



# TOWN OF ELIZABETH

BOARD OF TRUSTEES

## BOARD OF TRUSTEES – RECORD OF PROCEEDINGS

November 12, 2024

### CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, November 12, 2024, at 7:01 p.m. by Mayor Tammy Payne.

### ROLL CALL

Mayor Tammy Payne, Mayor Pro Tem Linda Secrist, and Trustees Loren Einspahr, Barb McGinn, Joe Belongia, and Michael Schroder were present. Trustee Marianne Mayer-Opl was absent. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Assistant Public Works Director James McErnie, Police Chief Jeff Engel, Community Development Director Zach Higgins, Finance Officer Hannah Bruce, and Town Attorney Corey Hoffmann.

### PLEDGE OF ALLEGIANCE

Mayor Payne led the Board in the Pledge of Allegiance.

### PUBLIC COMMENT

Angela Ternus – Town of Elizabeth Resident.

### AGENDA CHANGES

No agenda changes from the Administration.

No agenda changes by the Board.

Agenda set.

### CONSENT AGENDA

1. Minutes of the Regular Meeting of October 22, 2024

Motion by Trustee Einspahr, seconded by Trustee Belongia, to accept the Consent Agenda as presented.

The vote of those Trustees present was 6 in favor and 0 opposed. The motion passed unanimously.

Mayor Payne closed the Regular Meeting and opened the Public Hearing at 7:04 p.m.

### PUBLIC HEARING

2. Proposed 2025 Budget

Mr. Davidson and Ms. Bruce provided a Staff report.



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Mayor Payne opened the Public Hearing to public comment.

Angela Ternus – Town of Elizabeth Resident.

Paul Schwartzkopf – Town of Elizabeth Resident.

Mayor Payne closed the Public Hearing and entered the Regular Meeting at 7:43 p.m.

## NEW BUSINESS

### 3. Discussion and possible direction on the Proposed 2025 Budget

Mr. Davidson answered questions and discussion with the Board followed.

### 4. Discussion regarding Main Street Archway Sign Bids

Mr. Higgins provided a Staff report.

The Board directed Mr. Higgins to wait and revisit the proposed project in 2025.

### 5. Discussion and possible action on approval of the application for DOLA Peace Officer Behavioral Health Support and Community Partnership Grant

Chief Engel provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee McGinn, to approve the application for the DOLA Peace Officer Behavioral Health Support and Community Partnership Grant.

By a roll call vote, the vote of those Trustees present was 6 in favor and 0 opposed. The motion passed unanimously.

## MANAGEMENT REPORTS

- Town Administrator Patrick Davidson:
  - Mr. Davidson did not have anything to add.
- Chief of Police Jeff Engel:
  - Background investigations have been completed for three officer candidates.
  - Two additional police officer applications have been received.
  - An auto/pedestrian crash has been referred to the District Attorney's Office.
  - An auto theft case has been referred to the District Attorney's Office.
  - The officer-involved shooting from October 15<sup>th</sup>; is still under investigation.
  - Sergeant Allen attended the Colorado Springs SWAT school.
  - Officer Tucker completed her 40 hours of Peer Support Training and is the new Wellness Coordinator.
  - Officers Tucker and Lamas will attend a new two-day detective school in Commerce City.
  - Elizabeth Police Officers did an outstanding job during the snowstorm.



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- The Elbert County Sheriff's Office has extended an invitation to test for their SWAT team to the Elizabeth Police Department.
- Chief Engel is starting work on the Annual Report.
- Chief Engel discussed Proposition 130.
- The Elizabeth Police Department shared condolences to the Golden Police Department for the on-duty death of Officer Evan Dunn.
- Community Development Director Zach Higgins:
  - Mr. Higgins informed the Board that the PROST Open House meeting will be on December 11<sup>th</sup> at the Elizabeth High School Cafetorium.
  - Mr. Higgins and Ms. Cramer attended the DOLA Main Street Managers' Summit.
  - Mr. Higgins was awarded Colorado Main Street Manager of the Year.
  - Elizabeth Main Street was voted Colorado Main Street of the Year.
- Assistant Public Works Director James McErnie:
  - Mr. McErnie thanked the community for their patience throughout the recent snowstorm.
- Town Clerk Michelle Oeser:
  - Update on the unofficial election totals.
  - Discussion on the success of the Town's drive-in Movie Night.
- **STUDENT LIAISON REPORT**
  - Mr. Sherlock provided the Board with a written report. Mr. Sherlock read his report into the record.
  - Discussion on the Christmas Lighting Contest.

### BOARD OF TRUSTEE REPORTS

- Ward 1 – No report
- Ward 2 – No report
- Ward 3 – Trustee Belongia said it was great to walk around during the snowstorm to help out our neighbors.
- Mayor Payne said it was heartwarming to see neighbors out helping each other during the snowstorm.

### MINUTES

6. Minutes of the Historic Advisory Board Regular Meeting of October 7, 2024.

### EXECUTIVE SESSION

Motion by Mayor Payne, seconded by Trustee Einspahr, to adjourn the Regular Meeting at 8:50



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p.m. and enter into an Executive Session to consider personnel matters, pursuant to C.R.S. § 24-6-402 (4)(f) regarding the Town Administrator review, and to hold a conference with the Town's attorney to receive legal advice regarding any issues arising from the from consideration of Town Administrator's review pursuant to C.R.S. § 24-6-402(4)(b).

The vote of those Trustees present was unanimously in favor. Motion carried.

Motion by Trustee Belongia, seconded by Trustee Schroder, to adjourn the Executive Session and return to the Regular Meeting at 9:47 p.m.

The vote of those Trustees present was unanimously in favor. Motion carried.

## ADJOURNMENT

Motion by Trustee Belongia, seconded by Trustee McGinn, to adjourn the meeting at 9:47 p.m.

The vote of those Trustees present was unanimously in favor. Motion carried.

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Mayor Tammy Payne

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Town Clerk Michelle Oeser