

Staff Report

Subject: Ratification of Moffatt & Nichol Modification No. 1 for Construction Administration Services for the Sand Hill Road and Blue Jay Road Roundabout

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Department: Procurement, Engineering

Meeting Date: September 15th, 2026

Item Description: Consideration to ratify Modification No. 1 with Moffatt & Nichol for construction administration services for the Sand Hill Road and Blue Jay Road Roundabout in the revised amount of \$214,304.00.

Summary Recommendation: Staff recommends ratification of Modification No. 1 with Moffatt & Nichol in the revised amount of \$214,304.00 for construction administration services associated with the Sand Hill Road and Blue Jay Road Roundabout project.

Executive Summary / Background:

On August 18, 2026, the Board of Commissioners approved Modification No. 1 with Moffatt & Nichol for construction administration services for the Sand Hill Road and Blue Jay Road Roundabout project. The proposal presented for approval included construction management services and a \$40,000 allowance for construction testing by Terracon Consultants, resulting in a proposed modification amount of approximately \$219,225.00.

The scope includes project management, contractor coordination, construction progress meetings, construction observation, submittal and pay application reviews, record drawings, and project closeout. The original proposal anticipated that Terracon would perform construction materials testing as a subconsultant to Moffatt & Nichol.

The proposal was subsequently revised so that construction testing services will be contracted separately by Effingham County, with Moffatt & Nichol coordinating with the County's selected testing consultant. The revised Modification No. 1 totals \$214,304.00, consisting of \$210,752.00 for construction management and \$3,552.00 for miscellaneous expenses.

The revised amount is \$4,921.00 less than the \$219,225.00 amount reflected in the proposal presented for the August 18, 2026 Board approval. Because the final contract amount differs from the amount previously presented to and approved by the Board, this item is being presented for ratification of the revised amount of \$214,304.00.

Alternatives for Commission to Consider:

1. Ratify Modification No. 1 with Moffatt & Nichol in the revised amount of \$214,304.00.
2. Do not approve
3. Provide staff with direction

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: Procurement, Engineering

Funding Source: Capital Improvement Budget

Attachments: Moffatt & Nichol Modification No. 1 – Sand Hill Road and Blue Jay Road
Roundabout and Revised Moffatt & Nichol Construction Services Proposal – Modification No. 1