



TOWN OF ELIZABETH

MICHELLE M. OESER TOWN CLERK / ADMINISTRATIVE SERVICES DIRECTOR

TO: Honorable Mayor, Mayor Pro Tem, and Board of Trustees
FROM: Michelle Oeser Town Clerk
DATE: April 8, 2025
SUBJECT: Festival Permit

SUMMARY

On April 1, 2025, the Elizabeth Brewing Company (EBC) provided the clerk with 9 Festival Permit Applications and a Security Control plan. A Festival Permit is overseen by the State of Colorado Liquor Enforcement Division. The Town Board is signing off on the permit stating that they agree with the Security and Control plan as well as recognizing that they have approved the security plan, and have examined the premises, know of the character of the Elizabeth Brewing Company.

Obtaining a Festival Permit will give EBC the versatility to provide other alcohol vendors if they choose to. A Festival Permit removes the liability and responsibility of the town carrying a special event permit. This is a positive move in growing and adjusting the Friday Night Markets for now and in the future.

Tony Briggs is here tonight to answer any questions you may have on the Festival Permit or the Security Control Plan.

Staff would like to discuss a Special Event Liquor License Application that will be on the April 22, 2025, agenda while Tony Briggs is in attendance.

STAFF RECOMMENDATION

Staff recommend approval of the Elizabeth Brewing Company Festival Permit Applications.

ATTACHMENTS(S)

Licensed area map
Security Control plan
Festival Permit Applications

Security and Control Plan

For Alcohol Beverage Service at The Elizabeth Friday Night Market

Prepared for: The Elizabeth Brewing Company

Date: April 01, 2025

This Security and Control Plan is provided to and agreed upon by The Elizabeth Brewing Company, the participating licensee for The Elizabeth Friday Night Market held from June 20th through August 15th, 2025, at Running Creek Park, 500 E Kiowa Ave, Elizabeth, CO 80107. The plan outlines the procedures and measures to ensure the safe, legal, and responsible service, storage, and management of alcohol beverages during the event.

1. Hours of Service of Alcohol Beverages

Alcohol beverages will be served only during the following designated hours:

- **Start Time:** 4:00 PM
- **End Time:** 9:00 PM
Service will cease promptly at 9:00 PM each event night (Fridays from June 20th through August 15th, 2025), with no exceptions, and all alcohol sales and consumption will comply with applicable local and state laws.

2. Entries and Exits

- **Controlled Access Points:** The market will have two pedestrian entrances located at the Northeast corner and Southwest corner of Running Creek Park. Each entrance will be staffed by TIPS (Training for Intervention Procedures)-trained individuals who will:
 - Check identification to verify attendees are 21+ for alcohol consumption.
 - Issue wristbands to identify individuals of legal drinking age.
 - Inspect coolers, bags, strollers, and similar items for prohibited items, including outside alcohol.

- **Exit Monitoring:** TIPS-trained staff will monitor exits to prevent alcohol from being removed from the premises and to ensure the safety of departing attendees.

3. Alcohol Storage and Security

- **Setup Phase:** Alcohol will be transported to Running Creek Park by 2:00 PM on each event day in a lockable trailer (or similar vehicle) and remain under the supervision of event staff. The trailer will be secured with padlocks, and only event staff will have access to the alcohol.
- **During the Market:** Alcohol will be stored in locked coolers or behind a staffed bar area and dispensed only by TIPS-certified event staff. Any excess inventory will remain in the lockable trailer, inaccessible to the public, and under staff supervision.
- **Post-Market:** After each market night concludes, all remaining alcohol will be inventoried, secured in the lockable trailer, and removed from Running Creek Park no later than 11:59 PM. It will be returned to its point of origin for secure storage by The Elizabeth Brewing Company.

4. Handling Visibly Intoxicated Parties

- **Training:** All event staff dispensing alcohol and monitoring the licensed area will be TIPS-certified and trained to recognize signs of visible intoxication (e.g., slurred speech, unsteady movement, aggressive behavior).
- **Procedure:**
 - If an individual appears visibly intoxicated, service will be immediately denied.
 - Staff will notify security personnel (trained volunteers or Elizabeth Police Department members), who will escort the individual to a designated safe area away from alcohol service zones.
 - If necessary, transportation (e.g., taxi, rideshare) will be arranged, or law enforcement will be contacted if the individual poses a risk to themselves or others.
- **Documentation:** Incidents involving intoxicated individuals will be logged with details including time, description, and actions taken.

5. Preventing Underage Consumption and Purchases

- **Age Verification:**

- All individuals purchasing or consuming alcohol will present valid, government-issued photo identification at the point of sale or entry.
- Wristbands will be issued only to those 21 and older by TIPS-trained staff, and alcohol service will be restricted to individuals displaying these wristbands.
- **Staff Oversight:** TIPS-certified event staff and security (including trained volunteers and at least two members of the Elizabeth Police Department) will monitor the event to prevent alcohol from being passed to underage persons.
- **Signage:** Clear signage will be posted at all alcohol service areas stating: “No alcohol sales or service to individuals under 21. ID required.”
- **Enforcement:** Any person under 21 found attempting to purchase or consume alcohol will be escorted from the alcohol service area by security personnel, and their guardian (if applicable) or law enforcement may be notified. Vendors caught serving minors will face immediate suspension of alcohol service privileges.

6. Security Personnel

- **Staffing:** Security on site will include trained volunteers and a minimum of two members of the Elizabeth Police Department. These individuals will assist with monitoring entrances, exits, and the licensed area to ensure compliance with this plan and local regulations.

Agreement:

By signing below, The Elizabeth Brewing Company acknowledges receipt of this Security and Control Plan and agrees to comply with its terms and conditions to ensure a safe and lawful event from June 20th through August 15th, 2025, at Running Creek Park, 500 E Kiowa Ave, Elizabeth, CO 80107.

- Licensee Name: The Elizabeth Brewing Company
 - Representative Name: _____
 - Title: _____
 - Signature: _____ Date: _____
-

Certification by Local Licensing Authority:

The Town of Elizabeth, as the local licensing authority, has reviewed and approved this Security and Control Plan for The Elizabeth Friday Night Market.

- Representative Name: _____
- Title: _____
- Signature: _____ Date: _____

Note: This plan is subject to final approval by The Town of Elizabeth and may be amended as required.

Festival Permit Application

This permit is only available for the following license types:

- Beer and Wine license;
- Hotel and Restaurant license;
- Tavern license;
- Brew Pub license;
- Vintner's Restaurant license;
- Distillery Pub license;
- Entertainment License;
- Lodging License;
- Manufacturer's license (beer, wine, or spirits);
- Wholesaler's license; or
- Limited Wineries

☒ Initial Application – \$50.00 Processing Fee

☐ Subsequent Festival Application - \$50.00 per festival (9 total allowed per **calendar year**, per permittee)

Note - An authorized participating licensee can participate in up to 52 festivals in a calendar year.

Legal Business Name

The Elizabeth Brewing Company

Trade Name/DBA Name

Elizabeth Brewing Company

License Number

03-10388; 03-10389

License Type

Manufacturer (brewery); Sales Room M

Sales Tax Number

34315893

Business Phone Number

720-335-6011

Email Address

elizabethbrewingcompany@gmail.com

Premises Address

239 S. Main Street

City

Elizabeth

State

CO

ZIP Code

80107

Mailing Address

PO Box 1683

City

Elizabeth

State

CO

ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

June 20, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)

4:00 PM to 9:00 PM

Attach a copy of Premises Use Authorization Letter or Lease

Control Plan Attestation

I affirm that I have attached a Security and Control plan that has been circulated and agreed upon by all participating licensees.

Applicant's Signature



Date (MM/DD/YY)

04/01/25

Licensing Authority Signature

☐ Object ☐ Do Not Object

Local Licensing Authority Contact Name

Phone Number

List of participating businesses (Attach a separate sheet if needed)

Name

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License Number

03-10388; 03-10389

License Type

Manufacturer (brewery); Sales Room Malt

Person Responsible

Anthony Briggs

Phone Number

719-659-9800

Name

License Number

License Type

Person Responsible

Phone Number

Name

License Number

License Type

Person Responsible

Phone Number

Name

License Number

License Type

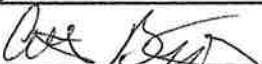
Person Responsible

Phone Number

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also know that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code and Colorado Liquor Rules which affect my license or permit.

Signature



Title

Date (MM/DD/YY)

CED

04/01/25

Report And Approval of Local Licensing Authority (City/County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory.

Local Licensing Authority (City or County)

Date Notice was provided to Local Licensing Authority

Signature

Title

Date (MM/DD/YY)

During this festival alcohol will only be sold by the participating alcohol beverage holders (Check All that apply)

☒ In open containers for on-premises consumption

☐ In sealed containers for off-premises consumption

Notice To Local Licensing Authority

This application for a festival permit will be granted to the above named applicant unless any of the below listed conditions apply. If any of these conditions apply please contact the state licensing authority immediately.

☐ The applicant has not provided you with at least 30 calendar days notice of the proposed festival

☐ Past festivals have had a history of violation of the Colorado Liquor Code or Colorado Liquor Rules or violations of local ordinances

☐ If granted, this permit would result in violations of the Colorado Liquor Code or Colorado Liquor Rules, or the laws of the local government

If the Local Licensing Authority objects, provide a separate page with details of the objection.

Report of State Licensing Authority

Signature

Title

Date (MM/DD/YY)

Festival Permit Application

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ZIP Code

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Mailing Address

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ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

June 27, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)

4:00 PM to 9:00 PM

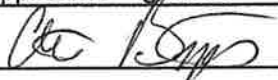
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09/01/25

Licensing Authority Signature

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Phone Number

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License Type

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Person Responsible

Phone Number

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719-659-9800

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Signature



Title

CEO

Date (MM/DD/YY)

04/01/25

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Local Licensing Authority (City or County)

Date Notice was provided to Local Licensing Authority

Signature

Title

Date (MM/DD/YY)

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Title

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ZIP Code

80107

Mailing Address

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City

Elizabeth

State

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ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

July 4, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)


4:00 PM to 9:00 PM

Attach a copy of Premises Use Authorization Letter or Lease

Control Plan Attestation

I affirm that I have attached a Security and Control plan that has been circulated and agreed upon by all participating licensees.

Applicant's Signature



Date (MM/DD/YY)

04/01/25

Licensing Authority Signature

☐ Object ☐ Do Not Object

Local Licensing Authority Contact Name

Phone Number

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License Type

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Phone Number

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Signature



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CEO

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04/01/25

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Date Notice was provided to Local Licensing Authority

Signature

Title

Date (MM/DD/YY)

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Premises Address

239 S. Main Street

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State

CO

ZIP Code

80107

Mailing Address

PO Box 1683

City

Elizabeth

State

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ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

July 11, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)

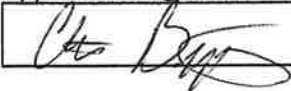
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Signature



Title

CEO

Date (MM/DD/YY)

04/01/25

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Local Licensing Authority (City or County)

Date Notice was provided to Local Licensing Authority

Signature

Title

Date (MM/DD/YY)

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Business Phone Number

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Email Address

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Premises Address

239 S. Main Street

City

Elizabeth

State

CO

ZIP Code

80107

Mailing Address

PO Box 1683

City

Elizabeth

State

CO

ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

July 18, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)

4:00 PM to 9:00 PM


Attach a copy of Premises Use Authorization Letter or Lease

Control Plan Attestation

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Applicant's Signature

Date (MM/DD/YY)



04/01/25

Licensing Authority Signature

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Local Licensing Authority Contact Name

Phone Number

List of participating businesses (Attach a separate sheet if needed)

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License Number

License Type

03-10388; 03-10389

Manufacturer (brewery); Sales Room Malt

Person Responsible

Phone Number

Anthony Briggs

719-659-9800

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Oath Of Applicant

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Signature



Title

CEO

Date (MM/DD/YY)

04/01/25

Report And Approval of Local Licensing Authority (City/County)

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Local Licensing Authority (City or County)

Date Notice was provided to Local Licensing Authority

Signature

Title

Date (MM/DD/YY)

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Mailing Address

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City

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State

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ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

July 25, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)

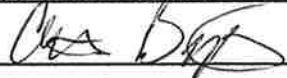
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If the Local Licensing Authority objects, provide a separate page with details of the objection.

Report of State Licensing Authority

Signature

Title

Date (MM/DD/YY)

Festival Permit Application

This permit is only available for the following license types:

- Beer and Wine license;
- Hotel and Restaurant license;
- Tavern license;
- Brew Pub license;
- Vintner's Restaurant license;
- Distillery Pub license;
- Entertainment License;
- Lodging License;
- Manufacturer's license (beer, wine, or spirits);
- Wholesaler's license; or
- Limited Wineries

☐ Initial Application – \$50.00 Processing Fee

☒ Subsequent Festival Application - \$50.00 per festival (9 total allowed per **calendar year**, per permittee)

Note - An authorized participating licensee can participate in up to 52 festivals in a calendar year.

Legal Business Name

The Elizabeth Brewing Company

Trade Name/DBA Name

Elizabeth Brewing Company

License Number

03-10388; 03-10389

License Type

Manufacturer (brewery); Sales Room M

Sales Tax Number

34315893

Business Phone Number

720-335-6011

Email Address

elizabethbrewingcompany@gmail.com

Premises Address

239 S. Main Street

City

Elizabeth

State

CO

ZIP Code

80107

Mailing Address

PO Box 1683

City

Elizabeth

State

CO

ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

August 1, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)


4:00 PM to 9:00 PM

Attach a copy of Premises Use Authorization Letter or Lease

Control Plan Attestation

I affirm that I have attached a Security and Control plan that has been circulated and agreed upon by all participating licensees.

Applicant's Signature



Date (MM/DD/YY)

04/01/25

Licensing Authority Signature

☐ Object ☐ Do Not Object

Local Licensing Authority Contact Name

Phone Number

List of participating businesses (Attach a separate sheet if needed)

Name

The Elizabeth Brewing Company

License Number

03-10388; 03-10389

License Type

Manufacturer (brewery); Sales Room Malt

Person Responsible

Anthony Briggs

Phone Number

719-659-9800

Name

License Number

License Type

Person Responsible

Phone Number

Name

License Number

License Type

Person Responsible

Phone Number

Name

License Number

License Type

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Phone Number

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also know that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code and Colorado Liquor Rules which affect my license or permit.

Signature



Title

CEO

Date (MM/DD/YY)

04/01/25

Report And Approval of Local Licensing Authority (City/County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory.

Local Licensing Authority (City or County)

Date Notice was provided to Local Licensing Authority

Signature

Title

Date (MM/DD/YY)

During this festival alcohol will only be sold by the participating alcohol beverage holders (Check All that apply)

☒ In open containers for on-premises consumption

☐ In sealed containers for off-premises consumption

Notice To Local Licensing Authority

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Signature

Title

Date (MM/DD/YY)

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City

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State

CO

ZIP Code

80107

Mailing Address

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City

Elizabeth

State

CO

ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

August 8, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)

4:00 PM to 9:00 PM

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Control Plan Attestation

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Date (MM/DD/YY)

04/01/25

Licensing Authority Signature

☐ Object ☐ Do Not Object

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Phone Number

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Name

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License Number

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License Type

Manufacturer (brewery); Sales Room Malt

Person Responsible

Anthony Briggs

Phone Number

719-659-9800

Name

License Number

License Type

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License Number

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04/01/25

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Date Notice was provided to Local Licensing Authority

Signature

Title

Date (MM/DD/YY)

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Signature

Title

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State

CO

ZIP Code

80107

Mailing Address

PO Box 1683

City

Elizabeth

State

CO

ZIP Code

80107

Festival Location

500 E Kiowa Ave, Elizabeth, CO 80107

Date(s) of Festival

August 15, 2025

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)

4:00 PM to 9:00 PM

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Control Plan Attestation

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Applicant's Signature



Date (MM/DD/YY)

04/01/25

Licensing Authority Signature

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03-10388; 03-10389

License Type

Manufacturer (brewery); Sales Room Malt

Person Responsible

Anthony Briggs

Phone Number

719-659-9800

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Signature

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Signature

Title

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