



# TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD

## HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS

November 4, 2024

### CALL TO ORDER

The Regular Meeting of the Historic Advisory Board was called to order on Monday, November 4, 2024, at 4:36 PM by Chair John Quest.

### ROLL CALL

Present were Chair John Quest, Vice Chair Aimee Woodall, and Board Members Dennis Rodriguez, and Jacque Hallett. Historian Bob Rasmussen and Member Lynn Mitchell were absent. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, Planning Technician Dianna Hiatt, and Town Clerk Michelle Oeser.

### PUBLIC COMMENT

Gayle Gardner – Town of Elizabeth Resident.

### AGENDA CHANGES

No agenda changes from Staff.

No agenda changes by the Board.

Agenda set.

### CONSENT AGENDA

1. Minutes of the Regular Meeting of October 9, 2024

Motion by Vice Chair Woodall, seconded by Mr. Rodriguez, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

### NEW BUSINESS

2. Discussion regarding a Facade Grant Application Proposal

Ms. Cramer provided a Staff report. Janet and John Taylor were present as the property owners. Discussion followed.

### STAFF REPORT

- Planner/Project Manager Cramer provided updates regarding:
  - Update on Historian Rasmussen and Member Mitchell's oral history project.



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- Update on Greater Elizabeth Parks, Trails, and Open Space Master Plan (PROST).
- A joint workshop is scheduled with the Board of Trustees on December 10, 2024, at 6:00 PM.
- Savings Places Conference will be held in Colorado Springs from January 29 – February 1, 2025.

## BOARD REPORTS

- No reports from the Board.

## ADJOURNMENT

Motion by Mr. Rodriguez, seconded by Ms. Hallet, to adjourn the meeting at 4:51 PM. The vote of those Board Members present was unanimously in favor. Motion carried.

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Chair John Quest

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Town Clerk Michelle Oeser