

Staff Report

Subject: Approval of Amendment No. 1 to Albeck Group, LLC Program Management Services Agreement and Contract Extension

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Department: Purchasing

Meeting Date: August 18, 2026

Item Description: Consideration to approve Amendment No. 1 to the Albeck Group, LLC Proposal for Program Management Services and address the continuation of professional program management services for vertical construction.

Summary Recommendation: Staff recommends approval of Amendment No. 1 to the Albeck Group, LLC Program Management Services Agreement and authorization for the appropriate County officials to execute the amendment.

Executive Summary/Background:

Effingham County approved Albeck Group, LLC's proposal for Program Management Services on June 6, 2023. The original agreement established the scope of services but did not specify a contract term. Amendment No. 1 formally confirms that the agreement has remained in effect through August 31, 2026, and ratifies the services provided during that period.

The amendment also establishes August 31, 2026, as the expiration date of the current agreement, allowing for a new Professional Services Agreement to take effect September 1, 2026. All other provisions of the original agreement remain unchanged.

Alternatives for Commission to Consider:

1. Approve the selection of Nichols, Cauley & Associates, LLC for Audit Services pursuant to RFP No. 26-RFP-125.
2. Do not approve the contract
3. Provide staff with alternative solution.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Procurement and Finance

Funding Source: 2027 FY Budget

Attachments:

1. Amendment No. 1 to the Proposal for Program Management Services dated May 24, 2023.