



TOWN OF ELIZABETH

MICHELLE M. OESER TOWN CLERK / ADMINISTRATIVE SERVICES DIRECTOR

TO: Honorable Mayor and Board of Trustees
FROM: Michelle Oeser Town Clerk
DATE: December 10, 2024
SUBJECT: Mayor Pro Tem

SUMMARY

After each election and following new Board members being sworn into office, the next item of business is to choose a Mayor Pro Tem as stated in the Town Code.

Sec. 2-2-30. - Mayor Pro Tem.

At its first meeting following each biennial election, the Board of Trustees shall choose one (1) of the Trustees as Mayor Pro Tem. In the absence of the Mayor from any meeting of the Board of Trustees, during the absence of the Mayor from the Town or during the inability of the Mayor to act, the Mayor Pro Tem shall perform the duties of the Mayor.

At this time the Board will nominate and vote on a new Mayor Pro Tem. The Mayor Pro Tem will hold the position for the next two years.

RECOMMENDATION

Staff recommends that the Board hold an open discussion, take nominations, make a motion, and hold a vote.