



TOWN OF ELIZABETH

BOARD OF TRUSTEES

BOARD OF TRUSTEES – RECORD OF PROCEEDINGS

October 8, 2024

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, October 8, 2024, at 7:00 PM by Mayor Tammy Payne.

ROLL CALL

Mayor Tammy Payne, Mayor Pro Tem Linda Secrist, and Trustees Loren Einspahr, Joe Belongia, and Marianne Mayer-Opl were present. Trustees Barb McGinn and Michael Schroder were absent. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Public Works Director Mike DeVol, Community Development Director Zach Higgins, and Police Chief Jeff Engel.

PLEDGE OF ALLEGIANCE

Mayor Payne led the Board in the Pledge of Allegiance.

PUBLIC COMMENT

Tracy Hutchins – Town of Elizabeth Resident.

Angela Ternus – Town of Elizabeth Resident.

AGENDA CHANGES

No agenda changes from the Administration.

No agenda changes by the Board.

Agenda set.

CONSENT AGENDA

1. Minutes of the Regular Meeting of September 24, 2024

Motion by Trustee Einspahr, seconded by Trustee Belongia, to accept the Consent Agenda as presented.

The vote of those Trustees present was 5 in favor and 0 opposed. The motion passed unanimously.

PROCLAMATION

2. Proclamation Recognizing October as Domestic Violence Awareness Month



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Mayor Payne read the Proclamation into the record.

NEW BUSINESS

3. Discussion and possible action on Resolution 24R41, a Resolution authorizing the Mayor to execute a License Agreement with The Elizabeth Brewing Company regarding the Friday Night Markets at Running Creek Park for the Year 2025

Mr. Higgins provided a Staff report.

Tony Briggs spoke on behalf of the Elizabeth Brewing Company.

Motion by Trustee Belongia, seconded by Trustee Mayer-Opl, to approve Resolution 24R41, a Resolution authorizing the Mayor to execute a License Agreement with The Elizabeth Brewing Company regarding the Friday Night Markets at Running Creek Park for the Year 2025.

By a roll call vote, the vote of those Trustees present was 5 in favor and 0 opposed. The motion passed unanimously.

4. Discussion on Special Event Fees and Costs

Mr. Davidson provided a Staff report.

The Board provided Mr. Davidson with direction.

MANAGEMENT REPORTS

- Town Administrator Patrick Davidson:
 - Mr. Davidson updated the Board on the draft Elbert County Water Study.
 - The board provided Mr. Davidson with direction regarding a response to the draft County Water Study.
- Chief of Police Jeff Engel:
 - Officer Lyndi Burnley has tendered her letter of resignation.
 - Oral boards for the new officer(s) will be held tomorrow.
 - A reported Homicide has been downgraded based on the investigation and consultation with the District Attorney.
 - The reported Shooting at 86 and Legacy remains an open investigation.
 - The Elizabeth Police Department is working on an assault case at the Elizabeth Middle School.
 - The Elizabeth Police Department is applying for a non-matching grant through DOLA.
 - The Elizabeth Police Department is exploring a grant through the Edward Byrne Memorial Justice Assistance Grant (JAG) DOJ for technology.
 - The Elizabeth School District has entered into an agreement with LifeSpot.



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- The topper for the CSO truck is in and the brackets have been delivered.
 - Officers are training with the Elbert County Sheriff's Officers tomorrow.
 - Officer Daisy Tucker completed a week-long interview class in Colorado Springs.
 - The Homecoming parade is on Friday.
- Development Director Zach Higgins:
 - Mr. Higgins updated the Board on attendance at the APA Conference.
 - Update and discussion on the Walk and Talk.
 - The Historic Advisory Board participated in their first vision session.
 - The Gesin lot RFP did not receive any bids.
 - Update on the Streetscape progress.
 - The Planning Commission discussed code updates.
- Public Works Director Mike DeVol:
 - Discussion on the 1st scheduled Main Street shutdowns. This will address the following:
 - Adding a 6" fire line.
 - Adding shutoffs.
 - Add a waterline for the Depot lot.
 - An old 280' PVC water line has been located and repaired with a copper line.
 - Public Works is working on a service line survey for CDPHE.
- Town Clerk Michelle Oeser:
 - Allison and Hannah have been asked to help other organizations with Invoice Cloud due to their expertise with the program.
 - Update on the Senior Basket project.
 - Update on the Homecoming Parade route change.

STUDENT LIAISON REPORT

- Mayor Payne
 - Mayor Payne read Student Liaison Sherlock's report.

BOARD OF TRUSTEE REPORTS

No reports from the Wards.



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ADJOURNMENT

Motion by Trustee Belongia, seconded by Trustee Einspahr, to adjourn the meeting at 8:30 PM. The vote of those Trustees present was unanimously in favor. Motion carried.

Mayor Tammy Payne

Town Clerk Michelle Oeser