



TOWN OF ELIZABETH

BOARD OF TRUSTEES

BOARD OF TRUSTEES – RECORD OF PROCEEDINGS

August 13, 2024

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, August 13, 2024, at 7:01 PM by Mayor Tammy Payne.

ROLL CALL

Mayor Tammy Payne, Mayor Pro Tem Linda Secrist, and Trustees Loren Einspahr, Barb McGinn, Joe Belongia, Marianne Mayer-Opl, and Michael Schroder were present. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Public Works Director Mike DeVol, Community Development Director Zach Higgins, Police Chief Jeff Engel, Assistant Public Works Director James McErnie, and Town Attorney Corey Hoffmann.

PLEDGE OF ALLEGIANCE

Mayor Payne led the Board in the Pledge of Allegiance.

PUBLIC COMMENT

Angela Ternus – Town of Elizabeth Resident.

Tracy Hutchins – Town of Elizabeth Resident.

Paul Schwartzkopf – Town of Elizabeth Resident.

AGENDA CHANGES

No agenda changes from the Administration.

No agenda changes by the Board.

Agenda set.

CONSENT AGENDA

1. Minutes of the Regular Meeting of July 23, 2024
2. Minutes of the Special Meeting of August 7, 2024

Motion by Trustee Einspahr, seconded by Trustee Belongia, to accept the Consent Agenda as presented.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.



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NEW BUSINESS

3. Discussion and possible action on Resolution 24R31, a Resolution updating the Code of Conduct for Elected Officials to include the protection of students' personal identifying information

Mr. Davidson provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee McGinn, to approve Resolution 24R31, a Resolution updating the Code of Conduct for Elected Officials to include the protection of students' personal identifying information.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

4. Discussion and possible action on Resolution 24R32, a Resolution approving the Intergovernmental Agreement between the Town and the Elbert County Clerk and Recorder

Ms. Oeser provided a Staff report.

Motion by Trustee Belongia, seconded by Mayor Pro Tem Secrist, to approve Resolution 24R32, a Resolution approving the Intergovernmental Agreement between the Town and the Elbert County Clerk and Recorder.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

5. Discussion and possible action on Resolution 24R33, a Resolution approving the Trade Contractor agreement with Triple M Construction, LLC for the Main Street Streetscape project in an amount not to exceed \$2,915,834.00

Mr. Higgins provided a Staff report.

Motion by Trustee McGinn, seconded by Trustee Belongia, to approve Resolution 24R33, a Resolution approving the Trade Contractor agreement with Triple M Construction, LLC for the Main Street Streetscape project in an amount not to exceed \$2,915,834.00.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

6. Discussion and possible action on Resolution 24R34, a Resolution approving the agreement for Professional Services between the Town and Core Consultants, Inc. for the construction administration of the Main Street Streetscape/widening project

Motion by Trustee Belongia, seconded by Mayor Pro Tem Secrist, to approve Resolution 24R34, a Resolution approving the agreement for Professional Services between the Town and Core



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Consultants, Inc. for the construction administration of the Main Street Streetscape/widening project.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

7. Discussion and possible action on canceling the December 24, 2024, Regular Board Meeting
Ms. Oeser provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee Mayer-Opl, to approve canceling the December 24, 2024, Regular Board Meeting.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

MANAGEMENT REPORTS

- Town Administrator Patrick Davidson:
 - Reminder of the Public Comment Workshop on August 14, 2024.
 - The last permit for Legacy Village was issued today.
 - A volunteer is needed to present a check to the Elbert County Museum at the Friday Night Market.
 - Former Student Liaison Shaye Lovato has completed her basic training.
 - Soon the Board will be presented with a discussion on the changes in concealed weapons laws.
 - Mayor Payne asked about Legacy Village snow routes.
- Chief of Police Jeff Engel:
 - Investigation into a possible biased motivated disturbance.
 - Felony menacing occurred at the Elizabeth Cemetery.
 - Investigation into a possible armed robbery.
 - Officer Steven Herbel attended the NASRO Conference.
 - Officers Tucker and Burnley, Sgt. Bigler and Reserve Officer Frank Hurst attended the 23rd Judicial CART.
 - Officers Tucker, Lamas, Sammauro, Hunter, and Sgt. Alex Allen attended Immediate threat training.
 - Sgt. Allen, Officer Burnley, and Officer Herbel trained with the Elizabeth School District on Immediate Threat Response.
 - Officer Lamas attended the Krav Maga Instructor course.
 - Sgt. Bigler completed his first week of LPO training.
 - Trustee Mayer-Opl inquired about the homicide in Town.
 - Trustee Mayer-Opl asked about damage to a patrol vehicle.



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- Trustee Schroder asked about the active shooter training.
 - Mayor Payne inquired about when the Police Academy will be held.
- Community Development Director Zach Higgins:
 - Reminder that Friday is the last Friday Night Market for 2024.
 - Discussed the success of the Neighborhood Block Parties.
- Public Works Director Mike DeVol:
 - Street patch repair has started in Hillside Village.
 - Bandt Park sidewalk work is underway.
 - Trustee Einspahr discussed the sidewalk repair on Elm and Mobile Street.
- Town Clerk Michelle Oeser:
 - Provided a Birthday Bash/Movie Night update.
 - Discussed the Christmas Train for the Mayors Tree Lighting.
 - Gave an update on upcoming Senior Luncheons.
 - Provide an update on the Town website and email blasts.
 - Allison attended her first Clerks Institute.

BOARD OF TRUSTEE REPORTS

- Ward 3 – Trustee Mayer-Opl:
 - Discussed having a Town siren.
 - Attended the Pickle Ball Court opening at Casey Jones Park.
- Ward 3 – Trustee Belongia:
 - Attended the Senior Luncheon on Fraud.
- Ward 2 – Trustee Einspahr:
 - Working to get the word out to have candidates for Ward 2.
- Ward 1- Trustee McGinn
 - Reported comments on needed street repairs in Ward 1.
- Mayor Payne:
 - Inquired about replacing worn street signs.

MINUTES

10. Minutes of the Historic Advisory Board Regular Meeting of July 1, 2024
11. Minutes of the Planning Commission Regular Meeting of July 2, 2024

EXECUTIVE SESSION

Motion by Mayor Payne, seconded by Trustee Einspahr, to adjourn the Regular Meeting at 8:00 PM and enter into an Executive Session to determine positions relative to matters that may be



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subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. 24-6-402(4)(e), regarding 889 South Elizabeth Street, located in unincorporated Elbert County, and the subject of Resolution 24R30, and to consider the purchase, acquisition, lease, transfer, or sale of real, personal, or other property, pursuant to C.R.S. 24-6-402(4)(a) regarding possible site location(s) for the Elizabeth Community and Senior Activity Center.

The vote of those Trustees present was unanimously in favor. Motion carried.

Motion by Mayor Payne, seconded by Trustee Belongia, to adjourn the Executive Session and return to the Regular Meeting at 9:27 p.m.

The vote of those Trustees present was unanimously in favor. Motion carried.

ADJOURNMENT

Motion by Trustee Belongia, seconded by Trustee Einspahr, to adjourn the meeting at 9:27 PM.

The vote of those Trustees present was unanimously in favor. Motion carried.

Mayor Tammy Payne

Town Clerk Michelle Oeser