



TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS APRIL 1, 2024

CALL TO ORDER

The Regular Meeting of the Historic Advisory Board was called to order on Monday, April 1, 2024, at 4:28 PM by Chair John Quest.

ROLL CALL

Present were Chair John Quest, Vice Chair Aimee Woodall, Historian Bob Rasmussen, and Board Member Jacque Hallett. Members Lynne Mitchell and Dennis Rodriguez were not present. There was a quorum to conduct business. Ms. Cramer informed the Board that Audra Kirk has resigned from the Board.

Also present were Planner/Project Manager Alexandra Cramer and Town Clerk Michelle Oeser.

AGENDA CHANGES

There were no changes to the agenda as presented.

UNSCHEDULED PUBLIC COMMENT

Ed Beard – Town of Elizabeth Business Owner

CONSENT AGENDA

1. Minutes of the Regular Meeting of March 4, 2024

Motion by Vice Chair Woodall, seconded by Member Hallett, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

NEW BUSINESS

2. Discussion regarding Façade Grant Program Review Committee



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Ms. Cramer provided a Staff report. Discussion followed. Staff was directed to see if Mr. Rodriguez would like to volunteer.

3. Discussion and Possible Action regarding Jerry Garland Memorial Bench Review Committee

Ms. Cramer provided a Staff report. Chair Quest volunteered to be on the review committee.

STAFF REPORTS

- Planner / Project Manager Alex Cramer
 - Ms. Cramer let the Board know that Historic District surveys are due back by April 5th.
 - Ms. Cramer reminded the Board of the upcoming workshop with the Town Board and meeting dates.
 - Staff met with Munibit website developers.
 - Discussion on plaques and agreements with property owners.
 - Discussion on the upcoming Walk and Talk.
 - Discussion on the upcoming Main Street Networking event.

BOARD REPORTS

- Member Jacque Hallett
 - Ms. Hallett discussed the property research she is working on.

ADJOURNMENT

Motion by Chair Quest, seconded by Vice Chair Woodall, to adjourn the meeting at 5:18 PM. The vote of those Board Members present was unanimously in favor. Motion carried.

Chair John Quest

Town Clerk Michelle Oeser