



TOWN OF ELIZABETH

PATRICK G. DAVIDSON, TOWN ADMINISTRATOR

TO: Honorable Mayor and Board of Trustees
FROM: Patrick Davidson, Town Administrator
DATE: December 10, 2024
SUBJECT: Board of Trustee Appointment of Officers of the Town of Elizabeth

BACKGROUND

The Elizabeth Municipal Code provides for the appointment of officers of the Town by the Board of Trustees. The Code calls for the appointment of officers of the Town during the first regularly scheduled meeting of the new Board of Trustees.

The following positions are currently filled, subject to reappointment by the Board of Trustees:

- Chief of Police – Jeff Engel
- Town Clerk / Town Treasurer – Michelle Oeser
- Town Attorney – Corey Hoffman and the firm of Hoffman, Parker, Wilson, Carberry, P.C.

ANALYSIS

Jeff Engel initially served as the Interim Police Chief for Elizabeth from December 2022 through March 2023, when he was then selected from a nationwide search to serve in the position permanently. Jeff has previously served as the Chief of Police in Berlin, Wisconsin, a Lieutenant [and Sergeant] with the Douglas County Sheriff's Office, and a Police Officer with the cities of Green Bay, Milwaukee, and Pewaukee, Wisconsin. He holds degrees and certificates from the University of Wisconsin, Concordia University, University of Colorado – Denver, the Police Executive Research Forum, and the FBI Command College.

Michelle Oeser has served as the Town Clerk and Town Treasurer since 2018. Michelle is both a Certified Municipal Clerk and a Certified Master Municipal Clerk through the International Municipal Clerks Association. Michelle holds a Certificate in Human Resource Management from Southern New Hampshire University and is a Colorado Certified Public Manager from the University of Colorado – Denver.

Corey Hoffman has represented the Town of Elizabeth since 1996 in conjunction with fellow attorney Jim Maloney. Since 2000, Corey has served as the principal attorney for the Town, along with his firm. The firm of Hoffman, Parker, Wilson, Carberry, P.C. represents numerous governmental entities within the State of Colorado.