



TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD

TO: Historic Advisory Board

FROM: Alexandra Cramer, Planner/Project Manager

DATE: September 9, 2024

SUBJECT: Staff Report

STAFF REPORT

1. Training:

- a. Additional Trainings for HAB?

2. Discuss Work Plan

- a. The HAB has volunteered for assignments within the Work Plan.
- b. Funding opportunities for property owners to make historic façade improvements
- c. Additional items the HAB would like to modify/add
- d. Visioning workshops with History Matters will begin at the October 7th regularly scheduled meeting.

3. Oral History Collection

- a. The HAB's oral history collection is underway. Contact Bob if you have individuals interested in being interviewed.
- b. Staff and Town interns are working on categorizing and editing the Lucy Hoffines' oral history interviews.
- c. Bob and Lynn have completed two more oral histories. These have been posted on the website.

4. Historic Advisory Board Website

- a. Staff met with Munibit to discuss the website design and timeline for its creation.
- b. Staff met with Munibit on Friday, May 10th to go over the beta website.
- c. The website is live – www.historicelizabethco.org
- d. Staff is waiting to add a few more oral histories onto the website before promoting the website to the public.
- e. As a way to help promote the Historic Walk and Talk, Staff would like to begin promoting the website to the public.

5. Local Historical Register

- a. The title searches for the eight (8) properties on the local historical register and the seven (7) historic properties have been received from Elbert County Abstract.

6. Local Historical Register Plaques



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- a. Confirmation has been received from all eight (8) properties on the local historic register to move forward with getting a plaque made for their property.
- b. The plaques have been received.
- c. Staff has put together an plaque installation agreement for the property owners to agree to.
- d. Staff has received signed plaque agreements from all commercial properties, but are still waiting on two residential properties.
- e. Staff is going to move forward with installing the plaques onto the 6 properties we have signed plaque agreements for.
- f. Installation is set to begin starting mid-August.
- g. Plaques have been installed on 188 S Main Street, 286 S Main Street, 338 S Main Street, and 228 S Banner Street.

7. Façade Grant Program

- a. The Façade Grant Program Committee was able to award all 3 applications their requested grant funding for this round.
- b. Next application round for the Façade Grant Program Committee will be from January 1st – January 30th, 2025.

8. Historic Walk and Talk

- a. This year's Walk and Talk event is scheduled for September 28th.
- b. The mugs and t-shirts to commemorate the event have been received.
- c. The event will be held at the Gesin Lot and catered by the American Legion.
- d. This year's tour will feature a railroad theme.
- e. Staff and some members from the HAB recently met with Jeff Lehman and Joe Martell to discuss this year's tour.
- f. Staff is updating the tour notes that feature new information regarding the Denver & New Orleans Railroad's relation to the Town of Elizabeth.

9. HAB & BOT Joint Workshops

- a. Tentative Workshop Schedule:
 - i. ~~COMPLETED 02/13/2024 – 5:00pm~~
 - ii. ~~COMPLETED 04/23/2024 – 6:00-6:30pm~~
 - iii. ~~COMPLETED 07/23/2024 – 6:00-6:30pm~~
 - iv. **09/24/2024 – 6:00-7:00pm**