

## **Staff Report**

**Subject:** Approval of the Intergovernmental Agreement to Conduct Municipal Elections

**Author:** Alison Bruton, Purchasing Agent

**Department:** Board of Elections

**Meeting Date:** July 18, 2023

**Item Description:** Intergovernmental Agreement to Conduct Municipal Elections

**Summary Recommendation:** Staff recommends approval of the Intergovernmental Agreement to Conduct Municipal Elections between Effingham County Board of Commissioners, Board of Elections, City of Guyton, City of Rincon, and the City of Springfield

### **Executive Summary/Background:**

- The City of Guyton, City of Rincon, and City of Springfield (Cities) wish to Contract with the County to conduct their municipal elections that occur in 2023 and any run-off elections that may occur.
- The Election Board's election personnel, as necessary and appropriate as determined by the County Director of Elections and Registration, shall be sworn in as election superintendents for the City and shall conduct all aspects of the election except for filing notices of candidacy and affidavits and any other ethics filings, which will be handled by the City Clerk acting as election superintendent for qualifying. Early voting (both in-person and by mail) for all elections shall take place at the Effingham County Board of Elections and Registration located at 284 GA Highway 119 South, Springfield, Georgia.
- This Agreement shall be effective upon each City's adoption of an ordinance authorizing the Elections Board to conduct the City's municipal elections to occur during the 2023 elections cycle.
- The County shall be responsible for all fees, costs, and expenses incurred in conducting the municipal elections on the terms and conditions set forth in this Agreement.
- This agreement has been reviewed and approved to form by the County Attorney.

### **Alternatives for Commission to Consider**

1. Approval of the Intergovernmental Agreement to Conduct Municipal Elections
2. Do not approve of the Intergovernmental Agreement to Conduct Municipal Elections
3. Take no action.

**Recommended Alternative:** 1

**Other Alternatives:** 2, 3

**Department Review:** County Manager, County Attorney, Board of Elections

**Funding Source:** Elections Operations

**Attachments:** IGA