

Staff Report

Subject: December Meeting Cancellation
Author: Stephanie Johnson, County Clerk
Department: Administration
Meeting Date: 11/15/2022
Item Description: Consideration to approve to cancel the December 20, 2022 Board of Commissioners Meeting

Summary Recommendation:

Staff is requests approval due to the upcoming Christmas Holiday.

Executive Summary:

During the calendar year there are meeting dates which falls on or near a holiday. The December 20, 2022 meeting is just a few days before Christmas. Staff recommends approval to cancel the meeting.

Background:

This particular holiday is a popular time when Elected Officials and Staff alike plan vacations with their families and make preparations for the holiday. Customarily when this time of year arrives, essential business of the County has been finalized.

Should the need arise the Board can call for a Special Called meeting to address business requiring immediate attention.

Alternatives for Commission to Consider:

1. Approve to cancel the December 20, 2022 Board of Commissioners meeting
2. Do not approve to cancel the meeting.

Recommended Alternative: Staff recommends Alternative number 1

Other Alternatives: Move the meeting to another date.

Department Review: Administration

Funding Source: No funding required

Attachments: None