



# TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD

## HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS

February 3, 2025

### CALL TO ORDER

The Regular Meeting of the Historic Advisory Board was called to order on Monday, February 3, 2025, at 4:34 PM by Chair Dennis Rodriguez.

### ROLL CALL

Present were Chair Dennis Rodriguez, Vice Chair Jacque Hallet, Historian Bob Rasmussen, and Board Members John Quest, Lynn Mitchell, and Gayle Gardner. There was a quorum to conduct business.

Also present were Planner/Project Manager Alexandra Cramer, Planning Technician Dianna Hiatt, and Deputy Town Clerk Harmony Malakowski.

### PUBLIC COMMENT

Jeff Lehman – Town resident.

### AGENDA CHANGES

No agenda changes from Staff.

No agenda changes by the Board.

Agenda set.

### CONSENT AGENDA

1. Minutes of the Regular Meeting of January 6, 2025

Motion by Mr. Quest, seconded by Historian Rasmussen, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

### NEW BUSINESS

2. Discussion on May Color Contest

Ms. Cramer provided a Staff report.

Discussion followed and the Board provided direction to Staff.

3. Discussion on “Get to Know HAB” Campaign



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Ms. Cramer provided a Staff report. She asked that the Board members return the questionnaire to Staff by February 21<sup>st</sup>.

#### 4. Discussion on Saving Places Conference

Both Board members and Staff provided insights and takeaways from the Saving Places Conference.

#### STAFF REPORT

- Planner/Project Manager Cramer:
  - Intern Malakowski wrapped up some audio clips that will be placed on the website soon.
  - The Park, Recreation, Open Space, and Trails Master Plan survey has been launched and is being distributed.
  - Discussion regarding the Town website and updates that are coming.
  - Joint workshop with the Board of Trustees will be scheduled soon.

#### BOARD REPORTS

No further reports from the Board.

#### ADJOURNMENT

Motion by Ms. Mitchell, seconded by Vice Chair Hallett, to adjourn the meeting at 5:46 PM. The vote of those Board Members present was unanimously in favor. Motion carried.

  
Chair Dennis Rodriguez

  
Town Clerk Michelle Oeser

