



TOWN OF ELIZABETH

MICHELLE M. OESER TOWN CLERK/ADMINISTRATIVE SERVICES DIRECTOR

TO: Honorable Mayor and Board of Trustees
FROM: Michelle Oeser Town Clerk
DATE: March 25, 2024
SUBJECT: East Central Council of Local Government

SUMMARY

The attached Direct Services Contract between the East Central Council of Local Governments and the Town of Elizabeth is a contract for public transportation services that is put before the Town Board annually. Attached is the March Transit Schedule along with additional transit information.

The Town's portion would be \$1,254.02 for 2025. Last year had a carryover of \$2,048.68, which has reduced the Town's 2025 cost from \$3,302.70 to \$1,254.02. There may be no carryover next year, so we need to keep this in mind for the 2026 budget.

STAFF RECOMMENDATION

Staff recommends approval of Resolution 25-16, a Resolution approving the Direct Service agreement between the Town and the East Central Council of Local Governments regarding public transit services.

ATTACHMENTS(S)

Letter from Sean Vanous
March Transit Schedule
Resolution 25-16

EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS

COLORADO'S CENTRAL PLAINS



Box 28 • Stratton, Colorado 80836 • 719-348-5562 • FAX (719-348-5887) • www.eccog.com

February 24, 2025

Town Clerk
Town of Elizabeth
151 S. Banner St.
Elizabeth, CO 80107
moeser@townofelizabeth.org

Hello:

Attached is the 2025 ECCOG Direct Services Contract for Title III & FTA funds.

The 2025 budget detail is provided under section 5 in this contract. Previously you may have seen a slight decrease in our requests and that was due to some carryover funds, but these carryover funds are not guaranteed year to year. With that being said, we urge you to plan in the future for an increase in these requests and for those requests to always be for their full amount as carryover is not a guarantee.

We have already signed the contract for you so if you would, please sign and email back the contract to me it would be greatly appreciated. Once your signature has been recorded the contract will be executed.

If this letter and the request were sent to the wrong individual to represent your agency or organization, please let us know and we get that information updated. If you could supply the correct point of contact information on a separate sheet and return it with the contract that would be greatly appreciated.

We thank you for your continued support and partnership to offer these services to your local community and we hope for many more years ahead to work with you.

If you have any questions or concerns, please feel free to contact me, thank you.

Sincerely,

Sean Vanous, Senior & Transit Services Director
East Central Council of Local Governments

RESOLUTION 25R16

**A RESOLUTION APPROVING THE DIRECT SERVICE AGREEMENT
BETWEEN THE TOWN AND THE EAST CENTRAL COUNCIL OF LOCAL
GOVERNMENTS REGARDING PUBLIC TRANSIT SERVICES**

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF ELIZABETH, COLORADO AS FOLLOWS:

Section 1. The Direct Service Agreement between the Town and the East Central
Council of Local Governments regarding public transit services, attached hereto as **Exhibit A**, is
hereby approved and the Mayor is authorized to execute same on behalf of the Town.

PASSED, APPROVED, and ADOPTED this ____ day of _____, 2025, by the
Board of Trustees of the Town of Elizabeth, Colorado, on first and final reading, by a vote of
_____ for and _____ against.

Angela Ternus, Mayor

ATTEST

Michelle M. Oeser, Town Clerk

Direct Service Contract

East Central Council of Local Governments' *Area Agency on Aging & Outback Express*
OAA Title III-B/C1-C2 Services/FTA Section 5311
Number: FY-2025 Senior Services #10

THIS AGREEMENT is made the 1st day of January 2025 by and between the Town of Elizabeth (hereinafter referred to as the "Sponsor"), and the East Central Council of Local Governments, 128 Colorado Avenue, Stratton, CO 80836 (hereinafter referred to as the "COG").

WHEREAS the COG is the designated Area Agency on Aging and as such is the recipient of a contract under Title III of the Older Americans Act of 1978; is the designated provider of general public transit services through a contract with the Colorado Department of Transportation, Transit Unit under the Federal Transportation Act; and

WHEREAS the COG is charged with the responsibility of assuring the provision of national priority and supportive services to the older residents of Region V; and public transit services to the general public, regardless of age; and

WHEREAS the priority services for older residents of Elbert, Lincoln, Cheyenne, and Kit Carson Counties have been determined to include transportation, outreach, information & referral, and client representation through multipurpose senior services coordinators; and

WHEREAS the Sponsor has requested that the COG provide OAA support services directly in the community; and public transit services not available in the community for the period January 1, 2025, through December 31, 2025.

NOW, THEREFORE, in consideration of the provision of these services, the following terms and conditions are agreed upon:

1. The Senior Services Coordinator and/or Outback Express Bus Driver shall be an employee of the COG.
2. All necessary reports, fiscal and programmatic, shall be the responsibility of the COG.
3. Supervision of the Senior Services Coordinator and/or Outback Express Bus Driver shall be the responsibility of the COG.
4. The COG will assume the responsibility of providing services to the older residents and general public of the community.

Direct Service Contract

5. Budget Detail:

Town of Elizabeth	Salary/Fringe	FTA Cost	T-3 Cost
Total Budget Expenses	\$19,973.56	\$958.61	\$19,014.95
Est Program Income (based off prior year)	\$4,898.00	\$0.00	-\$4,898.00
Net Expenses	\$15,075.56	\$958.61	\$14,116.95
Sponsor Portion	\$3,302.70	\$479.31	\$2,823.39
2024 Carry-over	-\$2,048.68	\$218.95	-\$2,267.63
Total Sponsor Portion Due with this Contract	\$1,254.02	\$698.25	\$555.76

6. The ECCOG employees will be employed for an average of 29.6 hours per week, for 48 weeks during the above-mentioned project year in the Elizabeth area.

The following listed breakdown of hours and services are suggested guides for effective service provision for Elizabeth.

ELIZABETH DIRECT SERVICES	ESTIMATED HOUR/WEEK
FTA Transportation	2.7
Title III Transportation	1.0
Info & Assistance	2.0
Outreach	2.0
Prog Management	2.0
Bookwork	2.0
Project SMILE	17.9

7. This contract is subject to and contingent upon the availability of federal funds for the purposes of the award.
8. Changes in this contract can be made with the consent of both parties.
9. This contract shall terminate on December 31, 2025.

Direct Service Contract

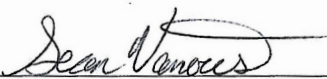
IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day first written above.

Mayor
Town of Elizabeth

Clerk
Town of Elizabeth



Candace Payne, Executive Director
East Central Council of Local Governments



Sean Vanous, Senior & Transit Services Director
East Central Council of Local Governments

Outback Express

Public Transit Open to All Ages

....taking you places you need to go

March 2025 Schedule for Elbert County

Date of Trip	Going To	Bus will pick up passengers in the following towns:	Driver
3/4/25 1 st Tuesday	CO Springs	Elizabeth, Kiowa, Elbert	Becky 303-243-0500 ECCOG 719-348-5562
3/4/25 1 st Tuesday	Denver/CO Springs	Burlington, Stratton, Vona, Seibert, Flagler, Arriba, Genoa, Limon, Depending on Demand of Dr. Appointments	Linda 719-679-8602 ECCOG 719-348-5562
3/7/25 1 st Friday	CO Springs	Matheson, Simla	Karen 719-313-8076 ECCOG 719-348-5562
3/11/25 2 nd Tuesday	CO Springs/ Denver	Burlington, Stratton, Vona, Seibert, Flagler, Arriba, Genoa, Limon, Depending on Demand of Dr. Appointments	Linda 719-679-8602 ECCOG 719-348-5562
3/11/25 2 nd Tuesday	Parker	Elizabeth, Kiowa, Elbert	Becky 303-243-0500 ECCOG 719-348-5562
3/18/25 3 rd Tuesday	Parker	Elizabeth, Kiowa, Elbert	Becky 303-243-0500 ECCOG 719-348-5562
3/20/25 3 rd Thursday	Denver	Burlington, Stratton, Vona, Seibert, Flagler, Arriba, Genoa, Limon	Linda 719-679-8602 ECCOG 719-348-5562
3/20/25 3 rd Thursday	Limon/Denver	Simla, Matheson	Karen 719-313-8076 ECCOG 719-348-5562
3/21/25 3 rd Friday	CO Springs	Simla, Matheson	Karen 719-313-8076 ECCOG 719-348-5562

**Trips starting in Burlington and Stratton depart at 6AM
Dr. appointments should be made between 10 AM & 2 PM**

To schedule a ride or for more information call

East Central Council of Governments

Local 719-348-5562

Long Distance 1-800-825-0208

Website: www.eccog.com

To ensure a seat is available on the bus, 24-hour advance reservation is required,
48 hours is appreciated!