

## **Staff Report**

**Subject:** CEM Phase 2 100% Design Proposal from POND

**Author:** Tré Wilkins, Capital Improvements Project Manager

**Department:** Capital Improvements; Parks

**Meeting Date:** October 1, 2025

**Item Description:** Consideration to approve a contract with POND for design services for 100% design of CEM PH 2.

**Summary Recommendation:** Staff recommends approval of the proposal from POND

**Executive Summary/Background:**

- Staff received proposal from POND. The completion of the design will be in parallel with the CMAR process for CEM Phase 2. Contractor will work with POND to develop a set of construction documents that will be in align with the Guaranteed Maximum Price tat all parties agree too.

**Alternatives for Commission to Consider:**

1. Approve
2. Do not approve the agreement and direct staff to pursue alternative testing firms
3. Table the item and request additional review or revisions to the proposal.

**Recommended Alternative:** 1

**Other Alternatives:** 2, 3

**Department Review:** Parks, Procurement, Engineering

**Funding Source:** Capital Improvement Budget FY26

**Attachments:**