



**HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS
JUNE 3, 2024**

CALL TO ORDER

The Regular Meeting of the Historic Advisory Board was called to order on Monday, June 3, 2024, at 4:30 PM by Chair John Quest.

ROLL CALL

Present were Chair John Quest, Vice Chair Aimee Woodall, and Board Members Dennis Rodriguez, Jacque Hallett, and Lynn Mitchell. Historian Bob Rasmussen was not present. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, Planning Technician Dianna Hiatt, and Town Clerk Michelle Oeser.

AGENDA CHANGES

There were no changes to the agenda as presented.

UNSCHEDULED PUBLIC COMMENT

There was no unscheduled Public Comment.

CONSENT AGENDA

1. Minutes of the regular meeting of May 13, 2024

Motion by Mr. Rodriguez, seconded by Ms. Mitchell, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

NEW BUSINESS

2. Discussion regarding a potential Elizabeth Spooky Tour

Ms. Cramer introduced Linda Bulmer and Mary Martin.



Ms. Martin represented the Elizabeth Area Chamber of Commerce. Ms. Martin gave an overview of what the Spooky Tour would look like.

Ms. Bulmer provided additional input as a Main Street business owner.

The Board offered support for moving forward with this proposed event.

3. Discussion regarding Façade Grant Program Proposals

Ms. Cramer provided a Staff report.

Ms. Bulmer made two Façade Grant applications to the Board for properties located at 286 Main Street and 619 Main Street.

Ms. Uhernik made a Façade Grant application to the Board for a property located at 449 S. Main Street.

STAFF REPORTS

- Planner/Project Manager Alexandra Cramer provided updates regarding:
 - Plaque update.
 - Façade Grant Applications.
 - In next month's meeting the 2025 budget will be discussed.
 - Preview of upcoming new website.

BOARD REPORTS

- Ms. Hallett discussed her project.
- Ms. Mitchell stated she is working on the Carriage Shoppes project.
- Chair Quest discussed redrawn Main Street improvement maps.
- Ms. Hallett discussed the Friday Night Market.

ADJOURNMENT

Motion by Vice Chair Woodall, seconded by Mr. Rodriguez, to adjourn the meeting at 5:54 PM. The vote of those Board Members present was unanimously in favor. Motion carried.



TOWN OF ELIZABETH

Chair John Quest

Town Clerk Michelle Oeser