

Staff Report

Subject: Approval of Change Order No. 3 with JW Oliver Construction, Inc. for the Creekside Elementary Entrance Project

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Department: Procurement, Engineering

Meeting Date: September 15th, 2026

Item Description: Consideration to approve Change Order No. 3 with JW Oliver Construction, Inc. for additional utility, roadway, traffic control, and construction-related work associated with the Creekside Elementary Entrance project.

Summary Recommendation: Staff recommends approval of Change Order No. 3 with JW Oliver Construction, Inc. and a 60-calendar-day contract time extension for the Creekside Elementary Entrance project.

Executive Summary / Background:

JW Oliver Construction, Inc. submitted Change Order Request No. 3 for additional work and contract adjustments required during construction of the Creekside Elementary Entrance project. The change order addresses field conditions and directed work including sewer-related items, jack-and-bore work beneath existing school driveways, raising conflicting manholes, temporary pavement striping, additional mobilizations and traffic control, a concrete cap over existing RCP, and tapping the existing reuse water main.

The change order also returns previously removed contract funds for the gravity sewer main, sanitary sewer manholes, and additional manhole depth. It includes a deduction of \$62,206.00 for casing and spacers previously added under Change Order No. 2.

The original contract amount was \$1,378,377.52 and with the adjustments included in Change Order No. 3, the revised contract amount is \$1,723,242.19.

JW Oliver Construction is also requesting a 60-calendar-day extension due to utility-related delays that have affected the project schedule.

Alternatives for Commission to Consider:

1. Approve Change Order No. 3 with JW Oliver Construction, Inc.
2. Do not approve
3. Provide staff with direction

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: Procurement, Engineering

Funding Source: Capital Improvement Budget

Attachments: Change Order Request No. 3 – JW Oliver Construction, Inc. – Creekside Elementary Entrance Project