



## TOWN OF ELIZABETH

PATRICK G. DAVIDSON, TOWN ADMINISTRATOR

TO: Honorable Mayor, Mayor Pro Tem, and Board of Trustees  
FROM: Patrick Davidson, Town Administrator  
DATED: July 9, 2024  
SUBJECT: Jerry Garland Memorial Bench

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### BACKGROUND

On June 14, 2022, by and through Resolution 22R28, the Town of Elizabeth established a means of naming public buildings, streets, parks and other facilities to honor individuals who had a positive impact on the community. The Naming and Memorial Committee received an application regarding Jerry Garland, asking that a bench be named on his behalf. A copy of the Memorial and Facility Naming Application is attached hereto. Based on discussions of the Committee, it is believed that the **Jerry Garland Memorial Bench** should be named within the Town of Elizabeth and recognized as such.

### ANALYSIS

The application considers the legacy that the Garland Family left to the Town of Elizabeth, as well as the role Jerry had with the Historic Advisory Board. Quite simply, the Town of Elizabeth would not be as it is today without the work fostered by the Garland Family, and the assistance Jerry later provided to the Board. As such, Resolution 22R28, Section 3(A) and 3(B) state in relevant part:

A person, organization, group or event being memorialized through the naming of a Town facility shall merit such honor through having made a significant contribution to the community or having had a significant impact on the Town's mission and purpose. [22R28, Section 3(A)].

Memorial refers to a structure, monument, bench, or plaque that memorializes a person, organization, a group or event. [22R28, Section 3(B)].

The Memorial Committee believes the requirements have been met.

### BUDGET CONSIDERATIONS

Any budget considerations are considered nominal and will likely be a plaque or nameplate as well as a bench on Main Street. With the anticipated Main Street Streetscape design and construction, the bench will likely already be provided for naming.

### ATTACHMENTS

Garland – Memorial and Facility Naming Application



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## MEMORIAL AND FACILITY NAMING APPLICATION

Contact: Name: Dale Garland

Date: 1/26/24

Phone Number: 970-769-2872

Email: dgarland195@gmail.com

Asset to be named: TBD (probably a bench)

Address or Approximate Location of Asset: TBD downtown?

Suggested Name of Asset: Jerry Garland Memorial Bench (please see attached policy for requirements)

Under which category would you place the suggested name?

- Exceptional Individual
- Historic Event, Place, or Person
- Great Cause or Idea
- Features, Flora, or Fauna
- Major Gifts
- Memorial

### **Please answer the following questions:**

- 1) If your suggested name is in reference to a person; has the person been deceased for at least two (2) years? **Yes No**  
Has the person not held public office or been employed in Town for at least (5) years? **Yes No**  
Has the person made a significant contribution to the community or had a significant impact on the Town's mission and purpose? **Yes No** If yes, please describe in more detail below:  
Jerry was quite proud of the legacy that the garland family left in elizabeth. He became involved with the Historical society.
- 2) Will the name have historical, cultural, or social significance for generations to come? T  
Yes, The Garland family has generational history with the town of Elizabeth.
- 3) Will the name engender a strong and positive image?  
Yes, the Garland name has been associated with positive contributions to the town of Elizabeth.
- 4) Will the name memorialize or commemorate people, places, or events that are of enduring importance to the community or the nation?  
Yes, The Garland name is strongly connected with the settling of Elizabeth.
- 5) Will the name be identified with some major achievement or the advancement of the public good within the community or the nation?  
Yes, through contributions to the settlement and Elizabeth.



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6) Any other information that you would like the Naming and Memorial Committee to consider for your suggested asset name? (Please attach information if needed.)

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I understand that the Naming and Memorial Committee has six (6) months to consider this naming request. After such time, the Naming and Memorial Committee will either deny the naming request or forward the request to the Board of Trustees for final approval. After such recommendation, the Board of Trustees will have another thirty (30) days to vote to approve, deny, or continue for additional information regarding the request.

Dale Garland

1/26/2024

Signature

Date

Date forwarded to Committee: <u>4/2024</u>	
Approved: <u>X</u>	Denied: _____
Date forwarded to BOT: <u>7/9/2024</u>	
Approved: _____	Denied: _____

## Memorial and Facility Naming Policy

### A. Facility Naming Policy.

1. A person, organization, group, or event being memorialized through the naming of a



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Town facility shall merit such honor through having made a significant contribution to the community or having had a significant impact on the Town's mission and purpose.

2. Facilities shall only be named for those individuals who have been deceased for at least two (2) years or who have retired and have not held public office or been employed in the Town for at least five (5) years. To assure a worthy and enduring legacy for the Town, naming requests must satisfy one of the following categories:

- a. Exceptional Individuals: Recognition of an exceptional Town leader or a dedicated supporter of the Town.
- b. Historic Event, Place, or Persons: The history of a major event, place, or person can play an important role in the naming or renaming of facilities.
- c. Great Causes and Ideas: Peace, Independence, Friendship, and other similar ideas.
- d. Features, Flora, and Fauna: Natural phenomena, rivers, horticulture, animals, recognizable area, or landmarks.
- e. Major Gifts: The Town and the department have benefited from a rich legacy of community generosity of time, skills, resources, products and/or money.

3. Facility names shall be bestowed with the full intention that such names shall be permanent.

4. In considering any proposal to name a Facility, the following questions shall be considered:

- a. Will the name have historical, cultural, or social significance for generations to come?
- b. Will the name engender a strong and positive image?
- c. Will the name memorialize or commemorate people, places or events that are of enduring importance to the community or the nation?
- d. Will the name be identified with some major achievement or the advancement of the public good within the community or the nation?

### B. Memorials.

1. Memorial refers to a structure, monument, bench, or plaque that memorializes a person, organization, a group, or event.

2. All memorials will be funded through grants, donations, or through other funding sources deemed appropriate by the Town Board.



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3. Donations and gifts in memory of an individual, organization, or commemoration of a historic event may be considered by the Committee.

### C. Application Process.

Applications for consideration of names and/or memorials will be processed as follows:

1. A letter of interest from an individual, or a public or private organization, with evidence of broad community support, submitted to the Town Administrator for referral to the Committee.
2. The Committee shall meet, discuss, and make a recommendation to Town Board. The Committee may meet and seek comment from any pertinent stake holders in making its recommendation.
3. The Committee shall make a recommendation to the Town Board within six (6) months of the receipt of a completed application for consideration under this Policy.
4. The recommendation shall be forwarded to the Town Board for a final decision, with such matter to be placed on a Town Board agenda for consideration within 30 days of receipt of the recommendation from the Committee. The Town Board shall thereafter vote to approve, deny, or continue for additional information the request for the proposed name or memorial.