

# Staff Report

**Subject:** Schedule of Fees update, multiple departments  
**Author:** Mark W. Barnes, Finance Director  
**Department:** Finance  
**Meeting Date:** 6/20/23  
**Item Description:** Consideration to approve a resolution to amend the Schedule of Fees

## Summary Recommendation:

Staff recommends approval of the resolution to amend the Schedule of Fees.

## Executive Summary/Background:

Periodically, staff will review the Schedule of Fees and propose changes. These changes can be driven by the addition or removal of a county service, by inflation, or other factors.

This proposed amendment touches several areas of the Schedule of Fees, some of which haven't been updated in more than a decade (e.g., the water connection service charge). Changes are proposed to the following headers in the Schedule:

1. Building Application Fees
  - a. Added a percentage component to commercial plan review fee
  - b. Added section for industrial building permits and plan review
  - c. Added section for single inspection permits
2. EMS
  - a. Updates to each type of transport service provided
  - b. Fees based on allowable rates by Medicare
  - c. Last updated at beginning of 2020
3. Fire Fees
  - a. Fire fee changes covered in detail in fire fee resolution
4. Public Works
  - a. Changes to culvert and right-of-way permits based on labor estimates from EOM
5. Recreation
  - a. Added facility rental rates that were already in place but not listed in previous amendments to Schedule
  - b. Updated league sign-up rates, most haven't changed since before 2011
6. Wastewater Treatment
  - a. Per the rate plan approved 8/4/2020, the County will raise its rates by same percentage as the increase County is charged by City of Savannah, which recently increased by 3.4%
7. Water & Sewer
  - a. Like with wastewater treatment, rates proposed to increase by 3.4%

- b. Water connection service charge and sewer development fee increase proposed. These fees haven't increased in many years
- 8. Zoning
  - a. Updated occupational tax admin fee
  - b. Broadened number of size brackets for occupational tax

**Alternatives for Commission to Consider:**

1. Approve the proposed resolution to amend the Schedule of Fees.
2. Do not approve the proposed resolution.
3. Provide Staff with direction.

**Recommended Alternative:**

Staff recommends alternative number 1 – approve the proposed amendment to the Schedule of Fees.

**Other Alternatives:**

none

**Department Review:** *(list departments)*

Finance, County Manager, Development Services, EMS, Recreation, Fire & Rescue

**Funding Source:**

n/a

**Attachments:**

Resolution to amend the Schedule of Fees