



BUDGET ADJUSTMENT REQUEST

Department:	Development Services/Housing & Neighborhood	<u>For Finance Use Only</u> BA # _____ Fiscal Year _____
Department Contact:	Holly Nelson	
City Council Meeting Date: <i>(attach staff report)</i>	4/19/23	

EXPLANATION OF REQUEST

Staff has a CIP balance of \$540,275.51 in unallocated CDBG funds from fiscal years 2017, 2018, 2020 and 2021. Staff would like to use these funds to pay a 25% deposit of \$526,316.81 for two fire engines. The remaining balance will be paid by fleet.

The remaining unused CIP balance will be \$13,958.70. This balance is anticipated to increase as staff closes completed projects.

A new IDIS activity number and grant activity number will need to be assigned once the project is approved.

BUDGET ADJUSTMENT INFORMATION

Project/Account Description	Account Number	Amount of Increase	Amount of Decrease
Purchase two fire engines	115-NEW PROJECT	\$526,316.81	
Unallocated CDBG funds	115-CDBGUF		\$526,316.81

APPROVALS

DocuSigned by: Andrew Firestine <small>2C1F3942E26A495 ..</small>	4/12/2023	DocuSigned by: Christina Halmes <small>C0C8E98A934247C...</small>	4/12/2023
DEPARTMENT HEAD	DATE	FINANCE	DATE