



PLANNING COMMISSION – RECORD OF PROCEEDINGS

MARCH 19, 2024

CALL TO ORDER

The Regular Meeting of the Elizabeth Planning Commission was called to order on Tuesday, March 19, 2024, at 6:30 PM by Chair George Fick.

ROLL CALL

Present were Chair George Fick, Vice Chair Amy Schmidt, and Commissioners Julie Uhernik, Jim Santangelo, Cynthia Thye, and Ed Beard. Commissioners Greg Lindbloom and Shawn Sommer were not present. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, and Deputy Town Clerk Harmony Malakowski.

UNSCHEDULED PUBLIC COMMENT

There was no public comment.

AGENDA CHANGES

No agenda changes from Staff.

No agenda changes by the Commissioners.

Agenda set.

CONSENT AGENDA

1. Minutes of the Regular Meeting of November 9, 2023

Motion by Vice Chair Schmidt, seconded by Commissioner Uhernik, to approve the Consent Agenda as presented.

The vote of those Commissioners present was unanimously in favor. Motion carried.

NEW BUSINESS



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2. Discussion and possible action on Planning Commission Resolution 24-01, a resolution establishing a designated public place for the posting of meeting notices pursuant to C.R.S. §24-6-402(2)(c)

Motion by Vice Chair Schmidt, seconded by Commissioner Santangelo, to approve Planning Commission Resolution 24-01, a resolution establishing a designated public place for the posting of meeting notices pursuant to C.R.S. §24-6-402(2)(c).

The vote of those Commissioners present was unanimously in favor. Motion carried.

3. Election of 2024 Chair

Motion by Vice Chair Schmidt, seconded by Commissioner Uhernik, to elect George Fick as Chair for 2024.

The vote of those Commissioners present was unanimously in favor. Motion carried.

4. Election of 2024 Vice Chair

Motion by Vice Chair Schmidt, seconded by Chair Fick, to elect herself as Vice Chair for 2024.

The vote of those Commissioners present was unanimously in favor. Motion carried.

Chair Fick closed the Regular Meeting and opened the Public Hearing at 6:36 PM.

PUBLIC HEARING

5. Legacy Village Filing 1 Plat Amendment 1

Ms. Cramer provided a Staff report.

There was no public comment.

Chair Fick closed the Public Hearing and opened the Regular Meeting at 6:46 PM.

NEW BUSINESS

6. Discussion and possible action on recommendation of approval to the Board of Trustees regarding Legacy Village Filing 1 Plat Amendment 1

Motion by Vice Chair Schmidt, seconded by Commissioner Santangelo, to recommend approval to the Board of Trustees regarding Legacy Village Filing 1 Plat Amendment 1.

The vote of the Commissioners present was unanimously in favor. Motion carried.



Chair Fick closed the Regular Meeting and opened the Public Hearing at 6:55 PM.

PUBLIC HEARING

7. Legacy Village Filing 1 Plat Amendment 1

Ms. Cramer provided a Staff report.

There was no public comment.

Chair Fick closed the Public Hearing and opened the Regular Meeting at 6:55 PM.

NEW BUSINESS

8. Discussion and possible action on recommendation of approval to the Board of Trustees regarding Legacy Village Filing 1 Plat Amendment 2

Motion by Vice Chair Schmidt, seconded by Commissioner Thye, to recommend approval to the Board of Trustees regarding Legacy Village Filing 1 Plat Amendment 2.

The vote of the Commissioners present was unanimously in favor. Motion carried.

Chair Fick closed the Regular Meeting and opened the Public Hearing at 6:56 PM.

PUBLIC HEARING

9. Ordinance 24-02

Ms. Cramer provided a Staff report.

There was no public comment.

Chair Fick closed the Public Hearing and opened the Regular Meeting at 7:26 PM

NEW BUSINESS

10. Discussion and possible action on recommendation of approval to the Board of Trustees regarding Ordinance 24-02, an Ordinance amending Chapter 16 Article I, Article II, Article III, Article IX, Table 16-1, Table 16-3, and Table 16-5 of the Elizabeth Municipal Code

Motion by Vice Chair Schmidt, seconded by Commissioner Santangelo, to recommend approval to the Board of Trustees regarding Ordinance 24-02, an Ordinance amending Chapter 16 Article I,



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Article II, Article III, Article IX, Table 16-1, Table 16-3, and Table 16-5 of the Elizabeth Municipal Code.

The vote of the Commissioners present was unanimously in favor. Motion carried.

11. Discussion regarding Daycare as Use by Special Review

Director Higgins provided a Staff report. Lian Barkley with the Elbert County Early Childhood Council also presented information. Direction was provided to Staff by the Commissioners.

STAFF REPORT

- Director Higgins provided updates regarding:
 - The Town has officially received the grant from DOLA for \$1,000,000 to be used towards the Streetscape project.
 - The final product from DHM for the Main Street Monument sign has been received.
 - The Main Street Board of Directors has purchased a web platform called Locable.
 - The Historic Advisory Board is still working on design guidelines and a Historic District Creation.
 - The Historic Advisory Board is continuing to work on collecting oral histories and has obtained a website to house them.
 - Staff is working with the Elizabeth Parks and Recreation District as well as the Elizabeth School District to apply for a GOCO Planning Capacity Grant to be used towards the creation of a Parks and Open Space Master Plan.

COMMISSIONER REPORTS

- Commissioner Beard had a question regarding the senior center.
- Commissioner Uhernik had a streetscape design question.
- Commissioner Santangelo asked if there was an installation date for the Main Street Monument Sign.
- Commissioner Uhernik had a question regarding some comments made by Core Engineering in the Staff Report for Legacy Village.
- Commissioner Beard had a question regarding the Engineering firms used by the Town.
- Commissioner Uhernik expressed congratulations for the award of the DOLA grant.

ADJOURNMENT

Motion by Vice Chair Schmidt, seconded by Commissioner Uhernik, to adjourn the meeting at 8:25 PM. The vote of those Commissioners present was unanimously in favor. Motion carried.



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Chair George Fick

Deputy Town Clerk Harmony Malakowski