

## **Staff Report**

**Subject:** Approval and publication of a job description for a Senior Personal Property Appraiser Supervisor

**Author:** Sarah Mausolf, Director

**Department:** Human Resources and Risk Management

**Meeting Date:** February 4, 2025

**Item Description:** Approval and publication of a Senior Personal Property Appraiser Supervisor job description

**Summary Recommendation:** Staff request authorization to approve and publish a new job description for a Senior Personal Property Appraiser Supervisor.

### **Executive Summary/Background**

*Senior Personal Property Appraiser Supervisor:* This position appraises businesses, boats, airplanes, and timber property using mass appraisal practices and techniques and personal property appraisal. The work consists of related technical appraisal duties. Changes in business, boating, and airplane knowledge contribute to the complexity of the position. Success in this position contributes to the accurate appraisal of all property classes.

This would promote our current Senior Appraiser IV, Mrs. Danielle Geidel. She has been with the County's Tax Assessor's Office since January 24, 2022.

### **Alternatives for Commission to Consider**

1. Approve the job description and authorize publication and distribution.
2. Disapprove the job description and guide staff.

**Recommended Alternative:** Staff recommend Alternative 1.

**Other Alternatives:** None.

**Department Review:** County Manager, Tax Assessor's Office and Human Resources.

**Funding Source:** Funding through the current budget.

**Attachment:** Senior Personal Property Appraiser Supervisor Job Description