

Staff Report

Subject: Approval of On-Call Environmental Services Agreement

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Department: Project Management

Meeting Date: January 7, 2025

Item Description: Consideration for approval of On-Call Environmental Services Agreement

Summary Recommendation: This report recommends approving an agreement with Resource & Land Consultants (RLC) to provide on-call environmental consulting services. This agreement will support various county projects by ensuring compliance with environmental regulations and advancing permitting processes efficiently.

Executive Summary/Background:

- **Consultant:** Resource & Land Consultants (RLC)
- **Scope of Services:**
Includes, but is not limited to:
 - Aquatic resource assessments and delineations
 - Permitting for Sections 404 and 10 of the Clean Water Act
 - Buffer variance applications with state agencies
 - Mitigation planning and environmental violation resolution
 - Endangered species and wildlife consultations
- **Process:**
RLC will provide task-specific scopes and budgets for approval before starting work.
- **Fee Structure:**
 - Hourly rates range from \$65 (clerical) to \$295 (senior principal).
 - Additional costs include travel and other reimbursable expenses.
- **Key Terms:**
 - Work commences within 30 days of a signed agreement.
 - Monthly invoicing with a 30-day payment period.
 - Liability is capped at \$1 million or the total project fee, whichever is greater.

Alternatives for Commission to Consider

1. Award the proposed on-call agreement with RLC as presented
2. Reject proposed agreement

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Procurement, County Project Management

Funding Source: 2025 FY Budget

Attachments: Proposed Agreement