

## **Staff Report**

**Subject:** Approval of Amendment #2 to the Food Services Agreement between Effingham County and Summit Food Service

**Author:** Alison Bruton, Purchasing Agent

**Department:** Prison/Jail/Senior Center

**Meeting Date:** July 18, 2023

**Item Description:** Approval of Amendment #2 to the Food Services Agreement between Effingham County and Summit Food Service

**Summary Recommendation:** Staff recommends Approval of the Amendment with Summit Food Services.

### **Executive Summary/Background:**

- Effingham County currently has an agreement in place with Summit Food Services to provide meals to the Prison and Senior Center.
- Amendment #2 extends the current agreement with Summit Food Services through August 31, 2023. Staff is currently in the process of re-bidding these services and this amendment allows coverage in the event that a new vendor is chosen.

### **Alternatives for Commission to Consider**

1. Approval of Amendment #2 to the Food Services Agreement between Effingham County and Summit Food Service
2. Do not approve Amendment 2

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Purchasing, Prison, Senior Center, Finance

**Funding Source:** appropriate operating budgets

### **Attachments:**

1. Summit Food Service Agreement – 2018
2. Amendment 1 to the Food Services Agreement
3. Amendment 2 to the Food Services Agreement