



# TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD

## HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS

October 7, 2024

### CALL TO ORDER

The Regular Meeting of the Historic Advisory Board was called to order on Monday, October 7, 2024, at 4:30 PM by Chair John Quest.

### ROLL CALL

Present were Chair John Quest, Vice Chair Aimee Woodall, Historian Bob Rasmussen, and Board Members Dennis Rodriguez, Jacque Hallett, and Lynn Mitchell. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, Planning Technician Dianna Hiatt, and Town Clerk Michelle Oeser.

### PUBLIC COMMENT

There was no public comment.

### AGENDA CHANGES

No agenda changes from Staff.

No agenda changes by the Board.

Agenda set.

### CONSENT AGENDA

1. Minutes of the Regular Meeting of September 9, 2024

Motion by Ms. Mitchell, seconded by Mr. Rodriguez, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

### NEW BUSINESS

2. Discussion and possible action regarding Walk and Talk Thank You Gifts

Ms. Cramer provided a Staff report. Discussion followed.

Motion by Ms. Mitchell, seconded by Vice Chair Woodall, to reallocate \$700.00 from the Oral History Collection Budget to the Historic Walk and Talk Budget.

The vote of those Board Members present was unanimously in favor. Motion carried.



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### 3. Discussion and possible action regarding Brochure Printing.

Ms. Cramer provided a Staff report. Discussion followed.

The Board approved spending \$86.00 from the promotional budget line item on brochures and to purchase historic posters from the Elbert County Historical Society.

#### **STAFF REPORT**

- Planner/Project Manager Cramer provided updates regarding:
  - The Oral History website.
  - Six plaques have been installed.
  - PROST Master Plan.
  - A joint workshop is scheduled with the Board of Trustees on December 10, 2024, at 6:00 PM.
  - Discussion on improvements for the 2025 Walk and Talk.
  - Historian Rasmussen gave kudos to the Town Staff for organizing and putting on the Walk and Talk.
  - Discussion on changes to the agenda.

#### **BOARD REPORTS**

- Ms. Hallett said she has almost completed her research.

#### **ADJOURNMENT**

Motion by Vice Chair Woodall, seconded by Historian Rasmussen, to adjourn the meeting at 5:08 PM. The vote of those Board Members present was unanimously in favor. Motion carried.

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Chair John Quest

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Town Clerk Michelle Oeser