



# TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD

## HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS

January 6, 2025

### CALL TO ORDER

The Regular Meeting of the Historic Advisory Board was called to order on Monday, January 6, 2025, at 5:03 PM by Historian Bob Rasmussen.

### ROLL CALL

Present were Historian Bob Rasmussen, and Board Members Jacque Hallett, Lynn Mitchell, and Dennis Rodriguez. Chair John Quest was absent. There was a quorum to conduct business.

Also present were Planner/Project Manager Alexandra Cramer, Planning Technician Dianna Hiatt, and Town Clerk Michelle Oeser.

### PUBLIC COMMENT

There was no public comment.

### AGENDA CHANGES

No agenda changes from Staff.

No agenda changes by the Board.

Agenda set.

### CONSENT AGENDA

1. Minutes of the Regular Meeting of December 2, 2024

Motion by Ms. Mitchell, seconded by Mr. Rodriguez, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

### NEW BUSINESS

2. Discussion and possible action regarding Historic Advisory Board Resolution 25-01, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices Pursuant to C.R.S. 24- 6-402(2)(c)

Ms. Oeser provided a Staff report.

Motion by Ms. Hallett, seconded by Ms. Mitchell, to approve Resolution 25-01, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices Pursuant to C.R.S. 24-6-402(2)(c)



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The vote of those Board Members present was unanimously in favor. Motion carried.

### 3. Discussion regarding Façade Grant Program Proposals

Ms. Cramer provided a Staff report.

Brandon and Aleta Jeffress made a presentation on their 122 Main Street Façade Grant application.

Don Mean made a presentation on his 166 S. Main St. Façade Grant application.

The Board approved both grant applications.

### 4. Discussion and Possible Action regarding Chair, Vice Chair, and Historian Elections

Ms. Cramer provided a Staff report.

Motion by member Mitchell, seconded by Historian Rasmussen, to nominate Dennis Rodriguez as Chair of the Historic Advisory Board.

The vote of those Board Members present was unanimously in favor. Motion carried.

Motion by member Mitchell, seconded member Rodriguez, to nominate Jacque Hallett as Vice Chair to the Historic Advisory Board.

The vote of those Board Members present was unanimously in favor. Motion carried.

### 5. Discussion and Possible Action regarding 2025 Workplan

Ms. Cramer provided a Staff report.

Motion by Historian Rasmussen, seconded by member Mitchell to approve the 2025 Workplan.

The vote of those Board Members present was unanimously in favor. Motion carried.

## STAFF REPORT

- Planner/Project Manager Cramer:
  - Ms. Cramer reviewed her written report.

## BOARD REPORTS

- Historian Rasmussen also provided a status report on the Deed projects.
- Discussion on the Savings Places Conference.



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## ADJOURNMENT

Motion by Historian Rasmussen, seconded by Ms. Mitchell, to adjourn the meeting at 5:57 PM.  
The vote of those Board Members present was unanimously in favor. Motion carried.

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Chair Dennis Rodriguez

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Town Clerk Michelle Oeser