

Staff Report

Subject: Approval of the OpenGov Capital Budgeting Proposal

Author: Danielle Carver, Procurement and Contact Manager

Department: Project Management

Meeting Date: January 7, 2025

Item Description: Consideration for approval of the OpenGov Capital Budgeting Proposal

Summary Recommendation: Staff recommends approval of the OpenGov Capital Budgeting Proposal to enhance the county's capital budget management capabilities, streamline reporting processes, and improve transparency.

Executive Summary/Background:

Effingham County has received a proposal from OpenGov to implement a comprehensive capital budgeting system tailored to the county's needs. This system aims to modernize and improve efficiency in budget planning, capital project tracking, and financial reporting. Key deliverables include:

- Configuration of budget instances for up to 50 capital projects.
- Development of four budget publication templates.
- Training for administrative and end-users.
- Integration of financial data from ADG to OpenGov for accurate and real-time budget tracking.

The total cost for the proposal, spanning a 2.5-year subscription, is \$116,309.97. This includes software costs and professional services. Additionally, optional modules for operating budgets and workforce planning can be included for an annual cost of \$40,057.

- Upon approval services will begin January 13, 2025

OpenGov Proposal - Effingham County, GA Capital Budgeting				
Subscription Year	Months	Software	Professional Services	Annual Total
Jan 1, 2025 - Jun 30, 2025	6	\$13,315.68	\$48,400.00	\$61,715.68
Jul 1, 2025 - June 30, 2026	12	\$26,631.36	\$0.00	\$26,631.36
Jul 1, 2026 - Jun 30, 2027	12	\$27,962.93	\$0.00	\$27,962.93
			Total	\$116,309.97

Alternatives for Commission to Consider

1. Approve the OpenGov Capital Budgeting Proposal as presented.
2. Reject the proposal and provide alternative directions.
3. Delay approval pending further discussion or modifications.

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: Procurement, County Project Management

Funding Source: 2025 FY Budget

Attachments: Capital Budgeting Proposal