-determined scoring rubric which included qualifications, experience, availability, and hourly rate. The range of hourly rates were from \$155/hour to \$255/hour for project manager level services. Candidates from the two highest-rated firms were interviewed, and ultimately, Hoch Consulting was selected. Hoch provided a highly-experienced project manager and engineer with full-time availability at a billing rate of \$155/ hour.

Staff recommends approval of Resolution No. 2023-46 authorizing a consulting agreement that would allow the Engineering Division to add one full time experienced project manager and professional engineer that would be assigned to manage multiple Capital Projects through the planning, design, and construction phases. Staff further recommends that the City Manager be authorized to execute extension of the Agreement for up to three one-year optional extension periods.

### RESOLUTIONS

- a. Resolution No. 2023-46
- b. Resolution No. 2023-46 Exhibit "A"