



# TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD

## HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS

July 1, 2024

### CALL TO ORDER

The Regular Meeting of Historic Advisory Board was called to order on Monday, July 1, 2024, at 4:30 PM by Chair John Quest.

### ROLL CALL

Present were Chair John Quest, Vice Chair Aimee Woodall, and Board Members Dennis Rodriguez, Jacque Hallett, and Lynn Mitchell. Historian Bob Rasmussen was not present. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, Planning Technician Dianna Hiatt, and Town Clerk Michelle Oeser.

### PUBLIC COMMENT

There was no public comment.

### AGENDA CHANGES

No agenda changes from Staff.

No agenda changes by the Board.

Agenda set.

### CONSENT AGENDA

1. Minutes of the Regular Meeting of July 1, 2024

Motion by Vice Chair Woodall, seconded by Mr. Rodriguez, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

### NEW BUSINESS

2. Discussion regarding the 2025 Workplan and Budget request

Ms. Cramer provided a Staff Report. Board and Staff discussion followed.

### STAFF REPORT

- Planner/Project Manager provided updates regarding:
  - New website presentation and demonstration.
  - Plaque update.
  - Façade Grant Committee meeting reminder.



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- Friday Night Market Advisory Board tent dates.
- Workshop with the Board of Trustees reminder.

## BOARD REPORTS

- Ms. Mitchell inquired about the process once property projects are completed.

## ADJOURNMENT

Motion by Vice Chair Woodall, seconded by Ms. Mitchell, to adjourn the meeting at 5:39 PM. The vote of those Board Members present was unanimously in favor. Motion carried.

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Chair John Quest

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Town Clerk Michelle Oeser