



## TOWN OF ELIZABETH

OFFICE OF THE TOWN CLERK

**TO:** Honorable Mayor and Board of Trustees  
**FROM:** Michelle M. Oeser, Town Clerk  
**DATE:** August 8, 2024  
**SUBJECT:** Cancellation of December 24, 2024, a Regular Board Meeting

---

### **SUMMARY**

The Town Board has a regular Board meeting scheduled for Tuesday, December 24, 2024. Staff would ask that the Board cancel this meeting as it is the day before Christmas and an officially recognized employee/Town holiday closure for 2024.

### **RECOMMENDATION:**

Staff recommends canceling the regularly scheduled December 24, 2024, Board meeting.