



# TOWN OF ELIZABETH

MICHELLE M. OESER TOWN CLERK / ADMINISTRATIVE SERVICES DIRECTOR

**TO:** Honorable Mayor and Board of Trustees  
**FROM:** Michelle Oeser Town Clerk  
**DATE:** February 11, 2025  
**SUBJECT:** Ward 2 Appointment

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## **SUMMARY**

Staff received Mr. Gaither's letter of interest and application on February 6, 2025. Mr. Gaither resides in Ward 2 and meets all the qualifications and requirements to fill the open Ward 2 seat on the Board. Mr. Gaither previously served on the Board for 8 years.

## **STAFF RECOMMENDATION**

Staff will not provided a recommendation on this appointment.

## **ATTACHMENTS(S)**

Letter of interest  
Application

APPLICATION FOR APPOINTMENT TO THE TOWN OF ELIZABETH BOARD OF TRUSTEES

Name: Steve Gaither

Physical Address: [Redacted], Elizabeth, Colorado 80107\*

Mailing Address: Same (if different than physical address)

Telephone Number: [Redacted]

Email Address: [Redacted]

Preferred Method of Contact: Email Telephone [checked] Other

Years of Residency in the Town of Elizabeth: 27

Are you registered to vote in Elbert County, Colorado? Yes [checked] No

Number of Board of Trustee Meetings Attended in Last Six (6) Months?

Number of Public Meetings (any type) Attended in Last Six (6) Months? 5

Place of Employment: Self (For conflicts of interest only).

Did you vote in the Town's most recent election? Yes [checked] No

Please attach your resume or curriculum vitae to this application.

\*Note - An Elizabeth mailing address does not necessarily mean you reside in the jurisdictional boundaries of the Town of Elizabeth. If you are unsure if you are a Town resident, please call the Elizabeth Town Clerk to verify.

Please respond to the following questions. Feel free to attach additional pages as may be necessary.

1. Have you ever held an elected office? If so, please provide the location, length of service, and any positions held:

Board of Trustees 8 years Town of Elizabeth

2. Past and Present memberships on a Board, Committee, or Task Force in the public sector (business, civic, community, religious, political, professional, recreational or social). Please provide the name of the organization, role/title/position, and dates of service.

Board of Trustees 8 year last term 5 years Ago

3. Please list all other volunteer experiences.

Elizabeth Stampede 4 years facility director 2 years Stampede

4. What do you consider the two (2) most important challenges facing the Town of Elizabeth in the next few years? What do you think should be done?

up dating Inter structure  
Growth

5. What is something you would like to change about the operations of the Town of Elizabeth, and how would you change that item?

That is a good question. Will have to see what  
The Inside Thought of the New Board

6. Please list any skills or expertise, if selected, you would bring to the Board of Trustees?

I am a general contractor under stand construction

7. What papers, documents, websites, or other information did you review in anticipation of submitting this application to the Board of Trustees?

Town News Letter Town web sight.

8. Why do you want to serve on the Board of Trustees for the Town of Elizabeth?

Serve the community

9. If you are appointed to the Board of Trustees, are you willing to run for the position again? Why or why not?

yes I would to help serve

10. Do you have any experience in accounting, reviewing budgets, bookkeeping or related fields? Please explain.

I run my own business They are a requirement  
Delt with it for 8 year while on the Board

11. An appointment to the Board of Trustees requires several orientation meetings with Department Heads and the Town Administration, preparing for bi-monthly Board Meetings, attendance at bi-monthly Board meetings, meeting with residents and citizens, occasional Saturday workshops, attendance at Town Events, and other official duties. Are you able and willing to devote the necessary time to the position?

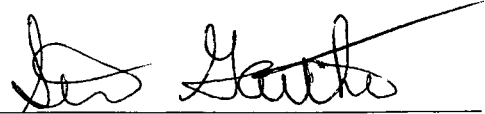
Yes Not a problem  
In 8 years I never missed a meeting

12. Please provide any additional information that you believe is valuable for the Board in making its decision for your potential appointment to the Board of Trustees.

I keep up with the Town Agenda for Town web sight  
on a weekly basis.

13. Are you aware of any conflicts of interest – perceived or actual – that would require you to recuse yourself from participating in certain actions by the Board of Trustees?

NO

A handwritten signature in black ink, appearing to read "D. Smith", written over a horizontal line.

Signature

By submitting this application, you acknowledge that the role of Trustee requires active participation in the political process. If selected as Trustee, you acknowledge you will meet the obligations required of you under the Town Code, Colorado Law, and the Town of Elizabeth Code of Conduct for Elected Officials.

**OATH OF OFFICE**

**STATE OF COLORADO  
ELBERT COUNTY  
TOWN OF ELIZABETH**

**I, Steve Gaither do solemnly, sincerely, and truly declare and affirm that I will support and defend the Constitution of the United States of America and of the State of Colorado and the ordinances, laws and regulations of the Town of Elizabeth, and will faithfully perform the duties of the office of Trustee I am about to enter into, to the best of my ability.**

\_\_\_\_\_  
**Signature**

**Subscribed and affirmed to me this 11<sup>th</sup> day of February 2025.**

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**Michelle M. Oeser, Town Clerk, Town of Elizabeth, Colorado**

