



## TOWN OF ELIZABETH

### Board of Trustees – Record of Proceedings

June 11, 2024

#### **CALL TO ORDER**

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, June 11, 2024, at 7:00 p.m. by Mayor Tammy Payne.

#### **ROLL CALL**

Present were Mayor Tammy Payne, Mayor Pro Tem Linda Secrist, and Trustees Loren Einspahr, Barb McGinn, Joe Belongia, Marianne Mayer-Opl, and Michael Schroder. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Police Chief Jeff Engel, Public Works Director Mike DeVol, Assistant Public Works Director James McErnie, Community Development Director Zach Higgins, and Town Attorney Corey Hoffmann.

#### **PLEDGE OF ALLEGIANCE**

Mayor Payne led the Board in the Pledge of Allegiance.

#### **UNSCHEDULED PUBLIC COMMENT**

There was no public comment

#### **AGENDA CHANGES**

No agenda changes from the Administration.

No agenda changes from the Board.

Agenda set.

#### **CONSENT AGENDA**

1. Minutes of the Regular Meeting of May 14, 2024
2. Minutes of the Regular Meeting of May 28, 2024

Motion by Trustee Belongia, seconded by Trustee Einspahr, to accept the Consent Agenda as presented.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

#### **NEW BUSINESS**



3. Discussion and possible action on Resolution 24R29, a Resolution approving the Collaborative Management Memorandum of Understanding between the Town and various agencies regarding the provisions of services to children and families who would benefit from Multi-Agency Services

Mr. Davidson provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee McGinn, to approve Resolution 24R29, a Resolution approving the Collaborative Management Memorandum of Understanding between the Town and various agencies regarding the provisions of services to children and families who would benefit from Multi-Agency Services.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

### MANAGEMENT REPORTS

- Town Administrator Patrick Davidson.
  - Discussion on purchasing fuel from the Elizabeth School District.
  - Attended the Castle Rock Senior Expo.
  - Discussion of the mandatory safety zone.
  - Update on Maverix and Wi-Fi.
  - Update on meeting with Gold Creek HOA.
  - Update on sidewalk repair in Gold Creek.
  - Alternate site for planned Block Party in Gold Creek.
  - Trustee Mayer-Opl asked about the sidewalk repair timeline.
- Police Chief Jeff Engel.
  - Officer Josh Hunter is two days from solo patrol.
  - Officer Sammauro is entering phase three of FTO training.
  - Tyler Rabideau has accepted a position as Reserve Officer.
  - James Kahler has been offered a Reserve Officer position.
  - Sergeant Allen and Officer Lamas completed a Taser Re-certification Instructor course.
  - Rifles are in service.
  - Handguns will be in service by the end of the month.
  - The Stampede went well.
  - Updates on warrants filed.
  - Notable increases in DUI arrests.
  - Purchased a stainless-steel evidence table.
  - The Police Department is prepared for the Friday Night Markets.



- Policies and procedures are being updated.
- Received two of three pickup trucks for the department.
- Community Development Director Zach Higgins.
  - The streetscape project bid process is open.
  - Three Façade Grant applications have been received.
  - Two Main Street Interns have started.
  - The first Block Party is scheduled for June 19<sup>th</sup>.
  - Friday Night Markets start this Friday.
  - We should hear about the GOCO Grant funding by June 21<sup>st</sup>.
  - Discussion on Facade Grant opportunities.
- Public Works Director Mike DeVol.
  - Mayor Payne thanked Mr. McErnie and his crew for all their work.
  - The Stampede Parade went very well.
  - Trustee Schroder inquired about this year's parade route.
  - Praise for Mr. McErnie and the public Works Staff for getting everything ready for the Elizabash and the Friday Night Markets.
  - The wastewater plant is up and running.
  - Trustee Einspahr asked about repairs to the water tanks.
  - Discussion on higher water use.
- Town Clerk Michelle Oeser.
  - Ms. Oeser let the Board know what an outstanding job Ms. Malikowski has done cleaning up the town website and working through accessibility compliance.
  - Trustee Einspahr thanked the Clerk Staff for setting up the Board at Elizabash.

### BOARD OF TRUSTEE REPORTS

- Ward 1 -
  - Trustee McGinn discussed ideas to get information out to Wards with contact information.
- Ward 2 -
  - Trustee Einspahr discussed finding residents interested in running in the upcoming election.
- Ward 3 -
  - Trustee Mayer-Opl has been introducing herself around the neighborhood.
  - Attended a Gold Creek HOA meeting.



- Trustee Belongia had discussions with neighbors on the upkeep of Gold Creek grounds.

### MINUTES

6. Minutes of the Main Street Board of Directors Meeting of April 1, 2024
7. Minutes of the Historic Advisory Board Meeting of May 13, 2024

### EXECUTIVE SESSION

Motion by Mayor Payne, seconded by Trustee Einspahr, to adjourn the regular meeting at 8:07 p.m. and enter into an executive session “To hold a conference with the Town’s attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402 (4)(b) regarding a Town infrastructure property dispute”.

To hold a conference with the Town’s attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402 (4)(b) regarding a claim against the Town of Elizabeth. To consider the purchase, acquisition, lease, transfer, or sale of real, personal, or other property, pursuant to C.R.S. § 24-6-402 (4)(a) for the establishment of parking lots for the Town of Elizabeth.

The vote of those Trustees present was unanimously in favor. Motion carried.

Motion by Mayor Payne, seconded by Trustee McGinn, to adjourn the executive session and return to the regular meeting at 9:51 p.m.

The vote of those Trustees present was unanimously in favor. Motion carried.

### ADJOURNMENT

Motion by Trustee Belongia, seconded by Trustee Einspahr, to adjourn the meeting at 9:52 p.m. The vote of those Trustees present was unanimously in favor. Motion carried.

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Town Clerk Michelle Oeser

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Mayor Tammy Payne