



TOWN OF ELIZABETH

PATRICK G. DAVIDSON, TOWN ADMINISTRATOR

TO: Honorable Mayor, Mayor Pro Tem, and Board of Trustees
FROM: Patrick Davidson, Town Administrator
DATED: April 9, 2024
SUBJECT: Resolution Authorizing the Expenditure of ARPA Funds

BACKGROUND

On March 26, 2024, a workshop was held by the Board of Trustees to identify expenses which would be eligible for the Town's remaining American Rescue Plan Act (ARPA) funds. The Town received a total of \$393,613.72, of which approximately \$140,908.76 should be spent prior to the end of 2024. During this discussion, the Board identified the following for funding:

| Expenditure | Purpose | Amount |
|----------------------------|---|-------------|
| Town Hall Firewall Upgrade | 31 CFR §35.6(e)(2)(i)(A) and (i)(A)(ii) | \$5,891.00 |
| PD Firewall Upgrade | 31 CFR §35.6(b)(3)(i)(D) | \$5,891.00 |
| Town Hall Network Switch | 31 CFR §35.6(e)(2)(i)(A) and (i)(A)(ii) | \$1,500.00 |
| PD Laptops | 31 CFR §35.6(b)(3)(i)(D) | \$19,500.00 |
| HVAC Improvements to PD | 31 CFR §35.6(b)(3)(i)(A) | \$30,037.11 |
| ADA Access to Bandt Park | 31 CFR §35.6(b)(3)(ii)(11)(iii) | \$35,000.00 |

| Non-Profit / Not-for-Profit | Purpose | Amount |
|--|--|------------|
| American Legion Post 82 | 31 CFR §35.6(b)(3)(ii)(A)(1) | \$5,000.00 |
| Elizabeth Firefighters Community Foundation | 31 CFR §35.6(b)(3)(i)(C) and 31 CFR §35.6(b)(2)(iii)(C) | \$5,000.00 |
| Dads of Elbert County | 31 CFR §35.6(b)(3)(ii)(A)(1) | \$5,000.00 |
| Elizabeth Education Foundation | 31 CFR §35.6(b)(2)(i) | \$5,000.00 |
| Protectors of Elizabeth Tribute | 31 CFR §35.6(b)(3)(i)(C) | \$5,000.00 |
| Senior Citizen Annual Baskets | 31 CFR §35.6(b)(2)(iii)(A) | \$5,000.00 |

Any remaining funds are to be expended under 31 CFR §35.6(b)(3)(ii)(11)(iii) for purposes of investments in the Town's public parks with an emphasis on tree replacement and plantings. (Currently estimated at \$13,089.65).

ANALYSIS

The above-referenced tables detail the expenditure of funds from ARPA. Under the direction of the Board of Trustees, each line item is the maximum expenditure for the funds, subject to additional direction by the Board. To the extent there may be cost savings on any identified expenditure, that cost savings shall be included in the funding for tree replacement and plantings.

STAFF RECOMMENDATION

For the reasons set forth above, the Staff believes the proposed expenditures meet the ARPA requirements identified within the 2021 legislation as well as the Federal Register.

BUDGET CONSIDERATION

The expenditures are identified herein.

ATTACHMENT(S)

A Resolution Authorizing the Town Administrator and/or His Designee to Expend American Rescue Plan Act (ARPA) Funds in the Manner Set Forth Herein.

RESOLUTION 24R20

A RESOLUTION AUTHORIZING THE TOWN ADMINISTATOR AND/OR HIS DESIGNEE TO EXPEND AMERICAN RESCUE PLAN ACT (ARPA) FUNDS IN THE MANNER SET FORTH HEREIN.

WHEREAS, under the American Rescue Plan Act of 2021 (“ARPA”), the Town of Elizabeth received a total of \$393,613.72 to be used as mandated under the Act and associated US Treasury Rules and Regulations; and

WHEREAS, the Town of Elizabeth has expended ARPA funds in the amount of \$252,704.69, to include improvements to audio and video equipment for public participation in Town meetings; the introduction of high-speed broadband services to the community; and repairs to Town infrastructure damaged in the June 2021 emergency declaration; and

WHEREAS, the Board of Trustees is mandated to allocate and spend the remaining ARPA funds before the end of calendar year 2024; and

WHEREAS, the Board of Trustees authorizes the Town Administrator and/or his designee to expend the remaining ARPA funds as set forth below:

| Expenditure | Purpose | Amount |
|----------------------------|---|-------------|
| Town Hall Firewall Upgrade | 31 CFR §35.6(e)(2)(i)(A) and (i)(A)(ii) | \$5,891.00 |
| PD Firewall Upgrade | 31 CFR §35.6(b)(3)(i)(D) | \$5,891.00 |
| Town Hall Network Switch | 31 CFR §35.6(e)(2)(i)(A) and (i)(A)(ii) | \$1,500.00 |
| PD Laptops | 31 CFR §35.6(b)(3)(i)(D) | \$19,500.00 |
| HVAC Improvements to PD | 31 CFR §35.6(b)(3)(i)(A) | \$30,037.11 |
| ADA Access to Bandt Park | 31 CFR §35.6(b)(3)(ii)(11)(iii) | \$35,000.00 |

WHEREAS, the Board of Trustees further authorizes the Town Administrator and/or his designee to provide funds to the following non-profit and not-for-profit organizations that were negatively impacted by COVID as follows:

| Non-Profit / Not-for-Profit | Purpose | Amount |
|---|---|------------|
| American Legion Post 82 | 31 CFR §35.6(b)(3)(ii)(A)(1) | \$5,000.00 |
| Elizabeth Firefighters Community Foundation | 31 CFR §35.6(b)(3)(i)(C) and 31 CFR §35.6(b)(2)(iii)(C) | \$5,000.00 |
| Dads of Elbert County | 31 CFR §35.6(b)(3)(ii)(A)(1) | \$5,000.00 |
| Elizabeth Education Foundation | 31 CFR §35.6(b)(2)(i) | \$5,000.00 |
| Protectors of Elizabeth Tribute | 31 CFR §35.6(b)(3)(i)(C) | \$5,000.00 |
| Senior Citizen Annual Baskets | 31 CFR §35.6(b)(2)(iii)(A) | \$5,000.00 |

WHEREAS, the Board of Trustees further authorizes the Town Administrator and/or his designee to expend any remaining funds under 31 CFR §35.6(b)(3)(ii)(11)(iii) for purposes of investments in the Town’s public parks with an emphasis on tree replacement and plantings.

WHEREAS, the Town Administrator and/or his designee shall regularly report to the Board of Trustees the status of such expenditures and identify any cost savings associated therewith.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF ELIZABETH, COLORADO AS FOLLOWS:

SECTION 1. The Board of Trustees hereby authorizes the Town Administrator and/or his designee to expend ARPA funds as follows:

| Expenditure | Purpose | Amount |
|----------------------------|---|-------------|
| Town Hall Firewall Upgrade | 31 CFR §35.6(e)(2)(i)(A) and (i)(A)(ii) | \$5,891.00 |
| PD Firewall Upgrade | 31 CFR §35.6(b)(3)(i)(D) | \$5,891.00 |
| Town Hall Network Switch | 31 CFR §35.6(e)(2)(i)(A) and (i)(A)(ii) | \$1,500.00 |
| PD Laptops | 31 CFR §35.6(b)(3)(i)(D) | \$19,500.00 |
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| Non-Profit / Not-for-Profit | Purpose | Amount |
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| American Legion Post 82 | 31 CFR §35.6(b)(3)(ii)(A)(1) | \$5,000.00 |
| Elizabeth Firefighters Community Foundation | 31 CFR §35.6(b)(3)(i)(C) and 31 CFR §35.6(b)(2)(iii)(C) | \$5,000.00 |
| Dads of Elbert County | 31 CFR §35.6(b)(3)(ii)(A)(1) | \$5,000.00 |
| Elizabeth Education Foundation | 31 CFR §35.6(b)(2)(i) | \$5,000.00 |
| Protectors of Elizabeth Tribute | 31 CFR §35.6(b)(3)(i)(C) | \$5,000.00 |
| Senior Citizen Annual Baskets | 31 CFR §35.6(b)(2)(iii)(A) | \$5,000.00 |

Any remaining funds are to be expended under 31 CFR §35.6(b)(3)(ii)(11)(iii) for purposes of investments in the Town's public parks with an emphasis on tree replacement and plantings.

SECTION 2. The Town Administrator and/or his designee shall regularly report to the Board of Trustees the status of such expenditures and identify any cost savings associated therewith.

PASSED, APPROVED, and ADOPTED this 9th day of April 2023, by the Board of Trustees of the Town of Elizabeth, Colorado, on first and final reading, by a vote of _____ for and _____ against.

Tammy Payne, Mayor

ATTEST:

Michelle M. Oeser, Town Clerk