



TOWN OF ELIZABETH

BOARD OF TRUSTEES

BOARD OF TRUSTEES – RECORD OF PROCEEDINGS APRIL 22, 2025

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, April 22, 2025, at 7:04 p.m. by Mayor Angela Ternus.

ROLL CALL

Mayor Angela Ternus, Mayor Pro Tem Tracy Hutchins, and Trustees Loren Einspahr, Michael Schroder, and Steve Gaither were present. Trustee Conley was absent. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Public Works Director Mike DeVol, Assistant Public Works Director James McErnie, and Police Chief Jeff Engel. Student Liaison Landen Sherlock was not present.

PLEDGE OF ALLEGIANCE

Mayor Ternus led the Board in the Pledge of Allegiance.

PUBLIC COMMENT

Paul Schwarzkopf – Town of Elizabeth Resident.

AGENDA CHANGES

No agenda changes from the Administration.

No Agenda changes from the Board.

Agenda set.

CONSENT AGENDA

1. Minutes of the Regular Meeting of April 8, 2025

Motion by Trustee Einspahr, seconded by Trustee Schroder, to approve the consent agenda as presented.

The vote of those Trustees present was 5 in favor and 0 opposed. The motion passed unanimously.

2. Swear In Officer Brett Cutler

Chief Engel introduced Officer Cutler. Officer Cutler spoke to the Board. Ms. Oeser swore Officer Cutler in.

PROCLAMATION

- PO Box 159, 151 S. Banner Street ▪ Elizabeth, Colorado 80107 ▪ (303) 646-4166
- Fax: (303) 646-9434 ▪ www.townofelizabeth.org



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3. Arbor Day

Mayor Ternus read the Arbor Day Proclamation.

4. National Police Week

Mayor Ternus read the National Police Week Proclamation.

5. 56th Annual Professional Municipal Clerk's Week

Mayor Ternus read the 56th Annual Professional Municipal Clerk's Week Proclamation.

Mayor Ternus closed the regular meeting and entered the public hearing at 7:24 pm.

PUBLIC HEARING

6. Dads of Elbert County Special Event Application

Ms. Oeser provided a Staff report.

Justin Hundley spoke with the Board as the representative of the event.

Mayor Ternus opened the Public Hearing for public comment. There was no public comment.

Mayor Ternus closed the Public Hearing and returned to the Regular Meeting at 7:31 pm.

NEW BUSINESS

7. Discussion and possible action on the approval of the Dads of Elbert County Special Event Application

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Schroder, to approve the authorization of the Dads of Elbert County Special Event Liquor Permit.

The vote of those Trustees present was 5 in favor and 0 opposed. The motion passed unanimously.

Mayor Ternus closed the Regular Meeting and entered the Public Hearing at 7:32 pm.

PUBLIC HEARING

8. Town of Elizabeth, Friday Night Market Summer Series Special Event Liquor License

Ms. Oeser provided a Staff report.

Mayor Ternus opened the Public Hearing for public comment. There was no public comment.

Mayor Ternus closed the Public Hearing and returned to the Regular Meeting at 7:33 pm.



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NEW BUSINESS

9. Discussion and possible action on the approval of the Town of Elizabeth's Special Event Liquor License application for the Friday Night Market Summer Series

Motion by Trustee Schroder, seconded by Trustee Gaither, to approve the authorization of the Town of Elizabeth's Special Event Liquor License application for the Friday Night Market Summer Series Special Event Permit.

The vote of those Trustees present was 5 in favor and 0 opposed. The motion passed unanimously.

10. Discussion and possible action on posting the open Board of Trustees seat

Ms. Oeser provided a Staff report.

The board declared a vacancy for Ward 3. The Board directed the Clerk to post notification of the vacancy.

11. Discussion and possible action on Ordinance 25-06, an Ordinance for the Adoption of 2025 Water and Sewer Standards

Mr. DeVol provided a Staff report. Discussion followed. Ordinance 25-06 will be on the next meeting agenda.

12. Discussion on the Model Traffic Code Ordinance 25-07, an Ordinance repealing and reenacting Article 1 of Chapter 8 of the Elizabeth Municipal Code adopting by reference the 2024 Model Traffic Code

Mr. Davidson and Chief Engel provided a Staff report.

The Board provided Staff with direction to publish a Public Hearing Notice for Ordinance 25-07.

13. Discussion and possible action on Resolution 25R18, a Resolution authorizing the Director of Public Works, or his designee, to enter into a contract for the construction and completion of the Depot Parking Lot

Mr. DeVol and Mr. Davidson provided a Staff report.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Einspahr, to approve Resolution 25R18, a Resolution authorizing the Director of Public Works, or his designee, to enter into a contract for the construction and completion of the Depot Parking Lot.

By a roll call vote, the vote of those Trustees present was 2 in favor and 3 opposed. Mayor Ternus, Mayor Pro Tem Hutchins, and Schroder opposed. The motion did not pass.

A Special Meeting to revisit Resolution 25R18 was set for Wednesday April 30th at 7:00 pm.



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14. Discussion and possible action on Resolution 25R19, a Resolution approving a Scope of Work Proposal agreement with Applied Ingenuity of Hudson, Colorado for the cleaning and re-equipping of the Denver Well

Mr. DeVol and Mr. Davidson provided a Staff report.

Motion by Mayor Ternus, seconded by Trustee Schroder, to approve Resolution 25R19, a Resolution approving a Scope of Work Proposal agreement with Applied Ingenuity of Hudson, Colorado for the cleaning and re-equipping of the Denver Well.

The vote of those Trustees present was 5 in favor and 0 opposed. The motion passed unanimously.

MANAGEMENT REPORTS

- Town Administrator Patrick Davidson:
 - Discussion on future workshops.
- Police Chief Jeff Engel:
 - Reviewed his written report.
 - Stated it was a very busy weekend.
- Public Works Director Mike DeVol:
 - Discussion on the Gold Creek Wastewater Treatment Plant permit.
 - A new wastewater employee has been hired.
- Town Clerk Michelle Oeser:
 - Ms. Oeser discussed the upcoming Fall CML District meeting.
 - The movie for the Movie and Birthday Bash was selected.
 - Discussion on the April Senior Luncheon.

STUDENT LIAISON REPORT

- Student Liaison Landen Sherlock
 - A written report was provided to the Board.

BOARD OF TRUSTEE REPORTS

- Ward 1: Mayor Pro Tem Tracy Hutchins:
 - Ms. Hutchins discussed road sign replacement.
- Ward 2: Trustee Steve Gaither:
 - Mr. Gaither attended the STARS Banquet.
- Ward 2: Trustee Mike Schroder:
 - Mr. Schroder discussed downspout issues on Main Street.



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- Mayor Ternus:
 - Discussion on charging people out of town to dispose of wood brush at the Public Works Shop.

ADJOURNMENT

Motion by Trustee Gaither, seconded by Trustee Einspahr, to adjourn the meeting at 8:48 p.m. The vote of those Trustees present was unanimously in favor. Motion carried.

Town Clerk Michelle Oeser

Mayor Angela Ternus