



## TOWN OF ELIZABETH

### MAIN STREET BOARD OF DIRECTORS – RECORD OF PROCEEDINGS JUNE 10, 2024

#### CALL TO ORDER

The Regular Meeting of the Main Street Board of Directors was called to order on Monday, June 10, 2024, at 8:34 AM by President Linda Bulmer.

#### ROLL CALL

Present were President Linda Bulmer, Vice President Brandon Jeffress, and Board Members Michael Hussey, Jeff Struthers, and Kurt Prinslow. Carrie Wedel was in attendance via Zoom. Director Tedd Lipka was not present. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, Planning Technician Dianna Hiatt, and Deputy Town Clerk Harmony Malakowski.

#### AGENDA CHANGES

No changes from Staff.

No changes from the Board.

Agenda set.

#### UNSCHEDULED PUBLIC COMMENT

There was no unscheduled public comment.

#### CONSENT AGENDA

1. Minutes of the Regular Meeting of May 13, 2024

Motion by Mr. Hussey, seconded by Mr. Prinslow, to approve the Consent Agenda.

The vote of those Board Members present was unanimously in favor. Motion carried.

#### NEW BUSINESS

2. Discussion and possible action regarding 2024 MSBOD Budget



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Motion by Vice President Jeffress, seconded by Mr. Hussey, to reallocate \$330 towards the Friday Night Vendor Scholarship Fund, \$200 towards flower planting supplies, and the remainder of the unallocated funds to be used toward Main Street Board marketing purposes.

The vote of those Board Members present was unanimously in favor. Motion carried.

Further discussion occurred regarding the Town of Elizabeth Block Parties.

### 3. Discussion regarding 2025 Workplan and Budget

Director Higgins provided a Staff report.

Vice President Jeffress requested that this discussion occur at the next meeting after having a workshop to discuss the future goals and direction of the Main Street Board. A workshop was set for Friday, June 28<sup>th</sup> at 8:30 am.

### STAFF REPORTS

- Director Higgins provided updates regarding:
  - Streetscape timelines
  - Gesin Lot RFP
  - Ornaments
  - Training updates will be brought back to be discussed in more detail at the next meeting
  - Wi-Fi on Main Street
  - Friday Night Markets layout update and new logo reveal
  - Façade Grants
  - Locable
  - Friday Night Market Town booth attendance
  - Vice President Jeffress had a question regarding the archway over Main Street
  - Vice President Jeffress had a question regarding if the Historic Advisory Board is focusing on art history in Town

### BOARD REPORTS

- There were no further Board reports.

### ADJOURNMENT



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Motion by Mr. Hussey, seconded by Vice President Jeffress, to adjourn the meeting at 10:15 AM.  
The vote of those Board Members present was unanimously in favor. Motion carried.

President Linda Bulmer

TOWN OF ELIZABETH  
INCORPORATED

Deputy Town Clerk Harmony Malakowski

