



TOWN OF ELIZABETH

BOARD OF TRUSTEES

BOARD OF TRUSTEES – RECORD OF PROCEEDINGS

September 10, 2024

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, September 10, 2024, at 7:00 PM by Mayor Tammy Payne.

ROLL CALL

Mayor Tammy Payne, Mayor Pro Tem Linda Secrist, and Trustees Loren Einspahr, Barb McGinn, Joe Belongia, Marianne Mayer-Opl, and Michael Schroder were present. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Public Works Director Mike DeVol, Community Development Director Zach Higgins, Police Chief Jeff Engel, and Assistant Public Works Director James McErnie.

PLEDGE OF ALLEGIANCE

Mayor Payne led the Board in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

AGENDA CHANGES

No agenda changes from the Administration.

No agenda changes by the Board.

Agenda set.

CONSENT AGENDA

1. Minutes of the Regular Meeting of August 27, 2024
2. Minutes of the Special Meeting of September 3, 2024

Motion by Trustee Einspahr, seconded by Trustee McGinn, to accept the Consent Agenda as presented.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

PROCLAMATION

3. Proclaiming September 17-23, 2024, as Constitution Week



Mayor Payne read the Proclamation to the public.

NEW BUSINESS

4. Discussion and Possible action regarding Resolution 24R39, PSA with SCJ Alliance for the Greater Elizabeth Parks, Trails, and Open Space Master Plan

Mr. Higgins provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee Einspahr, to approve Resolution 24R39, a Resolution approving a PSA with SCJ Alliance for the Greater Elizabeth Parks, Trails, and Open Space Master Plan.

By a roll call vote, the vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

5. Discussion regarding Event Fees and Costs

Mr. Davidson provided a Staff report.

The Board provided Staff direction on how to move forward.

MANAGEMENT REPORTS

- Town Administrator Patrick Davidson:
 - Provided updates on ARPA fund expenditures.
 - Discussion on the 2019 Comprehensive Plan.
 - Provided responses to citizens' questions.
 - Discussion on the purchase of 601 Pine Ridge Street.
 - Discussion on meeting with Smart Growth Elizabeth.
- Chief of Police Jeff Engel:
 - Discussion regarding an assault on a firefighter/law enforcement officer.
 - Sgt. Sean Bigler is in his second week of LPO training.
 - The department's new F-150 has arrived.
 - The Police Department transitioned to T-Mobile cell phones and sim cards.
- Development Director Zach Higgins:
 - The Planning Commission has been holding workshops on the Strong Town's program.
 - The 5K/Color Run had 253 registered, a 23% increase from last year.
 - Discussion followed on the 5K/Color Run event.



TOWN OF ELIZABETH

BOARD OF TRUSTEES

- Public Works Director Mike DeVol did not have anything to add.

- Town Clerk Michelle Oeser:
 - Showed the Board the new Senior Bags for 2024.
 - Discussed Staff successes.
 - Student Liaison will begin providing reports before attending Board meetings.

BOARD OF TRUSTEE REPORTS

- Ward 3 – Trustee Belongia:
 - Participated in the Color Run. Stated it was great fun, with a great crowd.

ADJOURNMENT

Motion by Trustee Einspahr, seconded by Trustee McGinn, to adjourn the meeting at 8:32 PM. The vote of those Trustees present was unanimously in favor. Motion carried.

Mayor Tammy Payne

Town Clerk Michelle Oeser